



# KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.kpb.us

**MIKE NAVARRE  
BOROUGH MAYOR**

## MEMORANDUM

**TO:** Kelly Cooper, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Borough Mayor *mn*

**FROM:** Colette Thompson, Borough Attorney *CT*  
Brandi Harbaugh, Acting Finance Director *BH*

**DATE:** May 1, 2017

**SUBJECT:** Ordinance 2016-19-42, Appropriating \$25,000 for Legal Services to Advise the Board of Equalization (Mayor)

This year an unusually large number of appeals have been filed with the Board of Equalization. At this time 484 appeals are pending with the hearings scheduled to begin May 26, 2017. Assistant Borough Attorney Amy Fenske submitted her resignation on Friday, April 28, 2017, effective May 23, 2017. One of her areas of responsibilities was to prepare for and advise the Board of Equalization each year. The remaining two in-house attorneys are already extremely busy and will be unable to prepare for and attend all of these hearings as well as performing their regular duties. In-house counsel will attend as many hearings as necessary and prepare as many of the decisions post the hearings as possible to keep costs down. Additional funds are needed to hire outside counsel to help handle these appeals.

This is submitted as a laydown ordinance as the funds will be needed by May 16, 2017, to hire outside counsel as the hearings will begin May 26, 2017. Your approval would be appreciated.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	100.27910
Amount	\$25,000.00
By: <u>pp</u>	Date: <u>5/2/2017</u>