

Kenai Peninsula Borough

Office of the Borough Mayor

MAYOR'S REPORT TO THE ASSEMBLY – MEETING NOTES

TO: Peter Ribbens, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor

DATE: December 3, 2024

Assembly Request / Response

None

Agreements and Contracts

- a. Cascade Fire Equipment Company – Sole Source
- b. Chinook Fire Protection LLC – Sole Source Waiver

Other

- a. Budget Revisions – October 2024
- b. Capital Project Reports – September 30, 2024
- c. Investment Report Quarter Ended 9/30/24
- d. Revenue-Expenditure Report – October 2024
- e. FY25 Q1 Grant Reports:
 - 1. Senior Centers Grant Program
 - 2. Kenai Peninsula Economic Development District (KPEDD)
 - 3. Alaska Small Business Development Center (ASBDC)
 - 4. KPC (Kenai Peninsula College, UAA)

ASSEMBLY AGENDA

3:30 PM	Finance Committee
4:00 PM	Policies and Procedures Committee
4:30 PM	Legislative Committee: Legislative Update with State Legislators
6:00 PM	Regular Assembly Meeting

MEETING NOTES

Wed. Nov. 13

- HEA and DOT Discussion 8:30-9:45 AM
 - Rob Montgomery, HEA CEO
 - Brad Zubeck, HEA Director of Engineering
 - Adam Cook, HEA Attorney
 - Ryan Anderson, DOT Commissioner
 - Sean Holland, DOT Central Regional Director
 - Aisha Bray, Attorney General's Office
 - Myer Hutchinson, Consultant
- DOT Noon-1:00 PM
 - Ryan Anderson, DOT Commissioner
 - Sean Holland, DOT Central Regional Director
 - Aisha Bray, Attorney General's Office
 - Myer Hutchinson, Consultant
 - Rep. Justin Ruffridge
- Litigation Update 1:00-2:00 PM
 - Clayton Holland, KPBSD Superintendent
 - Nate Crabtree, KPBSD Human Resources Director
 - Clint Campion, Lead Counsel
 - Eric Soderquist, KPBSD Information Services Director
 - Ben Hanson, KPB IT Director
 - Sovala Kisenia, KPB Risk Manager
 - Brandi Harbaugh, KPB Finance Director
 - Sean Kelley, KPB Attorney
- Robert Ruffner re: River Center, Gravel Pits, Permitting & Lease KPB Lands 2:15-3:00 PM

Thurs. Nov. 14

- Chief Browning re: CES General Topics 9:00-9:30 AM
- KBBI Homer Radio Interview with Simon (via Phone) re: Chapman Anchor Point Land Sale

Meeting Notes – 12/3/24

Sat. Nov. 16

- Boys & Girls Club Fundraising Gala and Auction 6:00-10:00 PM

Mon. Nov. 18

- Joe Rizzo – Communications Check-In 9:00-10:00 AM
- BDO Assurance Director Michelle Kiese and Assurance Practice Leader Joy Merriner re: KPB Audit 11:30 AM-Noon
- Mayor's Packet Meeting for Assembly on 12/3/24 1:30-2:30 PM
- John Hedges re: Projects & Procurement Status Updates 3:00-3:15 PM
- Sovala Kisenia re: KPB Training & AKOSH 3:15-3:30 PM

Tues. Nov. 19

- Remarks at Mat-Su Salmon Science and Conservation Symposium 9:00 AM-4:00 PM

Wed. Nov. 20

- *KSRM* "Sound Off" – Community Outreach 9:00-10:00 AM
- OEM Paul McBride and Brenda Ahlberg re: Homer Disaster Declaration 11:00-11:30 AM
- Sam Lopez, Robert Ruffner, Walker Steinhage and Sean Kelley re: Gravel Pits 1:30-2:30 PM

Thurs. Nov. 21

- Elizabeth Hardie re: Grants, Letter of Support and Salmon Disaster Funds 9:00-9:30 AM
- Brandi H. 9:30-10:00 AM
- Presentation of Certificates to Homer High School Football Team – 2024 AK State Div III Champs: with Assembly Member Kelly Cooper 11:45 AM-12:15 PM
- SPC Work Session: 12:30-2:45 PM
 - Ryan Smith, SPH CEO
 - Aaron Weisser, SPH Board President
 - John Hedges, KPB Purchasing Director
 - Joe Rizzo, KPB Communications Director

Fri. Nov. 22

- Ben Hanson re: Public Interface Responses 9:30-10:30 AM
- November KPFHP Steering Committee Meeting (Via Google Meet) 10:00 AM-Noon
- John Hedges, Sean Kelley and Brandi Harbaugh re: SPH 11:00-11:40 AM
- Remarks & Volunteer – Kenai Senior Center Thanksgiving Luncheon 11:45 AM-1:15 PM
- ABL Discussion

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Meeting Notes – 12/3/24

- Remarks & Presentations: LeeShore Center Annual Meeting and Volunteer Appreciation 5:30-6:30 PM