

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor *CP*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sarah Hostetter, Auditor/Accountant *SH*

DATE: April 2, 2018

RE: Budget Revisions – March 2018

Attached is a budget revision listing for March 2018. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

Mar-18

INCREASE

DECREASE

ASSESSING DEPARTMENT

To increase budget in order to purchase computer replacement.

100.11510.00000.43011 (Contractual services)		150.00
100.11510.00000.48710 (Minor office equipment)	150.00	

KACHEMAK EMERGENCY SERVICES

To increase utilities due to delay of Station 2 insulation repairs.

212.51810.00000.43610 (Utilities)	12,200.00	
212.51810.00000.42220 (Fire/Medical supplies)		2,000.00
212.51810.00000.42360 (Repair supplies)		3,000.00
212.51810.00000.43011 (Contractual services)		2,000.00
212.51810.00000.43014 (Physical Examinations)		1,200.00
212.51810.00000.48710 (Minor office equipment)		3,000.00
212.51810.00000.48750 (Minor medical equipment)		1,000.00

KACHEMAK EMERGENCY SERVICES

To replace fire fighter helmets a year early due to continued issues with older helmets.

212.51810.00000.42220 (Fire/Medical Supplies)		3,000.00
212.51810.00000.48760 (Minor Fire Fighting Equipment)	3,000.00	

MAYOR'S ADMINISTRATION OFFICE

To purchase backup batteries for two computers.

100.11210.00000.42210 (Operating Supplies)		92.46
100.11210.00000.48710 (Minor Office Equipment)	92.46	

NORTH PENINSULA RECREATION

To purchase an unexpected replacement for the conference phone that is used at board and community meetings.

225.61110.00000.42410 (Small Tools/Equipment)		1,750.00
225.61110.00000.48710 (Minor Office Equipment)	1,750.00	

SOLID WASTE DEPARTMENT

To purchase radios and headsets.

290.32122.00000.42310 (Repair/Maintenance Supplies)		1,650.00
290.32122.00000.48710 (Minor Office Equipment)	1,650.00	