



# KENAI PENINSULA BOROUGH

## Grant Management

MIKE NAVARRE  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Kelly Cooper, Assembly President  
Members of the Kenai Peninsula Assembly

**THRU:** Mike Navarre, Mayor  
Brandi Harbaugh, Acting Finance Director *BT*

**FROM:** Brenda Ahlberg, Community & Fiscal Projects Manager *BA*

**DATE:** July 20, 2017

**SUBJECT:** Ordinance 2017-19- 04, Accepting and Appropriating Funding from the State of Alaska in the Amount of \$426,303 for Community Purposes under the State's 2017/2018 Community Assistance Program (Mayor)

As determined by Resolution 2017-030, the borough assembly recognized 27 unincorporated communities eligible to participate in the state's FY18 Community Assistance Program, hereinafter referred to as "program." The assembly's enactment of this ordinance would authorize the borough to accept and appropriate \$426,303 from the Alaska Department of Commerce, Community and Economic Development ("DCCED") to distribute funding to nonprofit or tribal entities within each community.

The program shall provide each community \$15,479.41 to support services and/or projects for a public purpose (\$15,789 less 2.0 percent administrative costs pursuant to KPB Resolution 2013-022). DCCED has indicated that funds may be used for public purposes at the discretion of the local governing body and as allowed by state law and borough code.

The FY18 program will commence with adequate public notice and scheduled community meetings. Additionally, the borough has determined a distribution process for which a representing entity may apply for and receive funding on behalf of its community. Funding will be provided for qualifying projects once a representing entity has completed an application request and grant agreement with the borough. It should be noted that recipients will be required to submit a report detailing project expenditures and completion *before* they are eligible to apply for and receive future program funds. The Community & Fiscal Projects Manager shall oversee the program.

<b>FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED</b>	
Acct. No:	<u>271.94910.18CAP.49999</u>
Amount:	<u>N/A</u>
By:	<u><i>BT</i></u> Date: <u>7/20/17</u>