



KENAI PENINSULA BOROUGH

Donald E. Gilman River Center

MEMORANDUM

MIKE NAVARRE
BOROUGH MAYOR

TO: Dale Bagley, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *R.O. for M.N.*
Craig Chapman, Finance Director *C Chapman*
Max Best, Planning Director *MB*
Brenda Ahlberg, Community and Fiscal Project Manager *B.A.*

FROM: Tom Dearlove, River Center Manager *T.D.*

DATE: November 26, 2014

SUBJECT: Ordinance 2014-19-37, An Ordinance Accepting and Appropriating 24,427.25 from the U.S. Department of Interior, Fish and Wildlife Service for the Planning and Administration Project Under the Coastal Impact Assistance Program

In resolution 2009-018 the Kenai Peninsula Borough Assembly approved 19 projects for funding through the U.S. Fish & Wildlife Service (USFWS), Coastal Impact Assistance Program (CIAP). The "Planning and Administration" (P&A) project was among those projects approved by the borough assembly and forwarded to the State of Alaska for inclusion in the Alaska CIAP Plan. Since May 2009, the P&A project allows the CIAP project manager to charge wages and travel costs directly associated with oversight of the project awards. Currently, there are seven active CIAP awards.

On December 31, 2013 the P&A grant closed with a remaining balance of \$61,170.31. The borough applied for a new grant, requesting that a portion of the remaining balance of \$24,427.25 be reallocated to complete the P&A tasks. USFWS approved the new award and the de-obligated amount of \$36,743.06 may be allocated to another CIAP grant.

NOTE: The award letter cites the remaining balance of \$62,843.82, which was an error. USFWS had not included the final drawdown of \$1,673.52 at the time that the award letter was issued. This matter has since been corrected; hence, the delay in introducing this ordinance.

Tom Dearlove, River Center Manager, is the assigned project manager responsible for the administration of CIAP Funds. The performance period ends December 31, 2016.

Attachments: award notification

FINANCE DEPARTMENT	
Acct. No.	<u>271.21135.15791.49999</u>
Amount	<u>N/A</u>
By:	<u>pp</u> Date: <u>11/24/14</u>