

# Kenai Peninsula Borough Grants Administration

## MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, KPB Assembly

**THRU:** Peter A. Micciche, Mayor *PM*  
Brandi Harbaugh, Finance Director *BH*  
Elizabeth Hardie, Grants Administrator & Community Liaison *EH*

**FROM:** Robert Ruffner, Planning Director *RR*

**DATE:** September 5, 2024

**RE:** Ordinance 2024-19-11 , Deobligating Some or All In-Kind Services by the Cities of Kenai, Soldotna, and Homer and Appropriating their Cash Contributions as Required Match Funds for the Safe Streets and Roads for All Grant Project (Mayor)

The Safe Streets and Roads for All (US Department of Transportation) grant program and required match was accepted and appropriated under Ordinance 2022-19-50. The purpose of the grant program is to develop and approve a comprehensive safety action plan that can later be used to further opportunities for the actions listed in the plan. The cities of Kenai, Soldotna, Homer, Seward, and Seldovia lent their support to the project and committed to provide matching funds, calculated on their number of road miles and population. All the cities agreed to meet their match portion with allowable in-kind activities, and approved that funding through individual Resolutions.

Since that time, the City of Soldotna has met their entire match obligation of \$12,420 with cash contribution rather than in-kind activities. The City of Kenai has chosen to meet a portion of their match with cash in the amount of \$14,740, rather than in-kind activities. The remainder of their match is being met with in-kind activities. The City of Homer intends to meet a portion of their match with cash in the amount of \$14,510, rather than in-kind activities. The remainder of their match is being met with in-kind activities.

This Ordinance requests de-obligation of in-kind activities from the City of Kenai, the City of Soldotna, and, conditionally, the City of Homer equal to the amount of their cash contribution, and appropriation of those contributions as required match for the Safe Streets and Roads for All Grant Project.

<b>FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED</b>	
<b>Account:</b>	<u>271.22100</u>
<b>Amount:</b>	<u>\$ 12,420</u>
<b>By:</b>	<i>[Signature]</i>
<b>Date:</b>	<u>9/5/2024</u>

Your consideration is appreciated.