

# KENAI PENINSULA BOROUGH

## Kenai Peninsula Borough Assembly

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Dale Bagley, Assembly President  
Sue McClure, Vice President

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### MEMORANDUM

**To:** Kenai Peninsula Borough Assembly  
**From:** Assembly President Dale Bagley *DLB*  
**Date:** May 19, 2015  
**Re:** Authorization for Assembly Member Travel

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The Kenai Peninsula Borough administration will be sending a delegation to our sister city in Akita, Japan, from July 29<sup>th</sup> through August 5<sup>th</sup>. Assembly member Kelly Cooper has agreed to travel with the delegation on behalf of the Assembly. The total expenses are not expected to exceed \$3,500.

Your authorization for her travel and the expenditures is requested. Thank you for your consideration.