

Kenai Peninsula Borough

Office of the Borough Mayor

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Assembly

FROM: Peter A. Micciche, Mayor *PM*

DATE: October 12, 2023

RE: Confirmation of Ben Hanson as Director of Information Technology

Pursuant to Chapter 2.20 of the Kenai Peninsula Borough Code, the name of Ben Hanson is submitted for confirmation as the Director of Information Technology.

KPB 2.20.030 states:

The assembly shall examine the qualifications of the executive for determining whether they comply with the requirements prescribed by statute or ordinance for the position occupied. If they comply, the assembly shall so find and shall confirm the appointment. If they find the executive not qualified, they shall deny confirmation and the mayor shall thereafter hire a qualified person. No more than 31 days shall pass after the mayor has submitted the name of a new executive officer before the assembly shall determine by majority vote whether or not the qualifications set by statute and ordinance have been met. Failure to consider the matter within this time shall be deemed to constitute a finding that the officer possesses the requisite qualifications.

Mr. Hanson's resume and job description are attached. Based on his qualifications, past experience, accomplishments, and proven performance, I strongly recommend confirmation.



Ben Hanson

Profile

Through my long career with the Kenai Peninsula Borough I have developed a unique combination of technology skills and management strengths. The borough's broad scope of services, and a culture of IT self sufficiency, necessitated near continuous exploration of new(to KPB) technologies. This persistent change, coupled with 12 years of working with KPB's large and diverse management team allowed me to grow and maintain my technical capacity, while also developing a capacity to understand an organization's business needs and how technology could be applied to support their mission.

Key Competencies

- Technology Strategy Development
- IT Operations Management
- Compliance and Risk Mitigation
- Cost-Efficient Resource Management
- Cross-Functional Collaboration
- Innovation and Digital Transformation
- Data Security and Privacy

Experience

TECHNOLOGY DIRECTOR, GERE TACTICAL INC – NOVEMBER 2022 TO JULY 2023

Managed business critical technology and communication contracts and implementation through a complex business leadership transition.

IT DIRECTOR, KENAI PENINSULA BOROUGH – OCTOBER 2010 TO OCTOBER 2022

Raised awareness of technology with all KPB departments, fostering a consistent understanding of technology impacts within KPB management culture. Transformed KPB IT Development from a mainframe support group to a value-add development group, which embedded IT into all facets of KPB business administration. This effort has allowed IT to remain relevant as KPB business needs change over time.

Experience (cont'd)

IT/SYSTEM ADMIN, KENAI PENINSULA BOROUGH – FEBRUARY 2002 TO OCTOBER 2010

Transformed support culture to a “remote first” approach, and increased use of automation, allowing KPB’s IT Department to support an ever expanding environment with minimal staffing changes.

REMOTE SYSTEM ADMIN, SIEMENS BUSINESS SERVICES (ENTEX) – DECEMBER 1999 TO MAY 2001

As part of a large infrastructure team, provided outsourced remote technology support for a nation-wide insurance firm. Supported 900+ Windows servers in a full remote environment.



Position Description

Kenai Peninsula Borough

Director of Information Technology

Service Type: Administrative, Level 7

Definition: Under the general direction and supervision of the borough mayor and/or his designee, the Information Technology (IT) Director is responsible for the operation, management and administration of Information Technology department as set forth in KPB 2.35.

Minimum Qualifications: A Bachelor of Science degree in a related field and four years' experience in programming and analysis, or system/network administration and design. Relevant experience may be substituted for education on a year-for-year basis. Must have demonstrated the ability to supervise a subordinate staff. Working knowledge and understanding of client/server, database, email, network, security and telephony systems. Proficiency with local government business solutions development is desirable.

Essential Functions:

1. Supervises, directs and coordinates both IT Support and IT Application Development personnel.
2. Plans, develops and evaluates Borough-wide IT activities to ensure goals and objectives are accomplished.
3. Provides technical direction and assistance to all IT staff.
4. Manages technical support activities for the borough's IT services, ensuring timely and courteous support of borough computing users.
5. Ensures maintenance, operation and recoverability of borough technology resources.
6. Prepares and administers an annual operating budget for the IT department.
7. Confers with departments to identify information technology needs and recommends hardware and software solutions.

Position Description – Director of Information Technology
Essential Functions (continued)

8. Prepares and implements policies, procedures and standards relating to information technology systems.
9. Assists applications development staff to efficiently utilize technology resources.

Other Functions:

1. Other related duties as assigned.

Physical Demands: While performing the duties of this job, the employee is frequently required to use hands and fingers dexterously to operate office equipment, and to communicate orally; regularly required to sit and occasionally required to stand, walk, stoop, kneel, or crouch, and reach with hands and arms. The employee must occasionally transport up to 50 pounds. Specific vision abilities required include close vision and the ability to adjust focus. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position Description Record:

Date Updated: 10.06.2022

Reason for Update: Revised

Date Updated: 10.2011

Reason for Update: Revised (mad)

Date Updated: 11.01.2011

Reason for Update: Adopted by Borough Assembly, Resolution 2011-105

Date Updated: 06.20.2023

Reason for Update: Chang from level 6 to 7
