

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor *cp*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sarah Hostetter, Payroll Accountant *SH*

DATE: January 30, 2019

RE: Budget Revisions – December 2018

Attached is a budget revision listing for December 2018. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

ASSESSING DEPARTMENT

To replace failing field cameras.

| | | |
|---|------------|------------|
| 100.11520.00000.43260 (Training) | | \$1,000.00 |
| 100.11520.00000.42410 (Small Tools/Equipment) | \$1,000.00 | |

BEAR CREEK FIRE SERVICE AREA

To purchase filing cabinet and replace office chairs.

| | | |
|---|------------|------------|
| 207.51210.00000.42230 (Oils/Lubricants) | | \$1,000.00 |
| 207.51210.00000.48720 (Minor Furniture/Furnishings) | \$1,000.00 | |

HUMAN RESOURCES - PRINT SHOP

To purchase a Tabletop Jogger, price increased from original quote.

| | | |
|--|----------|----------|
| 100.11233.00000.42210 (Operating Supplies) | | \$177.34 |
| 100.11233.00000.48710 (Minor Office Equipment) | \$177.34 | |

LEGAL DEPARTMENT

For copier maintenance on new copier - Bizhub C458.

| | | |
|---|----------|----------|
| 100.11310.00000.42120 (Computer Software) | | \$250.00 |
| 100.11310.00000.43720 (Equipment Maintenance) | \$250.00 | |

PLANNING DEPARTMENT - GIS

To acquire four additional IT Help Desk licenses to allow GIS to track requests and time for ArcMap tech support issues.

| | | |
|--|------------|------------|
| 100.11232.00000.48120 (Office Machines) | | \$1,799.00 |
| 100.11232.00000.43019 (Software Licensing) | \$1,799.00 | |

SOLID WASTE DEPARTMENT

To cover additional repairs of CPL equipment.

| | | |
|---|-------------|-------------|
| 290.32122.00000.42310 (Repair/Maintenance Supplies) | | \$25,000.00 |
| 290.32122.00000.43750 (Vehicle Maintenance) | \$25,000.00 | |