

Kenai Peninsula Borough  
Planning Department

MEMORANDUM

**TO:** Peter Ribbens, Assembly President  
Members, KPB Assembly

**THRU:** Peter A. Micciche, Mayor *PM*

**FROM:** Brandi Harbaugh, Finance Director *BH*  
Robert Ruffner, Planning Director *RR*

**DATE:** June 5, 2025

**SUBJECT:** Ordinance 2025-19-01, Appropriating Funds for Utilities, Maintenance, and Insurance Costs of the Sterling Elementary and Nikolaevsk School Surplus Property for Fiscal Year 2026 (Mayor)

Funds are needed for operating, insurance, and related costs for the Nikolaevsk School facilities and campus, the Kenai Peninsula Borough School District (KPBSD) Board of Education (School Board) made a final decision to close on May 5, 2025, but the School Board has not yet taken final action to surplus the school and campus back to the KPB. This ordinance provides that 30 days after the School Board's final surplus decision the property will transfer back to the KPB and funds will be needed for operating, insurance, and related costs.

Additionally, anticipating an eventual final decision on whether Sterling Elementary will be closed, funds may be needed for operating, insurance, and related costs for the facilities and campus. If the property is transferred back to the KPB funds will be needed for operating, insurance, and related costs.

The KPB and KPBSD administrations will coordinate facility transfer and site control efforts if and when surplus transfer decisions are made by the School Board. This ordinance requests an appropriation of \$720,000 from the General Fund to provide for utilities, maintenance, insurance and other operating costs of the facilities for fiscal year 2026.

These funds will provide annual operating and maintenance costs for the facilities while a plan is developed regarding future use of the properties.

Your consideration is appreciated.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>100.27910</u>
Amount:	<u>\$720,000</u>
By: <i>CR</i>	Date: <u>6/9/2025</u>