

# Kenai Peninsula Borough

## Purchasing & Contracting

### MEMORANDUM

**TO:** Peter A. Micciche, Borough Mayor

**THRU:** John Hedges, Purchasing & Contracting Director *JH*

**FROM:** Patti Hartley, Purchasing Assistant *PH*

**DATE:** June 9, 2025

**RE:** Authorization to Award a Contract for RFO25-016 Janitorial Services  
*Poppy Lane, OEM & River Center*

On April 7, 2025, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP25-016 Janitorial Services. The request for proposals was advertised on Bid Express from April 7 through May 1, 2025.

The project consists of providing janitorial services for facilities within the Soldotna area that require outsourced janitorial services: Poppy Lane Location (Purchasing, Maintenance, Solid Waste & Roads), Office of Emergency Management located at 253 Wilson Avenue and the Donald E Gilman River Center offices located 514 Funny River Road.

On the due date of May 1, 2025, two (2) proposals were received and reviewed by a review committee as follows:

POPPY LANE LOCATION		
<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
<b>Touch of Gold Cleaning, LLC</b>	<b>Nikiski, Alaska</b>	<b>276</b>
Xpert Cleaning, LLC	Fairbanks, Alaska	201
OEM / 911 BUILDING		
<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
<b>Xpert Cleaning, LLC</b>	<b>Fairbanks, Alaska</b>	<b>252</b>
Touch of Gold Cleaning, LLC	Nikiski, Alaska	230
RIVER CENTER BUILDING		
<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
<b>Touch of Gold Cleaning, LLC</b>	<b>Nikiski, Alaska</b>	<b>276</b>
Xpert Cleaning, LLC	Fairbanks, Alaska	247

The highest-ranking proposal, which includes a cost factor for the **Poppy Lane Location** was submitted by Touch of Gold Cleaning, LLC with a monthly lump sum cost proposal of \$2,100.00

(\$25,200.00/year). The proposal review committee recommends award of a contract to Touch of Gold Cleaning, LLC, Nikiski, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 100-11227-00000-43011; 241-41010-00000-43011; 236-33950-00000-43011 and 290-32010-00000-43011.

The highest-ranking proposal, which includes a cost factor for the **OEM / 911 Building** was submitted by Xpert Cleaning, LLC with a monthly lump sum cost proposal of \$1,451.45 (\$17,417.40/year). The proposal review committee recommends award of a contract to Xpert Cleaning, LLC, Fairbanks, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 100-11250-00000-43011; 211-51610-00000-43011 and 264-11255-00000-43011.

The highest-ranking proposal which includes a cost factor for the **River Center Building** was submitted by Touch of Gold Cleaning, LLC with a yearly lump sum of \$22,800.00. The proposal review committee recommends award of a contract to Touch of Gold Cleaning, LLC, Nikiski, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 100-21135-00000-43011.

*Allynn*

6/10/2025

Peter A. Micciche, Borough Mayor

Date

POPPY LANE LOCATION	
FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>100-11227-00000-43011 - \$4,200.00</u>
Acct. No.	<u>241-41010-00000-43011 - \$12,600.00</u>
Acct. No.	<u>236-33950-00000-43011 - \$4,200.00</u>
Acct. No.	<u>290-32010-00000-43011 - \$4,200.00</u>
By: <u>CJ BH</u>	Date: <u>6/9/2025</u>
NOTES: FY26 Contingent Upon Assembly Appropriation. Contract status 7/1/25.	

OEM / 911 BUILDING	
FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>100-11250-00000-43011 - \$5,805.80</u>
Acct. No.	<u>211-51610-00000-43011 - \$5,805.80</u>
Acct., No.	<u>264-11255-00000-43011 - \$5,805.80</u>
By: <u>CJ BH</u>	Date: <u>6/9/2025</u>
NOTES: FY26 Contingent Upon Assembly Appropriation. Contract status 7/1/25.	

RIVER CENTER	
FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>100-21135-00000-43011</u>
Amount.	<u>\$22,800.00</u>
By: <u>CJ BH</u>	Date: <u>6/9/2025</u>
NOTES: FY26 Contingent Upon Assembly Appropriation. Contract status 7/1/25.	