

Introduced by: Mayor  
Date: 09/01/20  
Action: Adopted  
Vote: 7 Yes, 0 No, 2 Absent

**KENAI PENINSULA BOROUGH  
RESOLUTION 2020-057**

**A RESOLUTION AMENDING THE SPENDING PLAN APPROVED IN RESOLUTIONS  
2020-047 AND 2020-056 FOR CARES ACT CORONAVIRUS RELIEF FUNDS  
RECEIVED FROM THE STATE OF ALASKA**

**WHEREAS,** the Alaska State Legislature has provided funding to the Kenai Peninsula Borough through the Coronavirus Relief Fund (CRF), a pass-through program authorized by federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and

**WHEREAS,** Resolution 2020-047 approved the Coronavirus Relief Fund Spending Plan (“spending plan”) for the funding to the borough in the total amount of \$37,458,449.47 and Resolution 2020-056 approved numerous amendments to the spending plan; and

**WHEREAS,** the borough has received requests from Ninilchik Emergency Services, Inc. and the Seldovia Village Tribe Volunteer Fire Department for CRF to reimburse costs for emergency protective measures; and

**WHEREAS,** the amended plan includes a transfer of \$100,000 from CAR19, Grants To Small Businesses – 2<sup>nd</sup> Distribution, to CAR04, Volunteer Fire & EMS, to support volunteer fire and EMS departments’ response, protective and preparedness measures; and

**WHEREAS,** upon reviewing the approved city distribution plan approved by Resolution 2020-056 the administration recently determined that the amount allocated to the City of Homer should be corrected by transferring \$1,047,934 from CAR19, Grants To Small Businesses – 2<sup>nd</sup> Distribution to CAR 22, City Allocation and increasing Homer’s share by that amount; and

**WHEREAS,** KPB Ordinance 2019-19-39 accepted and appropriated the eligible costs for reimbursement effective March 1, 2020 through December 30, 2020; and

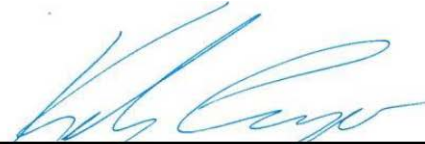
**WHEREAS,** it is in the borough’s best interest to approve the amended spending plan for the purpose of addressing the impacts of the coronavirus pandemic;

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** That the assembly hereby approves the Coronavirus Relief Fund Spending Plan – Amended September 1, 2020, a copy of which is attached hereto and incorporated herein by reference.

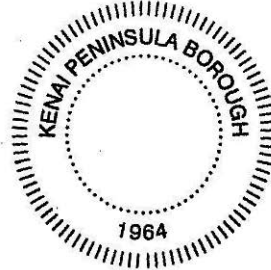
**SECTION 2.** That this resolution shall take effect retroactively on June 16, 2020.

**ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 1ST DAY OF SEPTEMBER, 2020.**

  
\_\_\_\_\_  
Kelly Cooper, Assembly President

ATTEST:

  
\_\_\_\_\_  
Johni Blankenship, MMC, Borough Clerk



Yes: Bjorkman, Carpenter, Cox, Dunne, Johnson, Smalley, Cooper  
No: None  
Absent: Blakeley, Hibbert



# Kenai Peninsula Borough

CARES Act Coronavirus Relief Fund

Assembly Work Session Presentation ~ June 11, 2020 ~ 2:00 PM

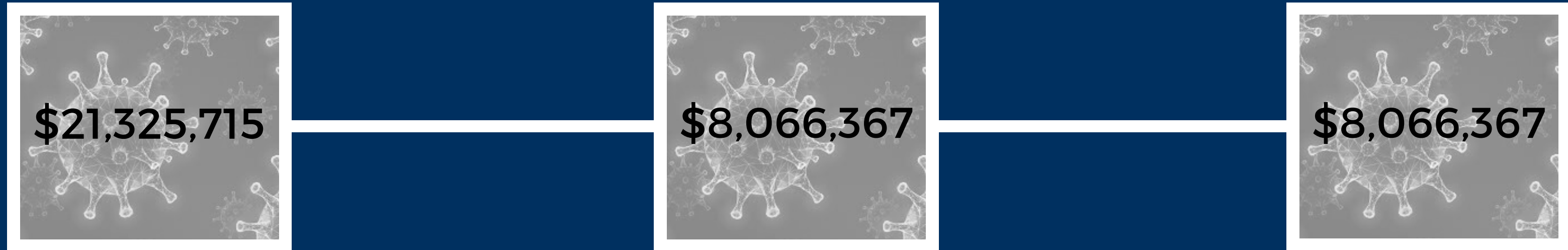
# **Project Introduction: The Bullet Points**

- \$ Fund uses and restrictions**
- \$ Payment Installments**
- \$ Application Process**
- \$ Transparency and Public Engagement**
- \$ Program Demobilization**

# **CARES Act: Coronavirus Relief Fund**

- Ⓢ Social Security Act, Section 601**
- Ⓢ OMB Unified Guidance 2 CFR 200**
- Ⓢ Borough Code of Ordinances**
- Ⓢ Alaska State Statutes**

# Relief Fund Payments & Proposed Spending Plan



## PAYMENT #1

- Businesses/Nonprofits
- Sales tax waivers
- Hospital Protective Measures
- Volunteer Fire Departments
- KPB Fire & EMS, Response, and Personnel costs
- Absentee Vote-by-Mail
- Public Access through Technology - Phase 1

## PAYMENT #2

- School District Projects
- Mass Testing Equipment
- Building Retrofits
- IMT & Telework Remote Work Kits/Upgrades
- GIS Upgrades for Remote Assessments
- Public Access through Technology - Phase 2

## PAYMENT #3

- Second Distribution to Businesses/Nonprofits
- Solid Waste Disposal Sites
- FY21 KPB personnel, response, recovery costs
- Lost Revenue\*

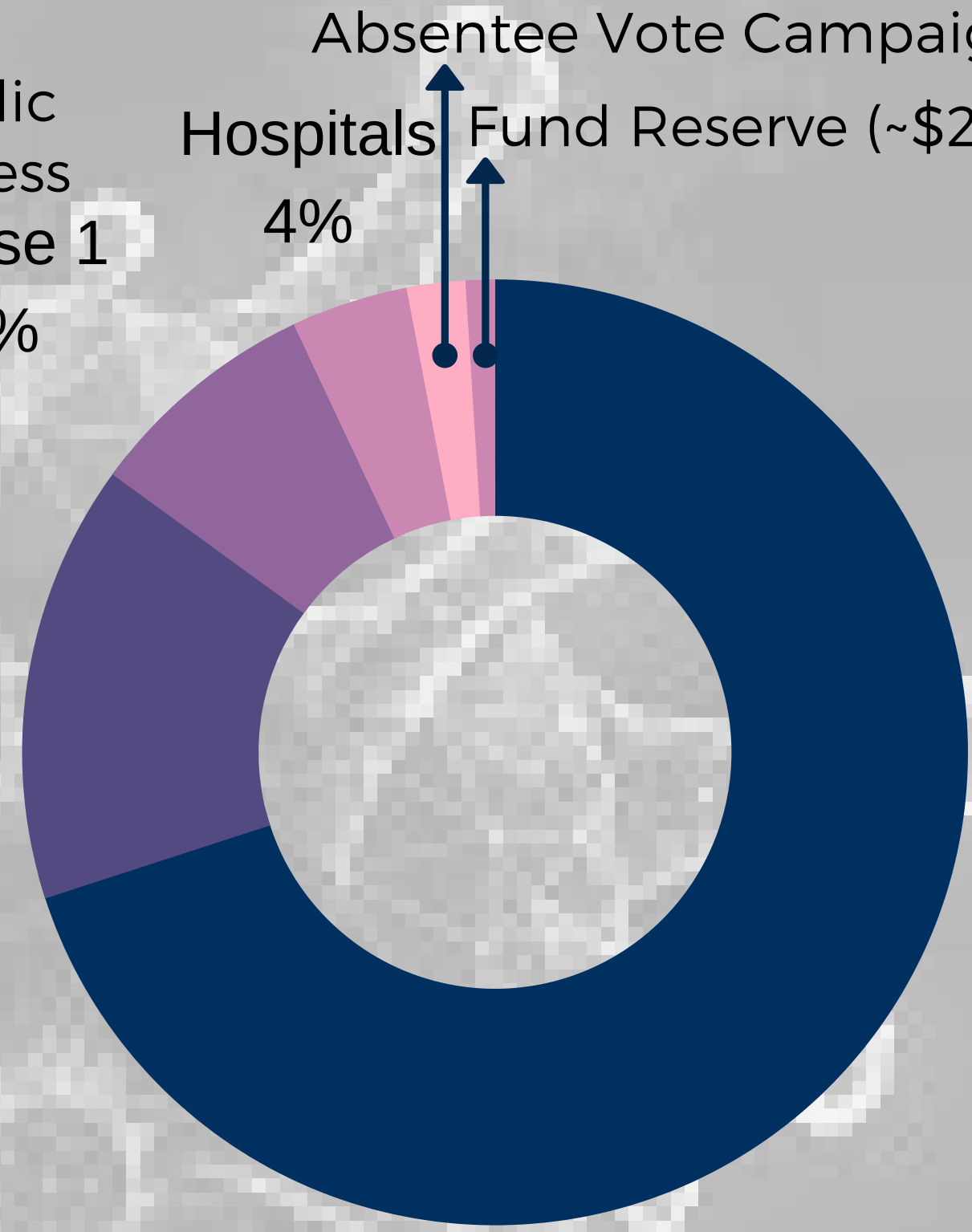
# PAYMENT #1 = \$21,325,715

### Public Access through Technology Phase 1

- Remote meeting integration in chambers, remote site public meeting hard/software
- Retrofit Chambers - physical distancing
- Improved public access to internet, i.e. towers and communication infrastructure grants.

KPB Departments, Service Areas response, supplies, and personnel Costs (06/30/20)  
15%

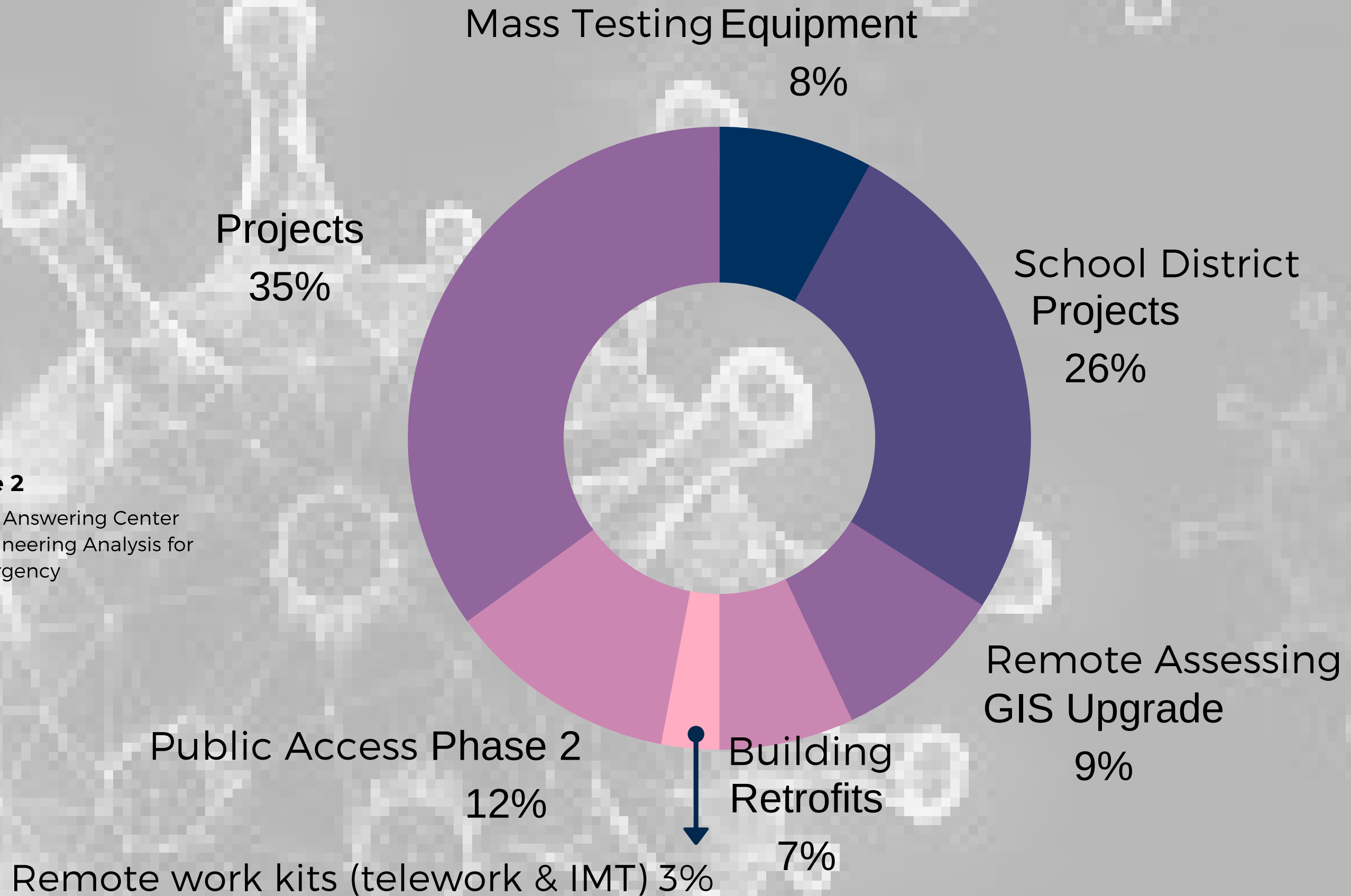
Public Access Phase 1  
8%



Absentee Vote Campaign 2%  
Hospitals 4%  
Fund Reserve (~\$2M) 1%

Businesses/Nonprofits, KPB Sales Tax Penalty Waivers, and Volunteer Fire Departments  
70%

# PAYMENT #2 = \$6,453,094 (80%)

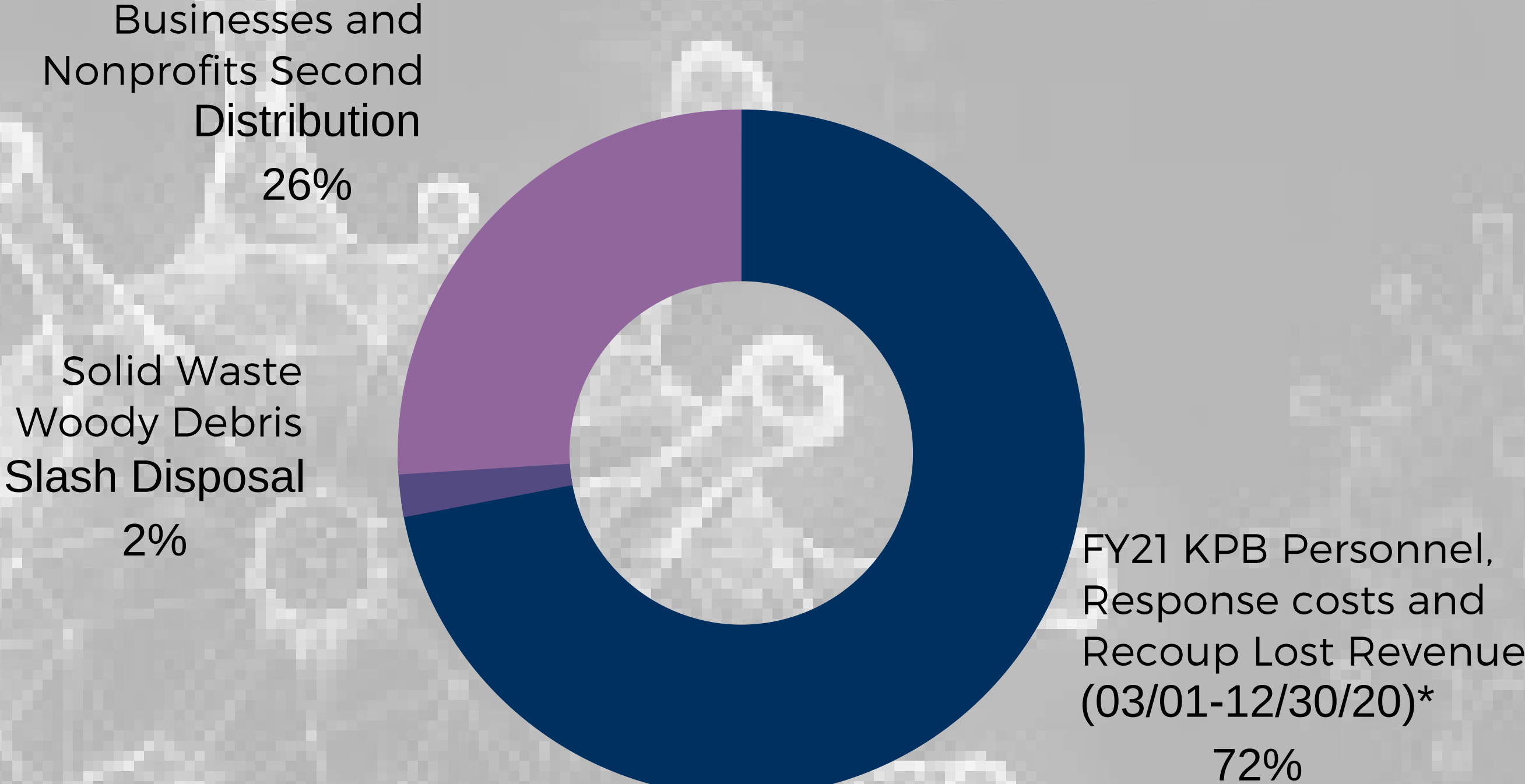


## Public Access Phase 2

- 9-1-1 Backup Dispatch Answering Center
- Communications Engineering Analysis for redundancy and emergency communications



# PAYMENT #3 + 20% OF PAYMENT #2 = \$9,679,640



\*Pending CARES Act amendment

# BUSINESSES & NONPROFITS: Pre-award to Closeout



## Eligibility and Verification

1. Sales Tax History, 990 and/or IRS Schedule C
2. KPB Compliance
3. Application (online option)
4. Certification & Self-attestation
5. Finance threshold verification
6. Grant Program Review
7. Payment Release



## Award Thresholds

- \$20K - \$50K = up to \$1,500
- \$50K - \$100K = up to \$4,500
- \$100K - \$250K = up to \$11,250
- \$250K - \$500K = up to \$17,500
- >\$500K = up to \$28,000



## Accountability and Closeout

1. Oversight and test awards
2. Issue grant agreements for large awards
3. Adhere to federal regulations
4. Adhere to KPB code and AK Statutes

## **PUBLIC TRUST: Project Tracking & Transparency**

- SharePoint - Common Operation Picture**
- Informational Campaign**
- Facebook Live/Call Center Event(s)**
- GIS Dashboard - Life to Date Actions**
- In-person Application Sites**
- Communications w/ State Programs & Cities**

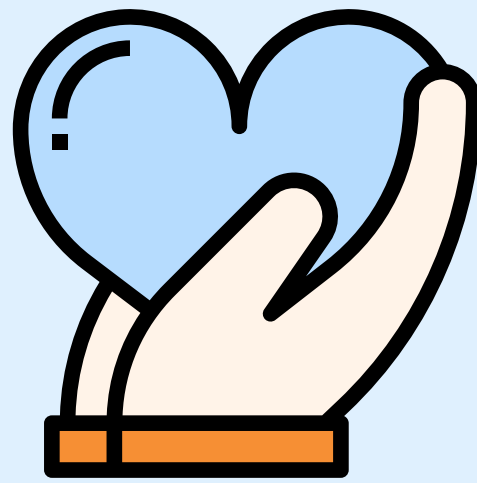
# WHOLE TEAM: Project Engagement & Demobilization



POLICY MAKERS  
and  
ADMINISTRATION



DEPARTMENTS  
DIVISIONS  
and  
SCHOOL  
DISTRICT



SERVICE AREAS  
First Responders  
Hospitals  
Recreation  
Roads

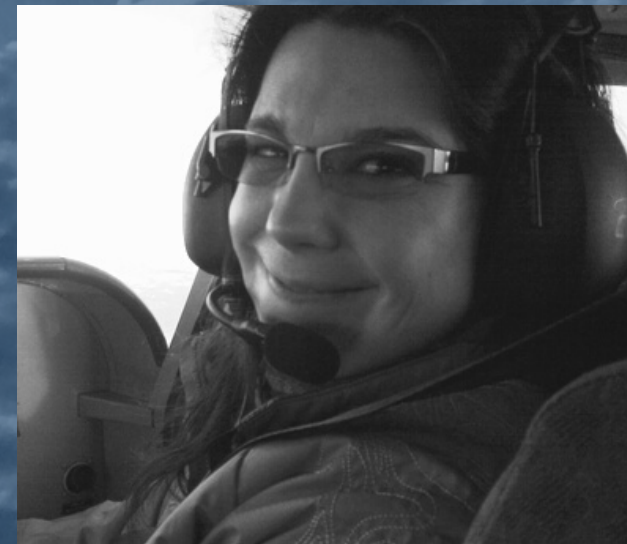


EMERGENCY  
MANAGEMENT  
and  
DISPATCH  
CENTER



CITIZENS  
COMMUNITIES  
CITIES  
and  
PARTNERS

# Questions & Comments



**BRENDA AHLBERG**

Community & Fiscal Projects Manager

[bahlberg@kpb.us](mailto:bahlberg@kpb.us)

907-714-2153

| Segments       | Account Number                                               | Revised Budget       | LTD Actuals         | Total Encumbered  | Total Committed     | Amount Remaining     | Increase (decrease)   | Proposed revised budget | New remaining funds  |
|----------------|--------------------------------------------------------------|----------------------|---------------------|-------------------|---------------------|----------------------|-----------------------|-------------------------|----------------------|
| CAR01          | GRANTS TO SMALL BUSINESS/NONPROFIT/SR CENTERS                | 6,865,977.47         | 10,686.66           | 2,325.90          | 13,012.56           | 6,852,964.91         |                       | 6,865,977.47            | 6,852,964.91         |
| CAR02          | SINGLE AUDIT FEES                                            | 25,000.00            | 0.00                | 0.00              | 0.00                | 25,000.00            |                       | 25,000.00               | 25,000.00            |
| CAR03          | REIMB HOSPITAL COSTS                                         | 800,000.00           | 0.00                | 400,000.00        | 400,000.00          | 400,000.00           |                       | 800,000.00              | 400,000.00           |
| <b>CAR04</b>   | <b>VOLUNTEER FIRE &amp; EMS</b>                              | <b>200,000.00</b>    | <b>0.00</b>         | <b>0.00</b>       | <b>0.00</b>         | <b>200,000.00</b>    | <b>100,000.00</b>     | <b>300,000.00</b>       | <b>300,000.00</b>    |
| CAR05          | FIRE & EMS SA PERSONNEL COSTS                                | 3,036,609.87         | 1,736,609.87        | 0.00              | 1,736,609.87        | 1,300,000.00         |                       | 3,036,609.87            | 1,300,000.00         |
| CAR06          | KPB EMERG RESPONSE-PPE-PERSONNEL                             | 1,031,695.07         | 553,167.03          | 12,093.57         | 565,260.60          | 466,434.47           |                       | 1,031,695.07            | 466,434.47           |
| CAR07          | ABSENTEE VOTE BY MAIL                                        | 600,000.00           | 0.00                | 0.00              | 0.00                | 600,000.00           |                       | 600,000.00              | 600,000.00           |
| CAR08          | TECH-REMOTE MEETING INTEGRATION                              | 80,000.00            | 1,378.54            | 0.00              | 1,378.54            | 78,621.46            |                       | 80,000.00               | 78,621.46            |
| CAR09          | TECH-COMMUNICATIONS TOWER SITE DVLPMNT                       | 2,000,000.00         | 0.00                | 0.00              | 0.00                | 2,000,000.00         |                       | 2,000,000.00            | 2,000,000.00         |
| CAR10          | TECH-RETROFIT ASSEMBLY CHAMBERS                              | 200,000.00           | 0.00                | 0.00              | 0.00                | 200,000.00           |                       | 200,000.00              | 200,000.00           |
| CAR11          | KPBSD RESPONSE & PREPAREDNESS                                | 400,000.00           | 1,563.22            | 5,250.00          | 6,813.22            | 393,186.78           |                       | 400,000.00              | 393,186.78           |
| CAR12          | HOSPITAL TESTING EQUIPMENT                                   | 650,000.00           | 0.00                | 0.00              | 0.00                | 650,000.00           |                       | 650,000.00              | 650,000.00           |
| CAR13          | RETROFIT KPB FACILITIES                                      | 2,331,695.06         | 9,223.39            | 664.84            | 9,888.23            | 2,321,806.83         |                       | 2,331,695.06            | 2,321,806.83         |
| CAR14          | TECH-IMT REMOTE WORK-PC UPGRADES                             | 67,000.00            | 0.00                | 39,329.76         | 39,329.76           | 27,670.24            |                       | 67,000.00               | 27,670.24            |
| CAR15          | TECH-REMOTE WORK KITS FOR TELEWORK                           | 116,000.00           | 15,015.91           | 5,234.64          | 20,250.55           | 95,749.45            |                       | 116,000.00              | 95,749.45            |
| CAR16          | GIS UPDATE FOR REMOTE ASSESSMENT                             | 600,000.00           | 0.00                | 0.00              | 0.00                | 600,000.00           |                       | 600,000.00              | 600,000.00           |
| CAR17          | TECH-911 BACKUP DISPATCH ANSWERING CENTER                    | 1,002,000.00         | 0.00                | 0.00              | 0.00                | 1,002,000.00         |                       | 1,002,000.00            | 1,002,000.00         |
| CAR18          | TECH-COMMUNICATIONS ENGINEERING ANALYSIS                     | 100,000.00           | 0.00                | 0.00              | 0.00                | 100,000.00           |                       | 100,000.00              | 100,000.00           |
| <b>CAR19</b>   | <b>GRANTS TO SMALL BUSINESS-2ND DISTRIBUTION/CONTENGENCY</b> | <b>2,018,449.00</b>  | <b>0.00</b>         | <b>0.00</b>       | <b>0.00</b>         | <b>2,018,449.00</b>  | <b>(1,147,934.00)</b> | <b>870,515.00</b>       | <b>870,515.00</b>    |
| CAR20          | SOLID WASTE DEBRIS/SLASH DISPOSAL                            | 200,000.00           | 0.00                | 0.00              | 0.00                | 200,000.00           |                       | 200,000.00              | 200,000.00           |
| CAR21          | FY21 KPB RESPONSE-PPE-PERSNL & RECOUP LOST REVENUE           | 7,000,000.00         | 0.00                | 0.00              | 0.00                | 7,000,000.00         |                       | 7,000,000.00            | 7,000,000.00         |
| <b>CAR22</b>   | <b>CITY ALLOCATION</b>                                       | <b>8,134,023.00</b>  | <b>0.00</b>         | <b>0.00</b>       | <b>0.00</b>         | <b>8,134,023.00</b>  | <b>1,047,934.00</b>   | <b>9,181,957.00</b>     | <b>9,181,957.00</b>  |
| <b>Totals:</b> |                                                              | <b>37,458,449.47</b> | <b>2,327,644.62</b> | <b>464,898.71</b> | <b>2,792,543.33</b> | <b>34,665,906.14</b> | <b>0.00</b>           | <b>37,458,449.47</b>    | <b>34,665,906.14</b> |
|                |                                                              |                      |                     |                   |                     |                      | 37,458,449.47         | TRUE                    | TRUE                 |
|                |                                                              |                      |                     |                   |                     |                      | TRUE                  |                         |                      |

| Count<br>borough<br>wide | Count<br>outside<br>the cities | Estimated Gross Revenues |              | Sales tax collected |           | Kenai Grant<br>(Reference)<br><i>up to</i> | Borough grants |              | Borough High Range |               |
|--------------------------|--------------------------------|--------------------------|--------------|---------------------|-----------|--------------------------------------------|----------------|--------------|--------------------|---------------|
|                          |                                |                          |              |                     |           |                                            | <i>bottom</i>  | <i>Up to</i> | <i>bottom</i>      | <i>Up to</i>  |
| 2,247                    | 881                            | -                        | 20,000.00    | -                   | 600.00    | -                                          | -              | -            | -                  | -             |
| 1,241                    | 500                            | 20,000.00                | 50,000.00    | 600.00              | 1,500.00  | -                                          | -              | 1,750.00     | -                  | 875,000.00    |
| 833                      | 300                            | 50,000.00                | 100,000.00   | 1,500.00            | 3,000.00  | 2,500.00                                   | 1,750.00       | 3,500.00     | 525,000.00         | 1,050,000.00  |
| 835                      | 225                            | 100,000.00               | 250,000.00   | 3,000.00            | 7,500.00  | 5,000.00                                   | 3,500.00       | 8,750.00     | 787,500.00         | 1,968,750.00  |
| 471                      | 200                            | 250,000.00               | 500,000.00   | 7,500.00            | 15,000.00 | 7,500.00                                   | 8,750.00       | 17,500.00    | 1,750,000.00       | 3,500,000.00  |
| 826                      | 200                            | 500,000.00               | 1,000,000.00 | 15,000.00           | 30,000.00 | 10,000.00                                  | 17,500.00      | 35,000.00    | 3,500,000.00       | 7,000,000.00  |
| 6,453                    | 2,306                          |                          |              |                     |           |                                            |                |              | 6,562,500.00       | 14,393,750.00 |
|                          | 4,147                          | inside cities            |              |                     |           |                                            |                |              |                    |               |