

Kenai Peninsula Borough

Solid Waste Department

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
John Hedges, Purchasing and Contracting Director *JH*

FROM: Lee Frey, Solid Waste Director *LF*

DATE: July 25, 2024

RE: Resolution 2024-034, Authorizing a Sole Source Award to Phillips Scales for Services and Materials

The Solid Waste Department uses Mettler Toledo scales for waste handling purposes such as measurement for fees, legal load limits for transportation, and volume estimates. Phillips Scales is the only company in Alaska that is certified to work on Mettler Toledo scales. In addition, occasional failure in system components may require immediate assistance to get the scales back up and running as soon as possible.

The Solid Waste Department is requesting approval to contract directly with Phillips Scales for maintenance and repair work on Solid Waste scales for a term of five years. Approval of this resolution would allow the Borough to negotiate directly with Phillips Scales for services and materials in excess of \$40,000 on an annual basis.

If another company within Alaska provided proof of certification to perform the required services and was interested in providing a quote, this five year authorization will no longer be utilized. Due to the equipment required to service and calibrate the scales, service from a company outside of Alaska is not cost effective. Cost for scale work is budgeted annually, but can vary if repairs are needed.

Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.: 290.32122.00000.43011 <u>290.32310.00000.43011</u>	
Amount: <u>Contingent upon FY25</u> <u>290 vvvvvv 43011 available funds</u>	
By: <i>CF</i>	Date: <u>7/24/2024</u>