



KENAI PENINSULA BOROUGH

PLANNING DEPARTMENT

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MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Dale Bagley, Assembly President
Kenai Peninsula Borough Assembly Members

THRU: Mike Navarre, Borough Mayor *MN*

FROM: Max Best, Planning Director *mb*

DATE: April 14, 2015

SUBJECT: Ordinance 2014-19-47; Ordinance appropriating \$50,000 from the General Fund to be granted to the City of Seward to update the City of Seward's Comprehensive Plan.

The Kenai Peninsula Borough Planning Commission reviewed the subject ordinance during their regularly scheduled April 13, 2015 meeting. A motion passed by unanimous consent to recommend adoption of the ordinance appropriating \$50,000 from the General Fund to be granted to the City of Seward to update the City of Seward's Comprehensive Plan.

In the Ordinance, please make the following amendment to the last WHEREAS statement:

WHEREAS, the Kenai Peninsula Borough Planning Commission at its regularly scheduled meeting of April 13, 2015 recommended adoption by unanimous consent.

Attached are the unapproved minutes of the subject portion of the meeting.

AGENDA ITEM F.**PUBLIC HEARINGS**

3. Ordinance 2014-19-47; Ordinance appropriating \$50,000 from the General Fund to be granted to the City of Seward to update the City of Seward's Comprehensive Plan.

Memorandum reviewed by Max Best

PC MEETING: March 23, 2015

The City of Seward has requested \$50,000 in grant funding to update its comprehensive plan. Pursuant to AS 29.35.180 and AS 29.40.010, the Kenai Peninsula Borough (KPB) provides for planning on an area wide basis. Therefore, the updated comprehensive plan prepared by the City of Seward will ultimately be forwarded to the Borough Assembly for approval and become the Comprehensive plan for that portion of the borough within the boundaries of the City of Seward. A grant agreement will be entered with the City of Seward and the KPB planning department will provide staff support to the city for this project.

The last Seward comprehensive plan adopted by the Borough Assembly was through KPB Ordinance 2005-48.

Goal 1.1, Objective 7, of the 2005 KPB Comprehensive Plan is to regularly update the Comprehensive Plan to reflect changing conditions, trends, laws, regulations and policies within the borough. The KPB has, in the past, made grant funds available to cities within the borough or comprehensive plan development. Fulfilling this grant request will enable the City of Seward and the KPB to keep current with changing planning needs.

END OF MEMORANDUM

Chairman Martin opened the meeting for public comment. Seeing and hearing no one wishing to speak Chairman Martin closed the public comment period and opened discussion among the Commission.

MOTION: Commissioner Holsten moved, seconded by Commissioner Ecklund to recommend adoption of Ordinance 2014-19-47; An Ordinance appropriating \$50,000 from the General Fund to be granted to the City of Seward to Update the City of Seward's Comprehensive Plan.

Commissioner Isham asked if there was accountability with the appropriation of these funds. Mr. Best replied yes, there is an agreement signed by the City that the plan will be completed and that they will provide the borough with documentation.

Commissioner Holsten asked if a staff member will be assigned for just normal review and assistance. Mr. Best replied yes, a staff member will be assigned who will be available at the public meetings and to help as needed.

Commissioner Holsten asked if there was a typical amount for Advisory Planning Commission's to redo their plans. Mr. Best replied no.

VOTE: The motion passed by unanimous consent.

CARLUCCIO YES	COLLINS YES	ECKLUND YES	ERNST YES	FOSTER ABSENT	GLENDENING YES	HOLSTEN YES
ISHAM YES	LOCKWOOD YES	MARTIN YES	RUFFNER ABSENT	VENUTI YES	WHITNEY YES	11 YES 2 ABSENT

AGENDA ITEM G.**ANADROMOUS STREAM HABITAT PROTECTION (21.18)**

1. A Conditional Use Permit pursuant for the removal of the existing culvert and replace with a 30-foot span by 13-foot bottomless steel box culvert (stream # 247-20-10050) adjacent to Shirleyville Road near the village of Tyonek, along with the fill, grade work and habitat restoration associated with this activity. This project is located on the right and left banks of Roberts Creek (stream # 247-20-10050)