



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

*Brent Johnson, President*

*Tyson Cox, Vice President*

*Kelly Cooper*

*Cindy Ecklund*

*Bill Elam*

*Brent Hibbert*

*Peter Ribbens*

*Ryan Tunseth*

*Mike Tupper*

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Tuesday, January 16, 2024

6:00 PM

Betty J. Glick Assembly Chambers

Meeting ID: 895 1103 3332 Passcode: 193069

[https://us06web.zoom.us/j/89511033332?](https://us06web.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

[pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1](https://us06web.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

*Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.*

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

**ACTION ITEMS CURRENTLY ON CONSENT AGENDA:**

KPB-5731: January 2, 2024 Regular Assembly Meeting Minutes

Resolution 2024-003: Classifying Borough Land in the Cooper Landing Area

Ordinance 2023-19-33: Appropriating \$350,000 from the School Maintenance Fund

Ordinance 2023-19-34: Accepting and Appropriating Opioid Settlement Funds

Ordinance 2024-01: Negotiated Lease Near Cooper Landing

Ordinance 2024-02: Correcting the Anchors Aweigh North Subdivision Local Option Zoning District

KPB-5735: Petition to Vacate US Survey 3564 Replat Right-of-Way Vacation

**ACTION ITEMS ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:**

Ordinance 2023-19-31: \$50,000 Deep Creek Fish Passage Project Application

Ordinance 2023-19-32: \$150,000 Salmon Creek Revetment Site

Ordinance 2023-28: Adopting a New Borough Logo and Amending KPB 1.04.050

**APPROVAL OF MINUTES**

[KPB-5731](#) January 2, 2024 Regular Assembly Meeting Minutes

Attachments: [January 2, 2024 Regular Assembly Meeting Minutes](#)

**COMMENDING RESOLUTIONS AND PROCLAMATIONS****PRESENTATIONS WITH PRIOR NOTICE**

*(20 minutes total)*

1. [KPB-5739](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent (10 minutes)

Attachments: [KPBSD Quarterly Update 011624](#)

2. [KPB-5740](#) Kenai Peninsula Peace Crane Garden Trailed, Sara Pyhala (10 minutes)

Attachments: [REVISED KPPCGT Presentation 2024](#)  
[KPPCGT Presentation 2024](#)

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

*(3 minutes per speaker; 20 minutes aggregate)*

**MAYOR'S REPORT**

Mayor's Report Cover Memo

[KPB-5736](#) Mayor's Report Cover Memo

Attachments:      [Mayor's Report Cover Memo](#)  
[Mayor's Report Meeting Notes](#)

1. Assembly Requests/Responses
2. Agreements and Contracts
  - a.      [KPB-5737](#)      Authorization to Award a Contract for ITB24-023 Calcium Chloride Purchase FY24  
  
Attachments:      [ITB24-023 Calcium Chloride Purchase FY24](#)
  - b.      [KPB-5738](#)      Authorization to Award a Contract for Request for Proposals – RFP24-007 2024 Hazard Mitigation Plan  
  
Attachments:      [RFP24-007 Hazard Mitigation Plan Update](#)
3. Other - None.

**ITEMS NOT COMPLETED FROM PRIOR AGENDA - None.**

## **PUBLIC HEARINGS ON ORDINANCES**

*(Testimony limited to 3 minutes per speaker)*

Ordinances referred to Finance Committee

[2023-19-31](#)      An Ordinance Appropriating \$50,000 as a Cash Contribution for the Deep Creek Fish Passage Project Application, a Partnership between the Kenai Peninsula Borough and the U.S. Fish & Wildlife Service (Mayor)

Attachments:      [Ordinance 2023-19-31](#)  
[Memo](#)  
[Advisory Board Recommendations](#)

[2023-19-32](#)      An Ordinance Appropriating \$150,000 from the Seward-Bear Creek Flood Service Area Fund Balance for Maintenance on the Salmon Creek Revetment Site (Mayor)

Attachments:      [Ordinance 2023-19-32](#)  
[Memo](#)  
[Amendment Memo](#)

Ordinances referred to Policies and Procedures Committee

[2023-28](#)      An Ordinance Adopting a New Borough Logo and Amending KPB 1.04.050 Regarding the Borough Logo (Mayor)

*Attachments:* [Ordinance 2023-28](#)  
[Memo](#)  
[Attachment A](#)  
[Public Comment 011624](#)

## UNFINISHED BUSINESS

## NEW BUSINESS

### 1. Resolutions

Resolutions referred to Lands Committee

[2024-003](#) A Resolution Classifying Borough Land in the Cooper Landing Area (Mayor)

*Attachments:* [Resolution 2024-003](#)  
[Memo](#)  
[Memo from State of Alaska](#)  
[Staff Report](#)  
[CLAPC Minutes](#)  
[CORRECT CLAPC Minutes APPRV](#)  
[Unit 395 Land Use Master Plan](#)  
[Maps](#)  
[Public Comment 122023](#)  
[Public Notice 010824](#)  
[Memo to Assembly](#)

### 2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2023-19-33](#) An Ordinance Appropriating \$350,000 from the School Maintenance Fund for Snow Removal and Sanding (Mayor)

*Attachments:* [Ordinance 2023-19-33](#)  
[Memo](#)

[2023-19-34](#) An Ordinance Accepting and Appropriating Opioid Settlement Funds for the Opioid Settlement Fund Program (Mayor)

*Attachments:* [Ordinance 2023-19-34](#)  
[Memo](#)  
[Allocation Schedule](#)

## Ordinances for Introduction and referred to the Lands Committee

[2024-01](#) An Ordinance Authorizing a Negotiated Lease with Traylor Bros, Inc. for a Temporary Craft Worker Housing Site in Support of the Sterling Highway MP 45-60 Construction Project Near Cooper Landing (Mayor)

**Attachments:** [Ordinance 2024-01](#)  
[Memo](#)  
[Lease Application](#)  
[KPB Lease Required Provisions](#)  
[Lease](#)  
[Map](#)  
[Development Plan](#)  
[Advisory Board Recommendation](#)

[2024-02](#) An Ordinance Correcting the Description for the Anchors Aweigh North Subdivision Single-Family Residential (R-1) Local Option Zoning District and Amending KPB 21.46.040 (Mayor)

**Attachments:** [Ordinance 2024-02](#)  
[Memo](#)

## 3. Other

## Other items referred to Lands Committee

[KPB-5735](#) Petition to Vacate US Survey 3564 Replat Right-of-Way Vacation KPB 2023-141V; Kasilof Area

[Clerk's Note: At its regularly scheduled meeting of the Kenai Peninsula Borough Planning Commission on January 8, 2024 the proposed vacation was approved by unanimous consent.]

**Attachments:** [ROWV - USS 3564 KPB File 2023-141V](#)

**PUBLIC COMMENTS AND PUBLIC PRESENTATIONS****ASSEMBLY COMMENTS****PENDING LEGISLATION**

*(This item lists legislation which will be addressed at a later date as noted.)*

1. [2023-005](#) A Resolution of Intent by the Kenai Peninsula Borough Assembly Establishing that Financing of Energy and Resilience Improvement

Projects through Assessments Serves a Valid Public Purpose and Related Matters (Ecklund) [Tabled on 10/24/23]

**Attachments:**

[Resolution 2023-005](#)

[Memo](#)

[Ecklund Amendment](#)

[C-PACER Program Handbook](#)

[102423 Public Comments](#)

[010323 Public Comments](#)

[eComment](#)

## INFORMATIONAL MATERIALS AND REPORTS

### ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. February 6, 2024 6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Remote Participation Available through Zoom  
Meeting ID: 895 1103 3332 Passcode: 193069

### ADJOURNMENT

*The next meeting of the Kenai Peninsula Borough Assembly will be held on January 21, 2014, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.*

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).*

*The meeting will be held through Zoom, the Meeting ID: 884 7373 9641 Passcode: 671108 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 884 7373 9641 Passcode: 671108. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [www.kpb.us](http://www.kpb.us): "Meeting and Public Notices" "Assembly Meeting Calendar".*

*For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at [www.kpb.us](http://www.kpb.us) for copies of the agenda, meeting minutes, ordinances and resolutions.*