

Kenai Peninsula Borough  
Finance Department

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**MEMORANDUM**

**TO:** Wayne Ogle, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Borough Mayor *CP*

**THRU:** Brandi Harbaugh, Finance Director *BH*

**FROM:** Sarah Hostetter, Payroll Accountant *SH*

**DATE:** May 7, 2019

**RE:** Budget Revisions – April 2019

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Attached is a budget revision listing for April 2019. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

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APR 2019

INCREASE    DECREASE

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**BEAR CREEK FIRE SERVICE AREA**

To replace the tires on the front line pumper.

207-51210-00000-42360	(Vehicle Repair Supplies)	\$4,000.00	
207-51210-00000-43750	(Vehicle Maintenance)		\$4,000.00

**CLERK'S ADMINISTRATION OFFICE**

To replace the Borough Clerk's printer.

100-11120-00000-48710	(Minor Office Equipment)	\$367.00	
100-11120-00000-43140	(Postage/Freight)		\$367.00

**HUMAN RESOURCES**

To purchase new battery back up.

100-11230-00000-42310	(Repair/Maintenance Supplies)	\$98.64	
100-11230-00000-43410	(Printing)		\$98.64

**INFORMATION TECHNOLOGY**

To purchase cubical dividers for help desk and replacement furniture to finalize layouts after remodel.

100-11231-00000-48720	(Minor Furniture/Furnishings)	\$24,500.00	
100-11231-00000-42120	(Computer Software )		\$2,500.00
100-11231-00000-42210	(Operating Supplies)		\$2,974.09
100-11231-00000-43011	(Contract Services)		\$3,212.91
100-11231-00000-43110	(Communications)		\$6,000.00
100-11231-00000-43140	(Postage/Freight)		\$500.00
100-11231-00000-43210	(Transport/Subsistence)		\$1,800.00
100-11231-00000-43260	(Training)		\$7,263.00
100-11231-00000-43810	(Rents/Operating Leases)		\$250.00

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**APR 2019 CONT.**

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**INCREASE    DECREASE**

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**MAINTENANCE DEPARTMENT**

Move surplus labor funds to support deferred material and equipment needs.

241-41010-00000-42263	(Training Supplies)	\$200.00	
241-41010-00000-42310	(Repair/Maintenance Supplies)	\$64,800.00	
241-41010-00000-43210	(Transport/Subsistence)	\$10,000.00	
241-41010-00000-43780	(Building/Ground Maintenance)	\$10,000.00	
241-41010-00000-48311	(Machinery/Equipment)	\$61,000.00	
241-41010-00000-48720	(Minor Furniture/Furnishings)	\$1,000.00	
241-41010-00000-48740	(Minor Machinery/Equipment)	\$3,000.00	
241-41010-00000-40110	(Regular Wages)		\$150,000.00

**OFFICE OF EMERGENCY MANAGEMENT**

To cover utilities, which were more than expected.

100-11250-00000-43610	(Utilities)	\$3,500.00	
100-11250-00000-42310	(Repair/Maintenance Supplies)		\$3,500.00

**PLANNING DEPARTMENT**

To replace computer originally budgeted for, but funds were previously moved around to purchase a new plotter.

100-11232-00000-48120	(Office Machines)	\$1,000.00	
100-11232-00000-43210	(Transport/Subsistence)		\$1,000.00

**SOLID WASTE DEPARTMENT**

To replace outdated computer and monitor per IT replacement schedule.

290-32010-00000-48710	(Minor Office Equipment)	\$1,278.03	
290-32010-00000-43011	(Contract Services)		\$623.03
290-32010-00000-43260	(Training)		\$655.00