



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Blaine Gilman, President
Brent Johnson, Vice President
Dale Bagley
Kelly Cooper
Willy Dunne
Brandii Holmdahl
Gary Knopp
Wayne Ogle
Stan Welles

Tuesday, September 6, 2016

6:00 PM

Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public Testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

G. APPROVAL OF MINUTES

[KPB-873](#) August 23, 2016 Regular Assembly Meeting Minutes

Attachments: [082316 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-863](#) Mayor's Proclamation Declaring September, 2016 as "Hunger Action Month"

Attachments: [Mayors Proclamation - Hunger Action Month](#)

PRESENTATIONS WITH PRIOR NOTICE

[KPB-871](#) Kenai Peninsula Borough School District Quarterly Report (10 minutes)

Attachments: [090616 KPBSD Quarterly Report Presentation](#)

[KPB-872](#) “15 Year Update on Alaska Christian College”, Dr. Keith Hamilton, Alaska Christian College (10 minutes)

Attachments: [Kenai Peninsula College Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

MAYOR’S REPORT

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-864](#) Approval to Contract with University of Alaska Fairbanks to Complete a Mass/Sedimentation Study of the Service Area

Attachments: [Approval to Contract - University of Alaska Fairbanks](#)

b. [KPB-865](#) Authorization to Award Contract for ITB17-002 Central Peninsula Landfill Excavator to Totem Equipment and Supply, Anchorage, AK

Attachments: [Authorization to Award Contract - Totem Equipment and Supply](#)

3. Other

a. [KPB-866](#) Card Street Debris Removal – Reimbursement Approval

Attachments: [Card Street Debris Removal - Reimbursement Approval](#)

b. [KPB-867](#) Project Reports – June 30, 2016

Attachments: [Project Reports - June 30, 2016](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

Ordinances referred to Finance Committee

[2016-19-04](#) An Ordinance Accepting and Appropriating \$22,485.23 from the State of Alaska Department of Military and Veteran Affairs, Division of Homeland Security and Emergency Management to Support the Activities of the Kenai Peninsula Borough Local Emergency Planning Committee (Mayor)

Attachments: [O2016-19-04.pdf](#)
[Memo](#)
[Grant Award Letter](#)

[2016-19-05](#) An Ordinance Appropriating \$30,000 from the Seward Bear Creek Flood Service Area Fund Balance to take Corrective Action on Sediment Management Under and Adjacent to Forest Road Bridge Spanning Lost Creek Near Seward Alaska (Mayor)

Attachments: [O2016-19-05.pdf](#)
[Memo](#)

[2016-31](#) An Ordinance Amending Sections of KPB Chapter 5.18 to Update and Clarify the Borough Sales Tax Code, Including Changes to Several Provisions on Tax-Exempt Sellers and Taxable Sales and Services (Mayor)

Attachments: [O2016-31.pdf](#)
[Administration's Amendment Memo 08/25/16](#)
[Legal Dept.'s Amendment Memo 09/06/16](#)
[09/06/16 Mayors Memo](#)
[Memo](#)
[Dunne Amendment](#)

UNFINISHED BUSINESS

Postponed Items

Unfinished Business referred to Finance Committee

[2016-029](#) A Resolution To Form the Eddy Hill Drive Road Improvement Assessment District and Proceed with the Improvement (Mayor)

Attachments: [R2016-029.pdf](#)
[Amendment Memo](#)
[Amended Mayor's Report](#)
[Amended Exhibits](#)
[Request to Remove from Table](#)
[Mayors Report](#)
[Exhibits](#)
[Objection Letter](#)
[Request to Table](#)

[2015-19-31](#) An Ordinance Appropriating \$637,988.40 to the Special Assessment Fund for the Eddy Hill Drive Road Improvement Assessment District (Mayor)

Attachments: [O2015-19-31.pdf](#)
[Amendment Memo](#)
[Request to Remove from Table](#)
[Memo](#)
[Request to Table](#)

O. NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

[2016-046](#) A Resolution Authorizing the Kenai Peninsula Borough to Issue South Kenai Peninsula Hospital Service Area General Obligation Refunding Bond in the Principal Amount not to Exceed \$3,000,000 to Refund Certain Outstanding South Kenai Peninsula Hospital Service Area General Obligation Bonds of the Borough, Fixing Certain Details of Such Bond and Authorizing the Sale of Such, and Providing for Related Matters (Mayor)

Attachments: [R2016-046.pdf](#)
[Memo](#)

Resolutions referred to Policies and Procedures Committee

[2016-047](#) A Resolution Approving the Revised Salary Range Schedules for Appendix A Personnel (Mayor)

Attachments: [R2016-047.pdf](#)
[Memo](#)
[Appendix A](#)

[2016-048](#) A Resolution Approving an Amendment to the Standardized Fire Apparatus and Ambulance Manufacturers' Brands Policy to include All Kenai Peninsula Borough Fire Service Areas (Mayor)

Attachments: [R2016-048.pdf](#)
[Memo](#)
[New Fire Apparatus Policy](#)

Resolutions referred to Legislative Committee

[2016-049](#) A Resolution Opposing the Selection of G-South as the Preferred Alternative for the Sterling Highway MP 45-60 Project and Supporting the Juneau Creek Alternative (Mayor)

Attachments: [R2016-049.pdf](#)
[Memo](#)
[Project Overview](#)
[Kenai Watershed Forum Letter](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2015-19-36](#) An Ordinance Recording Expenditures of \$1,192,674.66 Paid by the State of Alaska Department of Administration, Division of Retirement & Benefits on behalf of the Kenai Peninsula Borough toward the Borough's Unfunded PERS Liability (Mayor)

Attachments: [O2015-19-36](#)
[Memo](#)
[State of Alaska PERS Letter](#)

[2016-19-06](#) An Ordinance Accepting and Appropriating Funding from the State of Alaska in the Amount of \$348,300 for Community Purposes under the State's 2016/2017 Community Revenue Sharing Program (Mayor)

Attachments: [O2016-19-06](#)
[Memo](#)

[2016-19-07](#) An Ordinance Appropriating \$700 for Costs of Printing and Disseminating Information about Ballot Propositions 3 and 4 Concerning the Proposed Sales Tax Cap Increase to \$1,000 and a Phase-Out of the Optional Senior Citizen Tax Exemption, to Ensure Compliance with Legal Restrictions on the Use of Borough Funds and Assets Relating to Ballot Propositions (Mayor)

Attachments: [O2016-19-07](#)
[Amendment Memo](#)
[Memo](#)
[Backup](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

[2016-34](#) An Ordinance Amending KPB Chapter 5.28, Procurement and Purchasing, to Allow Acceptance of Electronic Bids and Proposals (Mayor)

Attachments: [O2016-34](#)
[Memo](#)

3. Other

Other items referred to Lands Committee

[KPB-860](#) Petition to Vacate the South 752 feet (approximately) of the 60-foot wide Fish Street Right-of-Way and the West 190 feet of the 60-foot wide Brush Way Right-of-Way as dedicated on Nikishka Subdivision No. 2, Plat KN-1400. The Rights-of-Way being vacated are Partially Constructed and Located within the SW 1/4 NE 1/4 of Section 1, Township 7 North, Range 12 West, Seward Meridian, Alaska and within the Kenai Peninsula Borough; KPB File 2016-084.

[Clerk's Note: The Planning Commission approved the referenced vacation by unanimous consent during its regularly scheduled meeting of July 22, 2016.]

Attachments: [Petition to Vacate - Memo](#)
[Petition to Vacate - PC Unapproved Meeting Minutes](#)
[Petition to Vacate - PC Notice of Decision](#)
[Petition to Vacate - Plat Maps](#)
[Petition to Vacate - Maps](#)
[Petition to Vacate - back-up](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

September 20, 2016 Regular Assembly Meeting 6:00 PM Council Chambers, Homer City Hall, Homer, Alaska

September 21, 2016 Health Care Task Force Meeting 6:30 PM Assembly Chambers, Borough Administration Building

ASSEMBLY COMMENTS**S. PENDING LEGISLATION**

(This item lists legislation which will be addressed at a later date as noted.)

1. [2016-19-03](#) An Ordinance Appropriating \$325,000 from the General Fund to Update the Kenai Peninsula Borough Comprehensive Plan (Mayor)

Attachments:

[O2016-19-03](#)

[Planning Commission Recommendations](#)

[Memo](#)

2. [2016-25](#) (Mayor) Substitute: An Ordinance Amending KPB 2.40.010 to Reduce Planning Commission Membership (Mayor) [Reconsideration filed by Knopp]

Attachments:

[Mayor SUB](#)
[Planning Commission Recommendations 09/12/16](#)
[Kenai City Council Recommendations](#)
[Seldovia P & Z Commission Recommendations](#)
[Mayor SUB Memo](#)
[Mayor SUB Planning Commission Recommendations](#)
[Soldotna P & Z Commission 09/07/16 Meeting Agenda](#)
[Soldotna P & Z Commission 09/07/16 Meeting Minutes](#)
[Public Comment](#)
[O2016-25](#)
[Planning Commission Recommendations 08/23/16](#)
[Bagley, Mayor Amendment](#)
[Proposed Planning Commission Apportionment Map - 11 member Memo](#)
[Proposed Planning Commission Apportionment Map - 9 member](#)
[Planning Districts Map](#)
[Seldovia Reso 16-13](#)
[City of Seward Letter](#)
[City of Soldotna Resolution and Planning Commission Review](#)
[City of Kenai Reso 2016-31](#)
[City of Homer Letter](#)
[eComments Report 072616](#)

INFORMATIONAL MATERIALS AND REPORTS

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.