

# Kenai Peninsula Borough Assembly

---

## MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Tyson Cox, Assembly Member *TRC*  
Jesse Bjorkman, Assembly Member *(B) for Jesse Bjorkman*

**DATE:** May 17, 2022

**SUBJECT:** **LAYDOWN** Ordinance 2022-18, Amending KPB 2.40.015 Regarding  
the Planning Commission Application Process (Cox, Bjorkman)

---

This ordinance amends KPB 2.40.015 to clarify code pertaining to planning commission application process.

### **KPB 2.40.015(c) Amendment:**

On December 7, 2022, Ordinance 2021-40 as amended was passed by this Assembly unanimously. Several amendments were approved including the Bjorkman amendment. The Bjorkman amendment renames KPB 2.40.015(c) from AT-LARGE SEATS to SINGLE MEMBER DISTRICT. It also amends these seats to mirror those of the 9 assembly districts, increasing the total number of planning commissioners to 14 members.

The Bjorkman amendment also added wording that follows this list of assembly districts. It reads:

"Planning commissioners appointed to represent a district shall reside within that district. In the event that no qualified residents of a single member district apply to fill a vacancy for that district's seat, then that seat may be filled with a qualified resident of the borough who resides outside of city limits."

This amendment will add the following text to further minimize any confusion as to the implementation of city and district, location specific resident preference in the planning commissioner vacancy application process:

"Only residents living within the respective city or single member district may apply for a location specific vacancy. Any borough resident who resides outside of city limits may apply "at large" and may be selected in the event no qualified residents of a single member district apply to fill a vacancy for that district's seat."

**KPB 2.40.015(d) Amendment**

This subsection is being amended to include more guidance as to what constitutes a qualified applicant. The section is amended as follows:

"All planning commission members shall be appointed for their expertise and knowledge of the community, borough land use, and planning issues and shall represent the entire borough."

**KPB Website - Planning Commission Application**

An option will also be added to the Planning Commission Application page on the KPB website to allow applicants to select "Non-Area Specific - Vacant Seat to be Filled At-Large" if they do not live in any of the specific areas accepting applications.

Your consideration of this ordinance is appreciated.