

Kenai Peninsula Borough
Office of the Borough Mayor

MAYOR'S REPORT TO THE ASSEMBLY—Meeting Notes

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor

DATE: 12 December 2023

Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award a Contract for ITB23-070 OEM Eaton UPS Installation
- b. Authorization to Award a Contract for RFP23-002 Seclusion St, Robin Ave, Lourdes Ave & Robert Ave West Design Capital Improvement District
- c. Authorization to Award a Contract for RFP24-005 2023 Closure/Post Closure Updates

Other

- a. Investment Report – Quarter Ended 09.30.23
- b. Tax Adjustment Request Approval
- c. Budget Revisions – October 2023
- d. Revenue-Expenditure Report – October 2023
- e. FY24-1Q Grant Reports:
 - a. Alaska Small Business Development Center Grant Report
 - b. Kenai Peninsula Economic Development District Grant Report
 - c. Senior Center Grant Reports

ASSEMBLY DAY SCHEDULE

3:00 PM Finance Committee
3:45 PM Lands Committee
4:00 PM Policies and Procedures Committee
Executive Session – Legal Discussion regarding two matters (30 minutes):

Kindred v. KPB & KPBSD 3AN-23-08723CI

Moody v. KPB 3AN-23-4282CI

4:45 PM Legislative Committee
6:00 PM Regular Assembly Meeting

MEETING NOTES—November 8-December 12

Wed. 11/8

- KSRM *Sound Off* – Community Outreach 9:00-10:00 AM
- Cindy Ecklund 10:30-11:00 AM
- Terry Eubank re: Assessments 11:00 AM-Noon
- Sara Dennis re: Employee of the Month Program 1:00-1:30 PM
- KPEDD Project Updates – Tim Dillon, Cassidi Cameron & Caitlyn Coreson 2:00-3:00 PM
- Tammy Goggia, Sean Kelley & Chief Meeks re: Board Meeting 3:00-4:00 PM

Thurs. 11/9

- K-Beach Elementary School Veterans' Day Assembly 8:00-9:00 AM
- Nikiski North Star Elementary Veterans' Day Ceremony 10:00-11:00 AM
- Emergency Communications Advisory Board 1:00-2:00 PM
- Dave Schaaf – Audit Appeal (via Zoom) with Brandi H. 2:00-2:30 PM
- Brandi H. and Justen H. 3:30-4:00 PM

Fri. 11/10 –KPB Veterans' Day Holiday

Sat. 11/11

- American Legion Post 20 Veterans' Day Ceremony – Remarks 11:00 AM-1:00 PM
- Judge – Soldotna Chamber of Commerce Spark Event at Lone Moose Lodge 5:30-8:00 PM

Mon. 11/13

- Joe Rizzo – Communications Update 9:00-10:00 AM
- Brenda Ahlberg re: OEM Weekend Updates 1:00-1:30 PM
- Soldotna Elementary Options Proposal (via Zoom) 2:00-3:00 PM
 - Superintendent Holland
 - Kevin Lyon
 - John Hedges
 - Kevin Kinnie
- Sean K. re: Amicus Brief 4:00-4:30 PM

Tues. 11/14

Meeting Notes – 12/12/23

- KPB Budget Meetings with Commissioners – Anchorage 10:00AM-4:00 PM
- Triumvirate Calls

Wed. 11/15

- KSRM *Sound Off* – Community Outreach 9:00-10:00 AM
- Justen Huff 10:15-10:30 AM
- Genealogy Center Luncheon Noon-1:00 PM
- Lee Frey – Check-In 2:00-2:30 PM

Thurs. 11/16

- Adeena W. re: Petition Report Summation 9:00-9:30 AM
- CPH Shaun Keef with COO Karen Scroggins & CFO Mike Haggerty – Audit 10:00-11:00 AM
- Team Update Lunch Meeting – KPB Leadership 11:00-11:30 AM
- Team Update Lunch Meeting – KPB Leadership 11:30 AM-1:00 PM

Fri. 11/17

- CISPRI Annual Meeting (via Zoom) 9:00 AM-Noon

Mon. 11/20

- Joe Rizzo – Communications Update 9:00-10:00 AM
- SoPrep Walk-through 10:15-11:00 AM
- KDLL's Hunter Morrison Interview re: Small Business Saturday Proclamation 1:00-1:30 PM

Tues. 11/21

- Chief Richard Brackin - Bear Creek Fire & EPHESA 9:30-10:00 AM
- Margaret Phelps at Soldotna Senior Center Lunch Noon-1:00 PM
- Lee Frey & Sean Kelley re: COBC (Compliance Order By Consent) 1:30-2:30 PM
- UA Scholars Event at KPC – Remarks & Certificates of Achievement 6:30-8:00 PM
- ABC Life Choices 6:30-7:30 PM

Wed. 11/22

- KSRM *Sound Off* – Community Outreach 9:00-10:00 AM
- Kenai Watershed Fish Habitat November Steering Committee Meeting 10:00 AM-Noon

Thurs. 11/23-Fri. 11/24 – Thanksgiving Holiday

Mon. 11/27

- Assemblyman Peter Ribbens re: Nikiski Issues 10:00-10:30 AM
- Mayor's Packet Meeting for Assembly 12/12 1:30-2:30 PM
- Outstanding Compliance Cases & Violation Code 2:30-4:30 PM

Meeting Notes – 12/12/23

Re-Write

- Samantha Lopez
- Robert Ruffner
- Eric Ogren
- Aaron Hughes

Tues. 11/28

- KSRM *Sound Off* with Kenny Smith re: Bullying 9:00-10:00 AM
- Brandi H. re: Budget, Calendar, Personnel, Etc. 10:15-11:00 AM
- Mobile Integrated Healthcare Program – Follow-Up 2:00-3:00 PM
 - Trent Burnett
 - Harrison Deveer
 - Bryan Ledahl
 - Jessica Smith

Wed. 11/29

- KSRM *Sound Off* – Community Outreach 9:00-10:00 AM
- KTUU's David Bernknopf Interview re: Homeschooling 11:00 AM-Noon
- Kenaitze Indian Tribe Public Meeting re: Fixed Transit: 1:00-3:00 PM
 - Dana attended
- The LeeShore Center Annual Board Meeting and Volunteer Appreciation Dinner 5:30-7:30 PM

Thurs. 11/20

- Mark Halpin with John Hedges in Homer 10:00 AM-Noon
- Justen Huff & Sean Kelley re: Candidate Hiring 3:15-3:45 PM

Fri. 12/1

Sat. 12/2

- MC – Soldotna Chamber of Commerce Christmas in the Park 4:15-6:30 PM

Mon. 12/4

- Joe & Dana – Communications Update & Logo Design 9:00-9:45 AM
- Tim Ferone re: Konica Minolta Invoices & Contract 10:15-11:15 AM

Tues. 12/5

- AML Alaska Conference of Mayors - Anchorage 8:00 AM-8:00 PM
- Boys & Girls Club Board of Directors Meeting (Zoom) 5:30-7:00 PM

Wed. 12/6

- KSRM *Sound Off* – Community Outreach 9:00-10:00 AM
- Marv St. Clair re: Working Group Noon-12:30 PM

Meeting Notes – 12/12/23

- Tim Dillon – KPEDD 2:15-2:45 PM
- KPB Working Group Meeting 6:30-10:00 PM
 - Housing
 - Workforce development
 - Economy/Transportation

Thurs. 12/7

- Emergency Response Center - Brenda Ahlberg, Paul McBride & Dana Cannava 9:00-10:00 AM
- Elizabeth Hardie – Updates 10:00-10:30 AM
- Alyeska Tire re: Tire Shredder – Bethany and Craig Wortham with Lee Frey 1:00-2:00 PM
- Assembly Chambers – Blessing 1:30-2:30 PM
- WESA – Community Outreach & Additional Positions Chief John Marsh, Joe & Dana 2:30-3:30 PM

Fri. 12/8

- Guest Speaker - SoHi Social Studies Class 8:30-10:30 AM
- KSRM Christmas Party 6:30-7:30 PM

Mon. 12/11

- Joe Rizzo – Communications Update 9:00-10:00 AM
- Robert Ruffner, Justen Huff and Sean Kelley re: Possible Laydown for Assembly 10:30-11:00 AM
- Marcus M. - Land Management 1:00-1:45 PM
- Ben Hanson – IT 1:45-2:00 PM
- John Sims, President ENSTAR Natural Gas Company (via MS Teams Meeting) 2:30-3:00 PM

Tues. 12/12 – Assembly Day

- Mayors' Meeting re: LNG Rail Belt Energy Security – Anchorage 10:00- AM-Noon
- Hilcorp Kenai and Cook Inlet Natural Gas Activities & Operations Noon-1:00 PM