


MEMORANDUM

TO: Brent Johnson, Assembly President
Members of the Borough Assembly

FROM: Mike Navarre, Borough Mayor 

DATE: October 3, 2022

RE: Appointments to Advisory Planning Commission

In accordance to KPB 21.02.060, the applicants listed below have been verified residents within the boundaries to be represented, as well as registered voters within the precincts covered by the commission boundaries.

I hereby submit my recommendations for confirmation by the Assembly.

COOPER LANDING ADVISORY PLANNING COMMISSION

Laura Johnson Seat G Term Expires 09/30/2025

MOOSE PASS ADVISORY PLANNING COMMISSION

Jennifer Boyle Seat F Term Expires 09/30/2025
Jeff Hetrick Seat G Term Expires 09/30/2025

Thank you for your consideration.

MEMORANDUM

TO: Mike Navarre, Borough Mayor
THRU: Robert Ruffner, Planning Director *RR*
THRU: Johni Blankenship, Borough Clerk *(JB)*
FROM: Michele Turner, Deputy Borough Clerk *(MT)*
DATE: October 3, 2022
RE: Advisory Planning Commission Applications for Appointment

The annual notice of vacancy for the Advisory Planning Commission Seats was advertised on August 1, 2022. The application period closed on August 30, 2022. Seats have remained open until filled.

Per KPB 21.02.060, the applicants listed below have been verified as:

- 1.) residents within the commission boundaries in which they are applying, and
- 2.) registered voters within the precincts covered by the commission boundaries.

The following applications are being submitted for your consideration.

COOPER LANDING ADVISORY PLANNING COMMISSION

Seat G

Laura Johnson

MOOSE PASS ADVISORY PLANNING COMMISSION

Seat F

Jennifer Boyle

Seat G

Jeff Hetrick

Thank you.

Kenai Peninsula Borough Planning Department

Advisory Planning Commission Application Submitted 2022-08-24 20:28:55

APC/Seat: Cooper Landing – Seat ^GA (Term Expires 09/30/2025)

Name Laura Johnson	Mobile Phone
Home Phone 907-595-1598	Work Phone 907-205-0801
Email Ljohnsonak@gmail.com	Date of Birth ██████████
SSN 458-89-7989	Voter #
Residence Address ,	Mailing Address PO Box 761 Cooper landing, Alaska 99572
How long have you lived in the area served by this Advisory Planning Commission? 22 years	What knowledge, experience, or expertise will you bring to this board? Background in urban geography, GIS, and urban planning.

Kenai Peninsula Borough

Planning Department

Advisory Planning Commission Application Submitted 2022-09-08 21:28:09

APC/Seat: Moose Pass – Seat F (Term Expires 09/30/2025)

Name Jennifer Boyle	Mobile Phone 907-382-0667
Home Phone	Work Phone 907-599-0643
Email jendboyle@gmail.com	Date of Birth [REDACTED]
SSN	Voter # [REDACTED]
Residence Address 34815 Seward Highway Moose Pass, AK 99631	Mailing Address PO Box 121 Moose Pass, AK 99631

How long have you lived in the area served by this Advisory Planning Commission?

Since April 2020

What knowledge, experience, or expertise will you bring to this board?

With my diverse background, I am confident in my ability to take on this new challenge to serve on the Moose Pass Advisory Planning Commission. Below are a few key points regarding my background and experience that I believe would benefit this board.

-I have a background in recruitment, training and operations management which required me to stay current with technology and social media platforms while overseeing up to 60 seasonal employees within the tourism industry annually. I also have 5 years of experience working in the trades as a boat builder. I am able to relate to many different people with a variety of backgrounds and experiences.

-I held the volunteer role of Community Engagement Chair for a fast growing, technology start-up company and organized events that allowed our company and the community to engage in a positive way.

-I have unique interactions with a variety of individuals within our community as the President of the Moose Pass School Site Based Council and as a member of the Moose Pass Library Board. -I was also a manager at Trail Lake Lodge for two years, which allowed me the opportunity to build relationships with many Moose Pass residents.

-I'm currently a business owner in Moose Pass with a deep interest in where we came from and where we are going. My business, Moose Pass Adventures, operates kayak tours on Trail Lake and the surrounding area, which gives me a unique understanding of our community's natural features from the water and from the road.

I would greatly appreciate the opportunity to serve my community on the Moose Pass Advisory Planning Commission.

JENNIFER BOYLE

1-907-382-0667 • jendboyle@gmail.com • linkedin.com/in/jennifer-durham-boyle

PROFESSIONAL EXPERIENCE

Owner and Operator

January 2021 – Present

Moose Pass Adventures, Moose Pass, AK

Develop and operate kayak tours in and around Moose Pass, Alaska.

Manager of Special Events & Guest Services

May 2020 – April 2022

Trail Lake Lodge, Moose Pass, AK

Project manager for weddings and events, from initial contact, site visits, follow-up, detailed planning to the delivery of the final product. Trained staff on use of our hospitality management software. Negotiated contract and oversaw relationship with our linen supply company. Assisted in the management of both Back of House and Front of House Operations. Implemented a highly successful scheduling system to handle a dynamic team of up to 25 staff members across all departments.

Composite Technician & Community Engagement Chair

March 2018 – April 2020

Saildrone Inc, Alameda, CA

Responsibilities included all aspects of composite drone manufacturing from prepreg layup, wet layup, part trimming, sanding, fairing, and assembly. Aided in Saildrone's recruitment efforts by working with Daughters of Rosie and assisted in the creation of a composites training program for women. Served as the Community Engagement Chair and hosted various events.

Regional Trip Operations Specialist

April 2017 – March 2018

Backroads, Berkeley, CA

Helped build tour programs and maintain the quality and integrity of itineraries with a primary focus on vendors by building strong relationships with hotels and other key vendors in Eastern Canada, United States, Bermuda, Caribbean, Mexico and Central America.

Brand Deputy Operations Manager

June 2012 – January 2014

PEAK Adventure Travel, Santa Rosa, CA

Main point of contact between the UK Sales team and North American DMC. Led research efforts to create and launch new tours into the North American market while overseeing existing tour itineraries to ensure continued client satisfaction. Managed up to 60 employees as well as provided pre and post tour briefings and on the road support.

Recruitment and Training Manager

January 2010 – May 2012

PEAK Adventure Travel, Santa Rosa, CA

Recruited, interviewed, trained and supervised up to 80 guides annually. Supervised Assistant Recruitment and Training Manager and two Operations Coordinators. Oversaw with first year leader development. Reorganized training program to run efficiently post merger for several brands while incorporating best practices as outlined by global headquarters.

PREVIOUS EXPERIENCE & INTERESTS

K-8 Spanish Teacher, Wilderness First Responder, Camping Tour Guide, Road Trip Aficionado, Sailing Enthusiast, Dual Sport Motorcycle Rider, Boat Builder, National Park Stamp Collector, Lifelong Student

EDUCATION

University of Memphis, Memphis, TN

Bachelor of Arts in Spanish, minor in English, *magna cum laude*

Kenai Peninsula Borough

Planning Department

Advisory Planning Commission Application Submitted 2022-09-09 05:51:18

APC/Seat: Moose Pass – Seat G (Term Expires 09/30/2025)

Name Jeff Hetrick	Mobile Phone 907 362 2378
Home Phone 907 288 3667	Work Phone 907 224 5181
Email jjh@seward.net	Date of Birth [REDACTED]
SSN	Voter #
Residence Address 41843 Seward Highway Moose Pass, Alaska 99631	Mailing Address Box 7 Moose Pass, G 99631
How long have you lived in the area served by this Advisory Planning Commission? 34	What knowledge, experience, or expertise will you bring to this board? 20 years on APC