



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Peter Ribbens, President
Kelly Cooper, Vice President
James Baisden
Tyson Cox
Willy Dunne
Cindy Ecklund
Brent Johnson
Leslie Morton
Ryan Tunseth

Tuesday, July 8, 2025

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)
[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

Meeting ID: 835 6358 3837 Passcode: 606672

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-7021: June 17, 2025 Regular Assembly Meeting Minutes

Ordinance 2025-19-02: Appropriating Funds for 911 Capital Replacement of Storage Array at Soldotna Public Safety Communication Center

Ordinance 2025-14: Amending KPB 5.18.430 to Annually Adjust the Sales Tax Cap for Inflation

Ordinance 2025-15: Amending KPB 5.18.100 to Levy a Seasonal Sales Tax Rate, Resulting in a Net Neutral Change for Residents, Subject to Voter Approval

Ordinance 2025-16: Amending KPB 5.18.115 To Increase the Residential Property Tax Exemption from \$50,000 to \$75,000 Subject to Voter Approval

Ordinance 2025-17 Establishing the Ninilchik Recreational Service Area Upon Voter Approval

KPB-7026: Confirming an Appointment to the South Kenai Peninsula Hospital Service Area Board

KPB-7027: Confirming an Appointment to the Resilience and Security Advisory Commission

KPB-7028: Confirming an Appointment to the Planning Commission

KPB-7029: Confirming an Appointment to the Kachemak Emergency Service Area Board

ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2025-13: Directing Previously Appropriated Grant Funding from the State of Alaska in the Amount of \$30,958.82 and Approving Projects to be Completed for Community Purposes Under the 2024/2025 Community Assistance Program

Ordinance 2025-19-01: Appropriating Funds for Utilities, Maintenance and Insurance Costs of the Sterling Elementary and Nikolaevsk School Surplus Property for Fiscal Year 2026

APPROVAL OF MINUTES

- *1. [KPB-7021](#) June 17, 2025 Regular Assembly Meeting Minutes

Attachments: [June 17, 2025 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS**PRESENTATIONS WITH PRIOR NOTICE**

(20 minutes total)

1. [KPB-7022](#) Central Peninsula General Hospital Quarterly Report, Shaun Keef, Chief Executive Officer (10 Minutes)

Attachments: [Quarterly Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

[KPB-7030](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None

2. Agreements and Contracts

a. [KPB-7031](#) Authorization to Award a Contract for ITB25-052 Bulk Fuel Supply

Attachments: [Authorization to Award Contract - ITB25-052 Bulk Fuel Supply 06.10.25](#)

b. [KPB-7032](#) Authorization to Award a Contract for ITB25-071 Pest Control

Attachments: [Authorization to Award Contract - ITB25-071 Pest Control 05.05.25](#)

c. [KPB-7033](#) Authorization to Award a Contract for ITB25-072 CES Station #4 (K-Beach) Septic Replacement

Attachments: [Authorization to Award Contract - ITB25-072 CES Station #4 \(K-Beach\) Septic R](#)

d. [KPB-7034](#) Authorization to Award a Contract for ITB25-077 Bear Creek Community Multi-Use Facility Parking Lot Paving

Attachments: [Authorization to Award Contract - ITB25-077 Bear Creek Community Multi-Use F](#)

e. [KPB-7035](#) Authorization to Award a Contract for RFP25-004 NPRSA Remodel

Attachments: [Authorization to Award Contract - RFP25-004 NPRSA Remodel 06.13.25](#)

f. [KPB-7036](#) Authorization to Award a Contract for RFP25-016 Janitorial Services Poppy Lane, OEM & River Center

Attachments: [Authorization to Award Contract - RFP25-016 Janitorial Services Poppy Lane, C](#)

g. [KPB-7037](#) Authorization to Award a Contract for RFP25-024 Skyview Middle School & Nikiski High School Boiler Replacement

Attachments: [Authorization to Award Contract - RFP25-024 Skyview Middle School & Nikiski H](#)

3. Other

a. [KPB-7038](#) Budget Revisions – May 2025

Attachments: [Budget Revisions - May 2025 06.26.25](#)

b. [KPB-7039](#) Revenue-Expenditure Report – May 2025

Attachments: [Revenue-Expenditure Report - May 2025 06.26.25](#)

- c. [KPB-7040](#) Tax Adjustment Request Approval – June 9, 2025

Attachments: [Tax Adjustment Request Approval 06.09.25](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2025-13](#) An Ordinance Directing Previously Appropriated Grant Funding from the State of Alaska in the Amount of \$30,958.82 and Approving Projects to be Completed for Community Purposes Under the 2024/2025 Community Assistance Program (Mayor)

Attachments: [Ordinance 2025-13](#)
[Memo](#)
[Reference Copy R2024-011](#)
[Reference Copy O2024-19-21](#)

2. [2025-19-01](#) An Ordinance Appropriating Funds for Utilities, Maintenance, and Insurance Costs of the Sterling Elementary and Nikolaevsk School Surplus Property for Fiscal Year 2026 (Mayor)

Attachments: [Ordinance 2025-19-01](#)
[Memo](#)

Ordinances referred to Policies and Procedures Committee

3. [2025-11](#) An Ordinance Amending KPB 2.56.007 to Adopt the 2025 Kenai Peninsula Borough Safe Streets and Roads for All Comprehensive Safety Action Plan as an Element of the 2019 Kenai Peninsula Borough Comprehensive Plan (Mayor)

[Clerk's Note: Comprehensive Safety Action Plan Presentation, Robert Ruffner, Planning Director (20 minutes) at Policies and Procedures Committee Meeting Only]

Attachments: [Ordinance 2025-11](#)
[Memo](#)
[Presentation Comp Safety Action Plan](#)

4. [2025-12](#) An Ordinance Amending KPB 21.18.081 to Clarify the Requirements for Conditional Use Permits and Amending KPB 21.18.140 to Define “Water-Dependent” (Mayor)

Attachments: [Ordinance 2025-12](#)
[Amendment Memo](#)
[Memo](#)
[Planning Commission Resolution 2015-35](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

- *a. [2025-19-02](#) An Ordinance Appropriating Funds for 911 Capital Replacement of Storage Array at Soldotna Public Safety Communication Center (Mayor) (Hearing on 08/05/2025)

Attachments: [Ordinance 2025-19-02](#)
[Memo](#)

- *b. [2025-14](#) An Ordinance Amending KPB 5.18.430 to Annually Adjust the Sales Tax Cap for Inflation (Johnson) (Hearing on 08/05/25)

Attachments: [Ordinance 2025-14](#)
[Memo](#)
[Fiscal Note](#)
[Reference Copy O9a](#)

- *c. [2025-15](#) An Ordinance Amending KPB 5.18.100 to Levy a Seasonal Sales Tax Rate, Resulting in a Net-Neutral Change for Residents, Subject to Voter Approval (Cooper, Mayor) (Hearing on 08/05/25)

Attachments: [Ordinance 2025-15](#)
[Memo](#)
[Fiscal Note](#)
[Tourism Industry Working Group Final Report](#)

- *d. [2025-16](#) An Ordinance Amending KPB 5.18.115 to Increase the Residential Property Tax Exemption from \$50,000 to \$75,000 Subject to Voter Approval (Baisden) (Hearing on 08/05/25)

Attachments: [Ordinance 2025-16](#)
[Memo](#)
[Fiscal Note](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- *e. [2025-17](#) An Ordinance Establishing the Ninilchik Recreational Service Area Upon Voter Approval (Johnson) (Hearing on 08/05/25)

Attachments: [Ordinance 2025-17](#)
[Memo](#)
[Ninilchik Recreational Service Area Layout Map](#)

2. Other

Other items referred to Policies and Procedures Committee

- *a. [KPB-7026](#) Confirming an Appointment to the South Kenai Peninsula Hospital Service Area Board (Mayor)

Erin Workman, Seat D, Term Expires 10/2026

Attachments: [Appointment South Kenai Peninsula Hospital Service Area Board](#)

- *b. [KPB-7029](#) Confirming an Appointment to the Kachemak Emergency Service Area Board (Mayor)

Jeff Serio, Seat B, Term Expires 10/2027

Attachments: [Appointment Kachemak Emergency Service Area Board](#)

- *c. [KPB-7027](#) Confirming an Appointment to the Resilience and Security Advisory Commission (Mayor)

Peter Crimp, Northwest Borough Seat, Term Expires 09/30/2026

Attachments: [Appointment Resilience and Security Advisory Commission](#)

- *d.** [KPB-7028](#) Confirming an Appointment to the Planning Commission (Mayor)
- Dawson Slaughter, South Peninsula Seat, Term Expires 07/31/2028
Virginia Morgan, Cooper Landing/Hope/Eastern Peninsula Seat, Term Expires 07/31/2028
- Attachments: [Appointments Planning Commission South Peninsula and Cooper Landing / Ho](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION - None

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. August 5, 2025 6:00 PM
Regular Assembly Meeting
The Porcupine Theater
106 W. Pioneer Avenue, Homer
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.