



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

*Peter Ribbens, President*  
*Kelly Cooper, Vice President*  
*James Baisden*  
*Tyson Cox*  
*Willy Dunne*  
*Cindy Ecklund*  
*Brent Johnson*  
*Leslie Morton*  
*Ryan Tunseth*

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Tuesday, September 16, 2025

6:00 PM

Betty J. Glick Assembly Chambers  
Meeting ID: 835 6358 3837 Passcode: 606672  
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)  
[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

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Meeting ID: 835 6358 3837 Passcode: 606672

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

*Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.*

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

**ACTION ITEMS CURRENTLY ON CONSENT AGENDA:**

KPB-7178: September 2, 2025 Regular Assembly Meeting Minutes

Resolution 2025-038: Authorizing the Mayor to Execute Agreements with the State of Alaska for E911 Dispatch Services in Southeast Alaska, and to Execute New Memoranda of Agreement with Entities Utilizing Dispatch Services in the Region

Ordinance 2024-19-42: Deobligating Some or All In-Kind Services by the City of Seldovia and the City of Seward, and Appropriating Their Cash Contributions as Required Match Funds for 42the Safe Streets and Roads for All Grant Project

Ordinance 2025-19-13: Accepting and Appropriating Remaining Unspent Federal Pass-Through Grant Funds from the State of Alaska for Woody Fuel Disposal and Authorizing the Mayor to Enter into a New Memorandum of Agreement

Ordinance 2025-19-14: Appropriating U.S. Treasury Local Assistance and Tribal Consistency Funds to Support the Central Peninsula Landfill Infrastructure Capital Improvements

Ordinance 2025-22: Authorizing the Sale of Certain Parcels Which Do Not Sell in the 2025 Online-Only Auction to be Offered Through an Over-The-Counter Sale Following the Online-Only Auction

Ordinance 2025-23: Amending Borough Code, KPB 22.30.110, Regarding Assembly Compensation to Take Effect in Fiscal Year 2027

KPB-7180: Approval of Precinct Boards, Canvass Board, and Absentee Voting Officials for the October 7, 2025 Regular Municipal Election

KPB-7181: Confirming Appointments to the Advisory Planning Commissions

KPB-7182: Confirming Appointment to the Road Service Area Board

**ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:**

Ordinance 2025-19-10: Accepting and Appropriating Grant Funds of \$18,200 to the Kenai Peninsula Borough for the River Center Access and Restoration Demonstration Project

Ordinance 2025-19-11: Accepting and Appropriating Grant and Funds for the Purchase of Three Slip-On Tanker Units

Ordinance 2025-19-12: Appropriating Funds from the Insurance and Litigation Fund Balance for Additional Insurance Premiums and Claim Reserves

**APPROVAL OF MINUTES**

\*1. [KPB-7178](#) September 2, 2025 Regular Assembly Meeting Minutes

Attachments: [September 2, 2025 Regular Assembly Meeting Minutes](#)

**COMMENDING RESOLUTIONS AND PROCLAMATIONS****PRESENTATIONS WITH PRIOR NOTICE**

*(20 minutes total)*

1. [KPB-7179](#) Kenai Peninsula Borough School District Quarterly Report, Kari Dendurent, Assistant Superintendent (10 Minutes)

Attachments: [Annual Report](#)

## **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

*(3 minutes per speaker; 20 minutes aggregate)*

## **MAYOR'S REPORT**

[KPB-7183](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None

2. Agreements and Contracts

- a. [KPB-7184](#) Authorization to Award a Contract for RFP26-001 South Peninsula Hospital Generator System

Attachments: [Authorization to Award a Contract for RFP26-001 South Peninsula Hospital Ger](#)

- b. [KPB-7185](#) Authorization to Award a Contract for RFP26-002 Emergency Responder Medical Physical / Testing Requirements

Attachments: [Authorization to Award a Contract for RFP26-002 Emergency Responder Medic](#)

- c. [KPB-7186](#) KCDA CO-OP Bleacher Purchase, Under the Government General Services (GSA) Contract

Attachments: [KCDA CO-OP Bleacher Purchase, Under the Government General Services \(G](#)

3. Other

- a. [KPB-7187](#) Certification of the 2025 Personal Property Supplemental Assessment Roll

Attachments: [Certification of the 2025 Personal Property Supplemental Assessment Roll 09.0](#)

- b. [KPB-7188](#) Budget Revisions – July 2025

Attachments: [Budget Revisions - July 2025 09.04.25](#)

- c. [KPB-7189](#) Capital Project Reports – June 30, 2025

Attachments: [Capitol Projects Reports - June 30, 2025 09.04.25](#)

- d. [KPB-7190](#) Revenue-Expenditure Report – July 2025

Attachments: [Revenue-Expenditure Report - July 2025](#)

## ITEMS NOT COMPLETED FROM PRIOR AGENDA

### PUBLIC HEARINGS ON ORDINANCES

*(Testimony limited to 3 minutes per speaker)*

Ordinances referred to Finance Committee

1. [2025-19-10](#) An Ordinance Accepting and Appropriating Grant Funds of \$18,200 to the Kenai Peninsula Borough for the River Center Access and Restoration Demonstration Project (Mayor)

Attachments: [Ordinance 2025-19-10](#)

[Memo](#)

[Photographs](#)

2. [2025-19-11](#) An Ordinance Accepting and Appropriating Grant and Funds for the Purchase of Three Slip-On Tanker Units (Mayor)

Attachments: [Ordinance 2025-19-11](#)

[Memo](#)

3. [2025-19-12](#) An Ordinance Appropriating Funds from the Insurance and Litigation Fund Balance for Additional Insurance Premiums and Claim Reserves (Mayor)

Attachments: [Ordinance 2025-19-12](#)

[Amendment Memo](#)

[Memo](#)

Ordinances referred to Policies and Procedures Committee

4. [2025-18](#) An Ordinance Amending Borough Code, KPB 14.06.240 and KPB 14.06.250 Regarding Decertification (Mayor)

Attachments: [Ordinance 2025-18](#)

[Memo](#)

5.     [2025-20](#)     An Ordinance Amending KPB 21.18.025 to Address Adoptions and Deletions of Anadromous Waters Within the West District of the KPB 21.18 Appendix (Mayor, Johnson)

Attachments:     [Ordinance 2025-20](#)  
                          [Memo](#)  
                          [Maps](#)  
                          [Proposed Updates](#)

## UNFINISHED BUSINESS

### NEW BUSINESS

#### 1. Resolutions

Resolutions referred to Policies and Procedures Committee

- \*a.     [2025-038](#)     A Resolution Authorizing the Mayor to Execute Agreements with the State of Alaska for E911 Dispatch Services in Southeast Alaska, and to Execute New Memoranda of Agreement with Entities Utilizing Dispatch Services in the Region (Mayor)

Attachments:     [Resolution 2025-038](#)  
                          [Memo](#)  
                          [First Addendum Draft](#)  
                          [Intergovernmental Agreement Draft](#)

#### 2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- \*a.     [2024-19-42](#)     An Ordinance Deobligating Some or All In-Kind Services by the City of Seldovia and the City of Seward, and Appropriating Their Cash Contributions as Required Match Funds for the Safe Streets and Roads for All Grant Project (Mayor) (Hearing on 10/14/25)

Attachments:     [Ordinance 2024-19-42](#)  
                          [Memo](#)  
                          [Reference Copy O2022-19-50](#)

- \*b. [2025-19-13](#) An Ordinance Accepting and Appropriating Remaining Unspent Federal Pass-Through Grant Funds from the State of Alaska for Woody Fuel Disposal and Authorizing the Mayor to Enter into a New Memorandum of Agreement (Mayor) (Hearing on 10/14/25)

Attachments: [Ordinance 2025-19-13](#)  
[Memo](#)  
[Memorandum of Agreement Draft](#)  
[Reference Copy O2023-19-43](#)

- \*c. [2025-19-14](#) An Ordinance Appropriating U.S. Treasury Local Assistance and Tribal Consistency Funds to Support the Central Peninsula Landfill Infrastructure Capital Improvements (Mayor) (Hearing on 10/14/25)

Attachments: [Ordinance 2025-19-14](#)  
[Memo](#)

Ordinances for Introduction and referred to the Lands Committee

- \*d. [2025-22](#) An Ordinance Authorizing the Sale of Certain Parcels Which Do Not Sell in the 2025 Online-Only Auction to be Offered Through an Over-The-Counter Sale Following the Online-Only Auction (Baisden) (Hearing on 10/14/25)

Attachments: [Ordinance 2025-22](#)  
[Memo](#)  
[Reference Copy O2025-10](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- \*e. [2025-23](#) An Ordinance Amending Borough Code, KPB 22.30.110, Regarding Assembly Compensation to Take Effect in Fiscal Year 2027 (Ribbens) (Hearing on 10/14/25)

Attachments: [Ordinance 2025-23](#)  
[Memo](#)  
[Reference Copy O2000-42](#)

### 3. Other

Other Items referred to Policies and Procedures Committee

- \*a. [KPB-7180](#) Approval of Precinct Boards, Canvass Board, and Absentee Voting Officials for the October 7, 2025 Regular Municipal Election (Borough Clerk)

Attachments: [Memo Approval of Precinct Boards, Canvas Board](#)

- \*b. [KPB-7181](#) Confirming Appointments to the Advisory Planning Commissions (Mayor)

Cooper Landing

Phillip J. Miller, Seat A, Term Expires 09/30/2028

Chris Degernes, Seat B, Term Expires 09/30/2028

David W. Nees, Seat G, Term Expires 09/30/2028

Hope/Sunrise

Gregory Sorensen, Seat C, Term Expires 09/30/2028

Attachments: [Appointments to Advisory Planning Commissions](#)

- \*c. [KPB-7182](#) Confirming Appointment to the Road Service Area Board (Mayor)

Heidi Covery, Board Seat At-Large #1 Seat, Term Expires 09/30/2028  
(registered voter of Nikiski)

Attachments: [Appointment to Road Service Area Board](#)

## PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

## ASSEMBLY COMMENTS

## PENDING LEGISLATION

*(This item lists legislation which will be addressed at a later date as noted.)*

1. [2025-21](#) An Ordinance Repealing and Reenacting KPB Chapter 5.12, Relating to Real Property Tax, Enacting a New KPB Chapter 5.11, Relating to Personal Property Tax, a New KPB Chapter 5.13, Relating to Tax Exemptions, Credits, or Deferrals, and a New KPB Chapter 5.15, Relating to Tax Appeals (Mayor) (Hearing on 10/14/25)

Attachments: [Ordinance 2025-21](#)  
[Memo](#)  
[Sectional Analysis](#)  
[2025 Real Property Assessment Notice Values](#)  
[Presentation Work Session 091625](#)

## INFORMATIONAL MATERIALS AND REPORTS

### ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. October 14, 2025 6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 835 6358 3837 Passcode: 606672

### ADJOURNMENT

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).*

*The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [www.kpb.us](http://www.kpb.us)*

*For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.*