



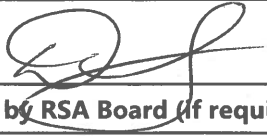
KENAI PENINSULA
Borough

Road Service Area

47140 East Poppy Lane, Soldotna, AK 99669 | (P) 907-262-4427 | (F) 907-262-6090 | www.kpb.us

Project Specific Right-of-Way Permit

This permit is to be completed by the RSA Director

☐ Road Construction	☒ Other:	
Category of Road: Access Road	Width: 12'	Length: 450'
Road Name(s): Andrews Avenue	Region/Unit: W7	
Applicant Name: Jesse Gourneau/Kylie Kline	Contractor: Applicant	
Inspector Name: Jed Painter	Phone: (907) 262-4427	
Applicant will build a 12' x 450' access road to access parcel ID 05528237. Applicant is required to construct the access road in the center of the right-of-way.		
Note As required by KPB Road Construction Standards: Road construction shall meet or exceed all current KPB Road Standards. Exceptions must be pre-approved by the RSA Board or RSA Director and noted on this permit. • Due to soil complexities the RSA recommends permit holders to enlist help from a licensed road construction contractor and/or engineer. • It is the applicant's responsibility to determine the need for, acquire and other local, state or federal permits and to ensure all construction activity complies with all federal, state and local laws. • It is the applicant's responsibility to survey the proposed right-of-way (ROW) for construction and properly locate the proposed road and all utilities in the ROW. CONDITIONS AND REQUIREMENTS: RSA Special Provisions: Please keep the Road Inspector informed when construction begins, and during the course of the work. The impact of proposed work does not justify or require specific RSA representative inspections. • All performed activity must be pursuant to federal, state and local regulation and in accordance with overlapping permitting authorities. • The Kenai Peninsula Borough (KPB) will be held harmless from damage to staged equipment. • Applicant must ensure all work takes place within the dedicated ROW. • Applicant will dispose of all brush/trees and organics in accordance with applicable Federal, State, and Local Laws. • Applicant will be responsible to repair any damage caused to the Right-of-Way or private property while working on this project. • Applicant shall post this permit at the beginning of the proposed work area for a minimum of 48 hours prior to beginning work.		
☒ Approved	☐ Denied	☐ Revoked
Permit # 26-085P	Permit Issue Date: 6-3-26	Permit Expires: 12/31/2026
RSA Director: 	Date: 6-3-26	
Date approved by RSA Board (if required):		
Regulation of Traffic Flow During Construction: Permit holder may regulate traffic by (signage/regulatory device/barricade):		
During the hours of:	from (date)	to (date)

Right-of-Way (ROW)
Project Specific Construction Permit Application
Kenai Peninsula Borough
Road Service Area

47140 East Poppy Lane
Soldotna, Alaska 99669-7599
roads@kpb.us

Phone: (907) 262-4427
Toll Free: (800) 478-4427
Fax: (907) 262-6090

Kenai Peninsula Borough
JUN 01 2026
Road Service Area

FOR OFFICIAL USE ONLY

Project Type
☐ Existing Road Upgrade ☐ New Road Construction ☒ Other (excluding driveways): Graveling/minor grading within Andrews Ave right-of-way to provide private access to parcel #05528237
If applying for road maintenance and applicable, select one below:
☐ Engineered Design* ☐ Alternate Design Method* ☐ Category IV Road* ☐ Road Construction NOT to KPB 14.06 Standards* *These require prior RSA Board approval before construction can begin.
It is the applicant's responsibility to determine the need for any other local, state, or federal permits and acquire the same. Similarly, it is the applicant's responsibility to ensure all construction activity complies with all federal, state, and local laws.

Applicant Name:	Jesse Gourneau/Kylie Kline
Applicant Mailing Address:	Po Box 1036 Soldotna AK 99669
Phone:	(541)-253-1598
Email Address:	Jessegourneau10@gmail.com

Contractor Name:	Jesse Gourneau
Road Name:	Andrews Avenue
Subdivision:	Cottonwood Acres Sub Resub of Lots 4 & 5
Region/Unit: (determined by RSA)	W7

Approximate Start Date:	June 2026
Approximate Completion:	September 2026

Required Attachments:	Other Attachments (if applicable)
☒ Attachment A	☐ Engineering Design
☒ Preliminary Plat or Final Plat	☐ As-Built Survey
☒ Map	☐ Other Government Agency Applications/Permits

Where information provided by existing topographic maps, aerial photography, and photographs is inadequate to accurately reflect conditions of the right-of-way or potential problems created or exacerbated by construction, additional information, surveys, or engineering analysis may be required prior to issuance of a permit.

TRAFFIC FLOW: Applicant may request authority to regulate traffic: ☐ Yes ☒ No

During the following hours of the day: _____

On the following dates: _____

Applicant shall provide signage and safeguards in accordance with the Alaska Traffic Manual and shall obtain any further permission for such routing from appropriate entities including but not limited to fire, emergency medical, police, and school transportation agencies. **Road passage or alternate access must be maintained or provided to residents at all times.**

WATERBODIES: (KPB 14.40.061)

All floodplains, floodways, wetlands, streams, lakes, or other waterbodies adjacent to or within 50 feet of the outer boundaries of the right-of-way must be clearly delineated on a map attached to application. Are water bodies as described above present within 50 feet of right-of-way? ☐ Yes ☒ No

Development conditions for rights-of-way accessing waterbodies. No development within 100 feet of the high water mark of a waterbody within a right-of-way providing access to the waterbody may occur without a permit. All permits issued under this section shall be submitted to the RSA Board for its consideration. **If applicable, date and Resolution No. of RSA Board approval** _____.

Right-of-way construction permits pursuant to KPB 14.40.040-14.40.060 will not be issued to construct any part of a road or driveway or other development within the right-of-way where the construction or development will be within 100 feet of the ordinary high water mark of a watercourse or lake unless necessary for access to a lot where no reasonable alternative access exists or unless the road is for access to a bridge or public facility, waterbody, or watercourse. Construction ☐ will ☒ will not occur within 100 feet of the ordinary high water mark of a watercourse.

Pursuant to KPB 14.40.040 – 14.40.060 for waterbody crossings where a dedication crosses a waterbody catalogued as important to the protection of anadromous fish under AS 41.14.870(a) as now enacted or hereinafter amended, applicants must provide completed application for project permits to the United States Army Corps of Engineers and Alaska Department of Fish and Game Division of Habitat. Anadromous waterbody crossings must be designed by a licensed civil engineer and submitted to the RSA Board for review and approval prior to construction. Designs must comply with KPB 14.40.061 requirements.

☒ Construction does **not** cross dedicated catalogued waterbody as described above.

Attached applications if applicable:

☐ US Army Corp of Engineers Submitted on: _____

☐ AK Dept. of Fish & Game Submitted on: _____

THE KENAI PENINSULA BOROUGH SPECIFICALLY DISCLAIMS ANY WARRANTY OR LIABILITY REGARDING LOCATION OR COORDINATION WITH UTILITY COMPANIES.

Statement of Applicant: I hereby affirm and agree that the work necessary to bring the project described herein to applicable roads standards as described in KPB 14.06 will be, or has been, completed to follow all permit requirements contained herein, in KPB 14.40, and Attachment A. By signing this application, I certify that all the information provided above is true and accurate to the best of my knowledge, that I am the responsible party for all project construction, and that I am responsible for all communication with the Road Service Area (RSA). I further acknowledge and agree that any violation of a permit condition or failure to obtain a permit for work in a ROW is subject to a civil penalty of up to \$300 per day pursuant to KPB 14.40.380.



Signature of Applicant

5/30/26

Date

INDEMNIFICATION: By signing this application, I hereby acknowledge that the permittee shall indemnify, defend, and hold and save the borough, its elected and appointed officers, agents and employees harmless from any and all claims, demands, suits, or liability of any nature, kind or character including costs, expenses, and attorney's fees.

The permittee shall be responsible under this clause for any and all legal actions or claims of any character arising from applicant or applicant's agents' performance or failure to perform this permit in any way whatsoever. This defense and indemnification responsibility includes claims alleging acts or omissions of the borough or its agents, which are said to have contributed to the losses, failure, violations, or damages. KPB 14.40.060.



Signature of Applicant

5/20/36

Date

Pursuant to KPB 14.40.060(C), this permit may be subject to additional conditions to protect and manage borough ROWs by preventing damage to ROWs and adjacent public and private properties or waterbodies. This permit may be revoked at any time for the Borough's convenience or for failure to comply with the requirements herein, KPB code, or other applicable local, state, or federal law.

Incomplete permit forms will be returned to applicants.

Will Road Maintenance be requested? ☐ Yes ☒ No

If yes, a separate Road Maintenance Application must be submitted by September 1 for consideration that calendar year.

**RSA RIGHT-OF-WAY CONSTRUCTION PROJECT
ATTACHMENT A**

(Pursuant to KPB Chapter 14.40.050)

PROJECT DESCRIPTION: (use extra pages if necessary)

1. Proposed design and method of construction:
Single lane gravel driveway access from existing roadway to private parcel. Clearing, grading, and placement of compacted gravel using standard equipment no asphalt or concrete proposed.
2. Statement of length and width of project and right-of-way to be constructed:
Driveway about 450ft in length (to be determined in field) and 12ft wide. Construction will be limited to necessary clearing and grading for driveway access within existing access/right-of-way. No additional right-of-way constriction or widening.
3. Amount, type and placement of materials used in construction:
Stabilization fabric will be placed on the subgrade followed by gravel along the full driveway. Quantities will be determined in the field based on final driveway length and conditions.
4. Approximate grade of natural terrain and final grade of proposed construction:
Natural terrain is mostly 0% to 10% with a small hill around 15% to 20%, Final driveway grade will be around 5% to 10% after grading.
5. Soil conditions of area subject to construction:
Mostly topsoil and clay to about 2-3 ft in depth with gravel underneath
6. Identify all properties affected, served, or accessed by the proposed construction, provide owner name and parcel numbers:
Only Parcel #05528237 is served and accessed by the proposed construction. Owners are Kylie Kline and Jesse Gourneau
7. Proposed uses after construction:
Private residential driveway providing access to the property.



