



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Minutes - Draft

Assembly

Ryan Tunseth, President
Kelly Cooper, Vice President
Willy Dunne
Cindy Ecklund
Dale Eicher
Scott Griebel
Michael Hicks
Lenora Niesen
Sarge Truesdell

Tuesday, July 7, 2026

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 897 1694 8642 Passcode: 075938
[https://yourkpb.zoom.us/j/89716948642?](https://yourkpb.zoom.us/j/89716948642?pwd=fEb3zpJksgh1maera2nn3XZRWlfPat.1)
[pwd=fEb3zpJksgh1maera2nn3XZRWlfPat.1](https://yourkpb.zoom.us/j/89716948642?pwd=fEb3zpJksgh1maera2nn3XZRWlfPat.1)

Meeting ID: 897 1694 8642 Passcode: 075938

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

The invocation was given by Frank Alioto, Chaplain for Central Emergency Services.

ROLL CALL

Present: 9 - Ryan Tunseth, Kelly Cooper, Cindy Ecklund, Willy Dunne, Dale Eicher, Lenora Niesen, Michael Hicks, Sarge Truesdell, and Scott Griebel

Also present were:

Peter A. Micciche, Borough Mayor
Brandi Harbaugh, Finance Director
Walker Steinhage, Deputy Borough Attorney
Michele Turner, Borough Clerk
Sue Ellen Essert, Deputy Borough Clerk

COMMITTEE REPORTS

Assembly Member Niesen stated the Finance Committee met and discussed its agenda items.

[9 Present: Cooper, Dunne, Ecklund, Eicher, Griebel, Hicks, Niesen, Truesdell, Tunseth]

Assembly Member Ecklund stated the Lands Committee met and discussed its

agenda items.

[9 Present: Cooper, Dunne, Ecklund, Eicher, Griebel, Hicks, Niesen, Truesdell, Tunseth]

Assembly Member Truesdell stated the Policies and Procedures Committee met and discussed its agenda items.

[9 Present: Cooper, Dunne, Ecklund, Eicher, Griebel, Hicks, Niesen, Truesdell, Tunseth]

APPROVAL OF AGENDA AND CONSENT AGENDA

Cooper moved to approve the agenda and consent agenda.

Copies have been made available to the public, Borough Clerk Michele Turner noted by title only the resolutions, ordinances and other new business items that were on the consent agenda.

[KPB-7814](#) June 16, 2026 Regular Assembly Meeting Minutes
approved

The following public hearing items met the required conditions of KPB 22.40.110 and were added to the consent agenda:

[2025-19-46](#) An Ordinance Appropriating Supplemental Funds from the General Fund for the Seward High School Gym Floor Replacement Project (Mayor)

This Budget Ordinance was enacted.

[2025-19-47](#) An Ordinance Appropriating \$800,000 from the Land Trust Investment Fund to be Transferred to the Land Trust Fund Representing the Fiscal Year 2026 Operating Transfer Per KPB 5.20.200(A) (Mayor)

This Budget Ordinance was enacted.

NEW BUSINESS

[2026-041](#) A Resolution Authorizing the Mayor to Execute the Fiscal Year 2027 Alaska Land Mobile Radio Communication System Membership Agreements (Mayor)

This Resolution was adopted.

[2026-042](#) A Resolution Accepting Funds from Alaska Department of Fish and Game Salmon Disaster Relief Funds for General Government Operations (Mayor)

This Resolution was adopted.

[2026-043](#) A Resolution Authorizing the Expansion of New Central Peninsula Hospital Services for the Development of a Dermatology Clinic (Mayor)

This Resolution was adopted.

[2026-040](#) A Resolution Accepting the Resignation of Assembly Member Scott Griebel and Declaring a Vacancy on the Assembly (Tunseth)

This Resolution was adopted.

[2026-19-01](#) An Ordinance Appropriating Supplemental Funds from the Land Trust Investment Fund for the Brown's Cohoe Acres and Caribou Crossing Subdivision Projects. (Mayor)

This Budget Ordinance was introduced and set for public hearing.

[2026-19-02](#) An Ordinance Appropriating Funds from the General Fund for Utilities, Maintenance, and Insurance Costs of the Nikolaevsk, Seward, Sterling, and Tustumena Surplus School Facilities for Fiscal Year 2027 (Mayor)

This Budget Ordinance was introduced and set for public hearing.

[2026-25](#) An Ordinance Amending Borough Code, KPB Chapter 10.04, Regarding Solid Waste Disposal Fees and Providing for Collection of Interest and Penalties (Mayor)

This Ordinance was introduced and set for public hearing.

[KPB-7817](#) Approving a Right-Of-Way Vacation; KPB File 2026-046V:
Submitted By: Seabright Survey & Design / Porter, Robert
Request: Vacates the eastern most approximately 25,662 sq ft portion of Apricity Avenue & associated utilities situated between Lot 2-I, Buena Vista No. 2 Subdivision, Plat HM 94-34 and Lot 4A3, Buttermilk Meadows Three, Plat HM 91-64, Fritz Creek Area

[Clerk's Note: At its regular meeting of June 8, 2026, the Planning Commission unanimously approved the referenced petition to vacate.]

This Petition to Vacate was approved.

[KPB-7818](#) Approving a Right-Of-Way Vacation; KPB File 2026-038V:
Submitted By: Seabright Survey & Design / Hopkins, James and Hedgecoth, Linda
Request: Vacates a 16,857 sq ft portion of the 60' wide Mountain Brook Road ROW & associated utility easements abutting Lots 43 -45, Lot 47, Mountain Brook Heights, Plat SL 92-004 and Deed Parcel (BK

23 PG 985) Seldovia Area

[Clerk's Note: At its regular meeting of June 8, 2026, the Planning Commission unanimously approved the referenced petition to vacate.]

This Petition to Vacate was approved.

[KPB-7819](#)

Confirming Appointments to the Planning Commission (Mayor)
Jeffrey Epperheimer, Nikiski District, Term Expires 07/31/2029
Pamela Gillham, Kalifornsky/Kasilof District, Term Expires 07/31/2029
These appointments were approved.

Approval of the Agenda and Consent Agenda as Amended

President Tunseth called for public comment with none being offered.

The motion to approve the agenda and consent agenda as amended carried by the following vote:

Yes: 9 - Tunseth, Cooper, Ecklund, Dunne, Eicher, Niesen, Hicks, Truesdell, and Griebel

PRESENTATIONS WITH PRIOR NOTICE

1. [KPB-7815](#) Organizational Update, Cassidi Cameron, Executive Director, Kenai Peninsula Economic Development District (10 minutes)
[Clerk's Note: Cassidi Cameron, Executive Director, Kenai Peninsula Economic Development District gave a presentation to the Assembly.]
2. [KPB-7816](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent (10 minutes)
[Clerk's Note: Clayton Holland, Superintendent, gave a presentation to the Assembly.]

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Tunseth called for public comment with none being offered.

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-7824](#)

Mayor's Memo

1. Assembly Requests/Responses - None
2. Agreements and Contracts

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- a. [KPB-7825](#) Authorization to Award Contract for RFP26-017 Soldotna Elementary Reconstruction GMGC
 - b. [KPB-7826](#) Authorization to Award Contract for RFP26-019 Assessing Mass Mailing
 - c. [KPB-7827](#) Authorization to Award Contract for ITB26-022 Seward High School Gym Floor Replacement
 - d. [KPB-7828](#) Authorization to Award Contract for ITB26-031 Nikiski North Star Elementary School Septic Replacement
 - e. [KPB-7829](#) Authorization to Award Contract for ITB26-032 Kenai Votec Parking Lot Upgrades
 - f. [KPB-7830](#) Authorization to Award Contract for ITB26-034 RSA Summer and Winter Maintenance - Central Region Unit 4
 - g. [KPB-7831](#) Authorization to Award Contract for ITB26-035 RSA Summer and Winter Maintenance - Central Region Unit 10
 - h. [KPB-7832](#) Authorization to Award Contract for ITB26-036 RSA Summer and Winter Maintenance - Central Region Unit 5
 - i. [KPB-7833](#) Authorization to Award Contract for ITB26-036 RSA Summer and Winter Maintenance - Central Region Unit 5- Corrected
 - j. [KPB-7834](#) Authorization to Award Contract for ITB26-037 RSA Summer and Winter Maintenance - West Region Unit 5
 - k. [KPB-7835](#) Authorization to Award Contract for ITB 26-038 RSA Summer and Winter Maintenance - North Region Unit 1
 - l. [KPB-7836](#) Authorization to Award Contract for ITB26-039 RSA Summer and Winter Mainenance - North Region Unit 5
 - m. [KPB-7837](#) Authorization to Award Contract for ITB26-040 RSA Summer and Winter Maintenance - West Region Unit 7
3. Other
- a. [KPB-7838](#) Revenue-Expenditure Report – May 2026
 - b. [KPB-7839](#) Budget Revisions – May 2026

ITEMS NOT COMPLETED FROM PRIOR AGENDA - None**UNFINISHED BUSINESS**

1. Notice to Reconsider

[2026-23](#)

An Ordinance Authorizing the Conveyance of the Nikolaevsk School Property to Alaskan Homestead Education, Inc. in Support of Community K-12 Education (Mayor)

[Clerk's Note: Assembly Member Dunne gave notice of reconsideration at the June 16, 2026 assembly meeting.]

Dunne moved to reconsider Ordinance 2026-23.

The motion to reconsider Ordinance 2026-23 failed by the following vote:

Yes: 3 - Ecklund, Dunne, and Griebel

No: 6 - Tunseth, Cooper, Eicher, Niesen, Hicks, and Truesdell

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

President Tunseth called for public comment with none being offered.

ASSEMBLY COMMENTS

Assembly Member Dunne wished the Nikolaevsk Charter School the best in the upcoming school year. Mr. Dunne stated he attended the South Kenai Peninsula Hospital's 70th anniversary celebration on July 2, 2026 and the Homer 4th of July parade. Mr. Dunne congratulated the new fire chief for the Kachemak Bay Emergency Service Area, Stephanie Parker. Mr. Dunne announced the next Homer Drawdown meeting was July 9, 2026 at 5:30 pm.

Assembly Member Niesen stated she appreciated the presentations by Cassidi Cameron of Kenai Peninsula Economic Development District and Clayton Holland, Kenai Peninsula Borough School Superintendent. Ms. Niesen stated she attended the 4th of July parade in Kenai and reminded everyone that Nikiski Days was August 1, 2026.

Assembly Member Griebel commented on his resignation from the Assembly and expressed his appreciation for the group.

Assembly Member Hicks provided additional comments regarding Ordinance 2026-23. Mr. Hicks thanked Assembly Member Griebel for his service on the Assembly and stated he enjoyed working with him.

Assembly Member Eicher stated that it was a pleasure working with Assembly Member Griebel. Mr. Eicher thanked local fire fighters for their hard work on fires.

Assembly Member Truesdell thanked Superintendent Clayton Holland for the school board updates. Mr. Truesdell noted he participated in a 32-team statewide softball tournament held in Kenai on the 4th of July. Mr. Truesdell thanked Assembly Member Griebel for his time and energy serving on the assembly.

Assembly Member Ecklund thanked Assembly Member Griebel for his time on the assembly. Ms. Ecklund noted she attended the Seward Bear Creek Flood Service Area work session mitigation tour on July 6, 2026. Ms. Ecklund wished the Nikolaevsk Charter School the best and was pleased that there was a school in that area. Ms. Ecklund wished everyone a good night and to drive safe.

Vice President Cooper echoed Assembly Member Ecklund's note on safe driving and thanked all the first responders for all they do. Ms. Cooper thanked the presenters for the informative presentations. Ms. Cooper stated she traveled to Nikolaevsk and noted that the community was excited about the new charter school. Ms. Cooper thanked Assembly Member Griebel for his service.

President Tunseth congratulated Alaska Homestead Education, Inc. and was excited to see what the future holds. Mr. Tunseth thanked the presenters for the presentations. Mr. Tunseth thanked staff for the work that went into preparing for the assembly meetings. Mr. Tunseth thanked Assembly Member Griebel for his service on the assembly and noted his expertise will be missed and wished him well.

PENDING LEGISLATION

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. August 4, 2026 6:00 PM
Regular Assembly Meeting
Kenai Peninsula College, Kachemak Bay Campus
533 E. Pioneer Avenue, Homer
Remote participation available through Zoom
Meeting ID: 897 1694 8642 Passcode: 075938

ADJOURNMENT

With no further business to come before the assembly, President Tunseth adjourned the meeting at 7:56 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of July 7, 2026.

Michele Turner, MMC, Borough Clerk

Approved by the Assembly: _____