



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

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Tuesday, February 4, 2025

4:45 PM

Betty J. Glick Assembly Chambers  
Meeting ID: 835 6358 3837 Passcode: 606672  
[https://yourkpb.zoom.us/j/83563583837?  
pwd=eTO44Um9ao1JJGAVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGAVtBJG86PXlsuNvm.1)

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### MAYOR'S REPORT

[KPB-6586](#) Mayor's Report Cover Memo

*Attachments:* [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

a. [KPB-6587](#) Authorization to Award Contract RFP25-007 Kachemak Selo School Design Development

*Attachments:* [Authorization to Award Contract RFP25-007 Kachemak Selo School Design De](#)

b. [KPB-6591](#) Authorization to Award Contract RFP23-001 Mass Notification System Maintenance Agreement

*Attachments:* [Authorization to Award Contract RFP23-001 Mass Notification System Maintene](#)

c. [KPB-6592](#) Sole Source – South Kenai Peninsula Hospital Generator EES System Engineering Contract

*Attachments:* [Sole Source - RESPEC for SPH Generator EES System Engineering Contract](#)

3. Other

a. [KPB-6588](#) Budget Revisions – December 2024

*Attachments:* [Budget Revisions - December 2024](#)

b. [KPB-6589](#) Investment Report Quarter Ended 12.31.24

*Attachments:* [Investment Report Quarter Ended 12.31.24](#)

- c. [KPB-6590](#) Revenue Expenditure Report – December 2024

Attachments: [Revenue-Expenditure Report - December 2024](#)

## **PUBLIC HEARINGS ON ORDINANCES**

7. [2024-35](#) An Ordinance Amending KPB 21.06 .030, General Provisions, to Adopt the Most Recent FEMA Flood Insurance Study and Associated Flood Insurance Rate Maps for the Kenai Peninsula Borough (Mayor) [Postponed on 01/21/25]

Attachments: [Ordinance 2024-35](#)  
[Memo](#)  
[FIS and FIRM Adoption Supporting Documents](#)  
[LAYDOWN Project Timeline](#)  
[Advisory Board Recommendations](#)  
[Public Comment](#)  
[Public Comment 010725](#)  
[010725 Planning Department Presentation](#)  
[Planning Commission Recommendations](#)  
[Public Comment 012125](#)

## **NEW BUSINESS**

3. Other

- \*b. [KPB-6594](#) Confirming Appointments to the Board of Equalization (Mayor)  
Michelle Glaves, Seat A, Term Expires 12/31/2027  
Bentley Hamilton, Alternate Seat A, Term Expires 12/31/2027

Attachments: [Appointments to Board of Equalization](#)