

**CITY OF KENAI PARTICIPATING ADDENDUM**  
to the  
**MAIN MEMORANDUM OF AGREEMENT**  
**BETWEEN THE KENAI PENINSULA BOROUGH AND PARTICIPATING CITIES**  
**FOR THE INTERGOVERNMENTAL ADMINISTRATION OF MUNICIPAL**  
**ELECTIONS**

This Participating Addendum (“PA”) is entered into by and between the Kenai Peninsula Borough (“Borough”) and the City of Kenai (“City”).

**1. Purpose**

The purpose of this PA is to enable the City to participate in the Main Memorandum of Agreement (“Agreement”) between the Kenai Peninsula Borough and participating cities for the intergovernmental administration of municipal elections conducted in November.

**2. Incorporation of Main Agreement**

The terms and conditions of the Agreement are incorporated herein by reference. Except as specifically modified by this PA, all terms and conditions of the Agreement shall apply to the City.

**3. Participation**

By execution of this PA, the City elects to participate in the Agreement and authorizes the Borough Clerk’s Office to administer the City’s municipal election in accordance with the terms of the Agreement and applicable law.

**4. Effective Date**

This PA is effective upon execution by the participating city and will remain in effect for the duration of the Agreement unless terminated in accordance with the provisions of the Agreement.

**5. City-Specific Provisions**

The terms of the Agreement are hereby modified to include the following additional provision applicable to the City:

2.7 Equipment rental, delivery and storage

...

2.7.4 The Borough provides election equipment for all precincts and absentee voting sites. The Borough will provide the City a ballot box and tabulator for the City’s use in canvassing their election. The Borough Clerk’s Office will prepare separate media for the tabulator. The administrative fee for this specific equipment rental and additional media preparation is \$500 per election. The City is responsible for the delivery and return of the Borough’s equipment used to canvass City elections in a timely manner.

**6. Relationship to Agreement**

This PA is intended to document the City’s participation in the Agreement and incorporate any City specific provisions into the Agreement. In the event of a conflict between the Agreement and this Addendum, the provisions of this PA shall control for matters specific to the City.

**7. Execution**

By signing below, the city agrees to the terms and conditions of this Participating Addendum and the Master Memorandum of Agreement.

**CITY OF KENAI  
210 FIDALGO AVENUE  
KENAI, AK 99611**

\_\_\_\_\_  
By: Terry Eubank, City Manager

Date: \_\_\_\_\_

ATTEST:

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Shellie Saner, MMC, City Clerk