



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda

### Assembly

*Dale Bagley, President*

*Kelly Cooper*

*Willy Dunne*

*Blaine Gilman*

*Brandii Holmdahl*

*Brent Johnson*

*Gary Knopp*

*Wayne Ogle*

*Stan Welles*

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Tuesday, October 13, 2015

6:00 PM

Assembly Chambers

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#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### INVOCATION

#### ROLL CALL

#### COMMITTEE REPORTS

#### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and approved by one motion. There will be no separate discussion of these items unless an Assembly Member so request which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

#### VACANCY, DESIGNATION OR SEATING MEMBERS

Swear-In Newly Elected Assembly Members

#### H. APPROVAL OF MINUTES

[KPB-0493](#) September 15, 2015 Regular Assembly Meeting Minutes

*Attachments:* [091515 Regular Assembly Meeting Minutes](#)

#### COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-0478](#) Mayor's Proclamation Declaring September 27, 2015 - October 3, 2015 as "Childhood Cancer Awareness Week"

*Attachments:* [KPB Mayor's Proclamation - Childhood Cancer Awareness Week](#)

[KPB-0476](#) A Resolution Commending the U13 Boys Kenai Peninsula Soccer Club Team "Thunder" as the Alaska State Cup Champions for the Year 2015 (Mayor)

*Attachments:* [Team Thunder 101315](#)

## PRESENTATIONS WITH PRIOR NOTICE

## PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

## MAYOR'S REPORT

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-0480](#) Authorization to Award Contract for North Region Project: Home Road to Alaska Scrap and Recycling, LLC, Soldotna, Alaska

*Attachments:* [Authorization to Award Contract - Alaska Scrap and Recycling, LLC - Horner Rd](#)

b. [KPB-0481](#) Authorization to Award Contract for South Region Gravel Project Lifeboat Loop to Paul's Services, Anchor Point, Alaska

*Attachments:* [Authorization to Award Contract - Paul's Services](#)

c. [KPB-0482](#) Authorization to Award Contract for Central Region Gravel Project Adkins Road to Alaska Scrap & Recycling, Soldotna, Alaska

*Attachments:* [Authorization to Award Contract - Alaska Scrap and Recycling, LLC - Adkins Rd](#)

d. [KPB-0483](#) Authorization to Award Contract for North Region Gravel Project Chirikof Drive to Alaska Scrap and Recycling, LLC, Soldotna, Alaska

*Attachments:* [Authorization to Award Contract - Alaska Scrap and Recycling, LLC - Chirikof D.](#)

e. [KPB-0484](#) Authorization to Award Contract for South Region Gravel Project Upland Street South to East Road Services, Homer, Alaska

*Attachments:* [Authorization to Award Contract - East Road Services, Inc. - Upland St.](#)

- f. [KPB-0485](#) Authorization to Award Contract for Seldovia School Containe  
Welding Shop to SBR Services, LLC, Palmer, Alaska  
*Attachments:* [Authorization to Award Contract - SBR Services, LLC](#)
- g. [KPB-0486](#) Authorization to Award Contract – ITB16-010 Flooring Replacemen  
2015:  
Redoubt Elementary – Westside Flooring, LLC, Anchorage, Alaska  
Nikiski North Star – Westside Flooring, LLC, Anchorage, Alaska  
Tustumena Elementary – Floor-Ever, Inc., Soldotna, Alaska  
*Attachments:* [Authorization to Award Contract - ITB16-010 Floor Replacement](#)
3. Other
- a. [KPB-0487](#) Recap of 2015 Surplus Property Auction  
*Attachments:* [Recap of 2015 Surplus Property Auction](#)
- b. [KPB-0488](#) Certification of the 2015 Personal Property Supplemental Assessmen  
Roll  
*Attachments:* [Certification of the 2015 Personal Property Supplemental Assessment Roll](#)
- c. [KPB-0489](#) Kenai Peninsula Borough Efficiencies – 2015  
*Attachments:* [Kenai Peninsula Borough Efficiencies - 2015](#)
- d. [KPB-0490](#) Litigation Status Report  
*Attachments:* [Litigation Status Report](#)
- e. [KPB-0491](#) Marijuana Task Force Update – Leif Abel, Chair

#### M. ITEMS NOT COMPLETED FROM PRIOR AGENDA

#### N. PUBLIC HEARINGS ON ORDINANCES

Ordinances referred to Finance Committee

- [2015-19-13](#) An Ordinance Appropriating \$654,807 from the CPGH, Inc. Plan  
Replacement and Expansion Fund to Replace and Upgrade Equipmen  
in Three Operating Rooms at Central Peninsula Hospital (Mayor)

*Attachments:* [O2015-19-13](#)  
[Service Area Board Recommendations](#)  
[Memo](#)  
[CPH Reso 2015-38 and Proposal](#)

[2015-19-14](#) An Ordinance Accepting and Appropriating \$51,114 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Portable Radios and Travel Reimbursement (Mayor)

Attachments:

[O2015-19-14](#)

[Service Area Board Recommendations](#)

[Memo](#)

[Grant Award Letter](#)

## UNFINISHED BUSINESS

1. Postponed Items

- a. [2014-32](#) An Ordinance Authorizing an Exchange with Paula and Timothy Keohane of a 4.3 Acre Drainage Easement at Karluk Avenue for a 1.84 Acre Parcel of Borough Land at Mile 12.1 K-Beach Road Which Shall be Subject to the Reservation of a 0.9 Acre Drainage Outlet Easement (Mayor)

Attachments:

[O2014-32 \(Johnson\) Sub](#)

[\(Johnson\) Sub Memo](#)

[LAYDOWN \(Johnson\) Sub Easement Purchase Agreement](#)

[LAYDOWN \(Johnson\) Sub Quitclaim Deed with Reservation of Drainage Easement](#)

[LAYDOWN \(Johnson\) Sub Purchase Agreement](#)

[O2014-32](#)

[Executive Summary of Keohane Exchange Proposal](#)

[Quitclaim Deed](#)

[Drainage Easement](#)

[Maps](#)

[Exchange Map](#)

[Memo](#)

[Exhibit A](#)

[Exchange Proposal Response Letter](#)

[Welles Comment](#)

[Public Comment](#)

[Additional Public Comment](#)

[Planning Commission Recommendations \(approved 11/25/14\)](#)

[Postponement Memo \(Dealt with on 11/25/14\)](#)

[Request to Remove from Table \(dealt with on 07/07/15\)](#)

[Information Provided by Wolf](#)

[Additional Public Comment \(2\)](#)

[01/20/15 Memo & Summary Evaluation](#)

[Revised Amendment Memo & Drainage Easement Map \(dealt with on 08/18/15\)](#)

[Additional Public Comment \(3\)](#)

[Alaska Dept. of Transportation and Public Facilities Letter](#)

[Additional Public Comment \(4\)](#)

[Public Comment \(5\)](#)

- b. [2015-040](#) Supporting the Pratt Museum's Grant Request for its New Facility and Site Redesign Project (Cooper, Haggerty)

Attachments: [R2015-040](#)  
[Memo](#)  
[Wolf Amendment](#)  
[Pratt Museum Presentation](#)

## P. NEW BUSINESS

### 1. Resolutions

Resolutions referred to Finance Committee

- [2015-041](#) A Resolution Recognizing Projects Completed Under the U.S. Fish & Wildlife Service, Coastal Impact Assistance Program and Redirecting Funds to the Recreation Area Sanitation Project (Mayor)

Attachments: [R2015-041](#)  
[Memo](#)  
[Grant Award Letter](#)

- [2015-042](#) A Resolution Authorizing Participation in the Community Development Block Grant Program Provided by the State of Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs for the Aspen Avenue Paving Project in Ninilchik (Mayor, Johnson)

Attachments: [R2015-042](#)  
[Memo](#)

- [2015-043](#) Certifying the Results of the October 6, 2015 Regular Borough Election (Bagley at the Request of the Borough Clerk)

Attachments: [R2015-043](#)  
[LAYDOWN Canvass Board Report](#)  
[Jurisdiction Wide Final Results](#)

### 2. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

[2015-19-15](#) An Ordinance Expanding the Scope of a Project Previously Appropriated by Ordinance 2011-19-78 for Improvements to School Facilities (Mayor)

*Attachments:* [O2015-19-15](#)  
[Memo](#)  
[KPBSD Request Letter](#)

[2015-19-16](#) An Ordinance Authorizing the Purchase and Implementation of the Epic Electronic Health Record System and Appropriating \$6,340,044 from the CPGH, Inc. Plant Replacement and Expansion Fund for this Project (Mayor)

*Attachments:* [O2015-19-16](#)  
[LAYDOWN SAB Recommendations](#)  
[Memo](#)

[2015-19-17](#) An Ordinance Accepting and Appropriating A Donation of \$5,000 From the Lowell Point Community Council to the Seward Bear Creel Flood Service Area for Spruce Creek Sediment Management (Mayor)

*Attachments:* [O2015-19-17](#)  
[Memo](#)

[2015-25](#) An Ordinance of Assessment Confirming the Assessment Roll for the Birch Park Utility Special Assessment District and Establishing the Method for Terminating Assessments and Making Refunds to Property Owners (Mayor)

*Attachments:* [O2015-25](#)  
[Memo](#)  
[Exhibit A](#)

### 3. Other

Other Items referred to Policies and Procedures Committee

- [KPB-0492](#)      Confirming Appointments to KPB Advisory Planning Commission:  
(Mayor)  
Cooper Landing Advisory Planning Commission  
David Story, Seat E, Term Expires September 30, 2018  
Kathryn Recken, Seat F, Term Expires September 30, 2018  
Anchor Point Advisory Planning Commission  
Joanne Collins, Seat G, Term Expires September 30, 2018  
Moose Pass Advisory Planning Commission  
David E. Pearson, Seat E, Term Expires September 30, 2018

**Attachments:**      [Appointments to Advisory Planning Commissions](#)

## **PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**

### **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. October 14, 2015 Health Care Task Force, “Provider/ Delivery Subcommittee” Meeting  
Conference Room “C”, Borough Administration Building 5:30 PM
2. October 21, 2015 Health Care Task Force Meeting  
Assembly Chambers, Borough Administration Building 6:30 PM
3. October 27, 2015 Regular Assembly Meeting  
Assembly Chambers, Borough Administration Building 6:00 PM
4. October 29, 2015 Marijuana Task Force Meeting  
Assembly Chambers, Borough Administration Building 6:00 PM

### **ASSEMBLY COMMENTS**

## **T. PENDING LEGISLATION**

*(This item lists legislation which will be addressed at a later date as noted.)*

1.      [2015-034](#)      A Resolution Classifying 40.00 Acres of Borough Land Located in the  
Anchor Point Area as Government and Recreational (Mayor) TABLE  
06/16/15

**Attachments:**      [R2015-034](#)  
[Memo](#)  
[Unapproved Planning Commission Meeting Minutes](#)  
[Petition for Classification and backup information](#)  
[Public Comment](#)  
[Summary Evaluation Report](#)



2. [2015-09](#) An Ordinance Amending KPB 5.18.430, Computation-Maximum Tax by Increasing the Maximum Amount of a Sale Subject to the Borough Sales Tax to \$1,000 with a Triennial Adjustment for Inflation, Subject to Voter Approval (Cooper) TABLED 07/07/15

Attachments: [O2015-09](#)  
[Memo](#)  
[Public Comments](#)  
[Additional Public Comment](#)  
[Amendment Memo \(dealt with on 05/05/15\)](#)

3. [2015-24](#) An Ordinance Establishing the Central Peninsula Economic Development Area (Wolf) TABLED 08/18/15

Attachments: [O2015-24](#)  
[Memo](#)  
[Map of Proposed District](#)  
[Public Comments](#)  
[Public Hearing Summary](#)  
[Public Hearing Audio](#)  
[Mayor's Report](#)

## INFORMATIONAL MATERIALS AND REPORTS

## NOTICE OF NEXT MEETING AND ADJOURNMENT

*The next meeting of the Kenai Peninsula Borough Assembly will be held on January 21, 2014, at 6:00 P.M. in the Assembly Chambers, Soldotna, Alaska.*

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K20.1 (East Peninsula).*

*Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4421. Visit our website at [www.borough.kenai.ak.us](http://www.borough.kenai.ak.us) for copies of the agenda, meeting summaries, ordinance resolutions.*