



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Kelly Cooper, Vice President
Willy Dunne
Cindy Ecklund
Dale Eicher
Scott Griebel
Michael Hicks
Lenora Niesen
Sarge Truesdell
Ryan Tunseth

Tuesday, October 28, 2025

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)
[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

Meeting ID: 835 6358 3837 Passcode: 606672

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-7264: October 14, 2025 Regular Assembly Meeting Minutes

Ordinance 2025-19-17: Appropriating Funds for the Central Peninsula Landfill Leachate Evaporator Project

Ordinance 2025-24: Amending KPB Chapter 10.04 Relating to Solid Waste Disposal and Amending KPB 1.24.090 Relating to the Minor Offense Penalty Schedule to Include Violations of KPB Chapter 10.04

KPB-7267: Petition to Vacate a 66' section line easement – 33' in T06S R14W SEC 12 and 33' in T06S R14W SEC 13, running east to west through Lot 2 of Arno Subdivision, Plat HM 2001-78, KPB File 2025-144V, Dimond Ridge Area

KPB-7268: Petition to Vacate Corona Ct & Hidden Valley Cir & associated utility easements per Stephen Subdivision, Plat KN 76-111, KPB File 2025-143V, Nikiski Area

KPB-7269: Confirming Appointments to the Service Area Boards

KPB-7270: Confirming Appointments to the Advisory Planning Commissions

ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2025-19-15: Appropriating Supplemental Funds from the General Fund for the Finance Budgeting Software Project

Ordinance 2025-19-16: Appropriating Funds for Ordinance 2025-16 Implementation Costs Including Mailers to Every Taxpayer to Reapply for the Residential Real Property Tax Exemption

ASSEMBLY REORGANIZATION

1. Election of President and Vice President

APPROVAL OF MINUTES

- *1. [KPB-7264](#) October 14, 2025 Regular Assembly Meeting Minutes

Attachments: [October 14, 2025 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS**PRESENTATIONS WITH PRIOR NOTICE**

(20 minutes total)

1. [KPB-7266](#) Central Peninsula General Hospital Quarterly Report, Shaun Keef, Chief Executive Officer (10 Minutes)

Attachments: [Quarterly Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

[KPB-7271](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None

2. Agreements and Contracts

- a. [KPB-7272](#) Fire Station Training Room AV Systems – CES Station #1 Construction

Attachments: [Fire Station Training Room AV System – CES Station #1 Construction-Key Cod](#)

- b. [KPB-7273](#) ACS Fiber Build Agreement – Central Emergency Fire Station #1

Attachments: [ACS CES1 Fiber Build](#)

- c. [KPB-7274](#) Kenai Central High School Lockers, Co-op Purchase Authorization

Attachments: [Kenai HS - KCDA Co-Op Locker](#)

3. Other

- a. [KPB-7275](#) Budget Revisions – September 2025

Attachments: [Budget Revisions September 2025](#)

- b. [KPB-7276](#) Revenue-Expenditure Report – September 2025

Attachments: [Revenue-Expenditure Report-September 2025](#)

- c. [KPB-7277](#) Investment Report – Quarter ended 09/30/25

Attachments: [Investment Report Quarter Ending 9-30-25](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2025-19-15](#) An Ordinance Appropriating Supplemental Funds from the General Fund for the Finance Budgeting Software Project (Mayor)

Attachments: [Ordinance 2025-19-15](#)
[Memo](#)

2. [2025-19-16](#) An Ordinance Appropriating Funds for Ordinance 2025-16 Implementation Costs Including Mailers to Every Taxpayer to Reapply for the Residential Real Property Tax Exemption (Mayor)

Attachments: [Ordinance 2025-19-16](#)
 [Memo](#)
 [Fiscal Note 2025-16](#)
 [Reference Copy O2025-16](#)

UNFINISHED BUSINESS

1. Notice to Rescind

Unfinished Business referred to Policies and Procedures Committee

- a. [2025-21](#) An Ordinance Repealing and Reenacting KPB Chapter 5.12, Relating to Real Property Tax, Enacting a New KPB Chapter 5.11, Relating to Personal Property Tax, a New KPB Chapter 5.13, Relating to Tax Exemptions, Credits, or Deferrals, and a New KPB Chapter 5.15, Relating to Tax Appeals (Mayor, Cox)

Attachments: [Ordinance 2025-21](#)
 [Notice to Rescind](#)
 [Cooper/Mayor Amendment](#)
 [Cox Amendment](#)
 [LAYDOWN Micciche Amendment](#)
 [Amendment Memo \(passed 10/14/25\)](#)
 [Morton Amendment \(withdrawn 10/14/25\)](#)
 [Memo](#)
 [Sectional Analysis](#)
 [Sectional Analysis Revised](#)
 [2025 Real Property Assessment Notice Values](#)
 [Presentation Work Session 091625](#)
 [LAYDOWN Public Comments 102825](#)

NEW BUSINESS

1. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

- *a. [2025-19-17](#) An Ordinance Appropriating Funds for the Central Peninsula Landfill Leachate Evaporator Project (Mayor) (Hearing on 11/18/25)

Attachments: [Ordinance 2025-19-17](#)
[Memo](#)

- *b. [2025-24](#) An Ordinance Amending KPB Chapter 10.04 Relating to Solid Waste Disposal and Amending KPB 1.24.090 Relating to the Minor Offense Penalty Schedule to Include Violations of KPB Chapter 10.04 (Mayor) (Hearing on 12/02/25)

Attachments: [Ordinance 2025-24](#)
[Memo](#)

2. Other

Other items referred to Lands Committee

- *a. [KPB-7267](#) Petition to Vacate a 66' section line easement – 33' in T06S R14W SEC 12 and 33' in T06S R14W SEC 13, running east to west through Lot 2 of Arno Subdivision, Plat HM 2001-78, KPB File 2025-144V, Diamond Ridge Area

[Clerk's Note: At its regular meeting of October 13, 2025, the Planning Commission unanimously approved the referenced petition to vacate.]

Attachments: [Petition to Vacate SLEV Arno Sub](#)
[Submittal Petition](#)

- *b. [KPB-7268](#) Petition to Vacate Corona Court & Hidden Valley Circle & Associated Utility Easements per Stephen Subdivision, Plat KN 76-111, KPB File 2025-143V, Nikiski Area

[Clerk's Note: At its regular meeting of October 13, 2025, the Planning Commission unanimously approved the referenced petition to vacate.]

Attachments: [Petition to Vacate ROWV Corona & Hidden Valley](#)
[Submittal Petition](#)

Other items referred to Policies and Procedures Committee

***c.** [KPB-7269](#) Confirming Appointments to the Service Area Boards (Mayor)

Eastern Peninsula Highway Emergency Service Area Board
Sean Carrington, Seat C, Expires 10/2028

Road Service Area Board
Paul Hartley, Seat At-Large #2, Expires 09/2028

South Kenai Peninsula Hospital Service Area Board
Storm Hansen, Seat A, Expires 10/2027

Western Emergency Service Area Board
Dawson Slaughter, Seat B, Expires 10/2028
Katherine Covey, Seat D, Expires 10/2028

Attachments: [Confirming Appointments to Service Area Boards](#)

***d.** [KPB-7270](#) Confirming Appointments to the Nikiski Advisory Planning Commission (Mayor)

Applicants
Jonathan L. Harman, Seat F, Expires 09/30/2028
Jason Ross, Seat G, Expires 09/30/2028

Attachments: [Confirming Appointments to Advisory Planning Commission](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. November 18, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.