

# Kenai Peninsula Borough

## Solid Waste Department

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### MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *AR*  
Aaron Rhoades, Acting HR Director *AR*  
Brandi Harbaugh, Finance Director *BH*

**FROM:** Lee Frey, Solid Waste Director *LF*

**DATE:** March 24, 2022

**RE:** Resolution 2022-019 Authorizing One Full-Time Lead Landfill Operator Position and Three Full-Time Laborer/Operator Positions at the Homer Transfer Facility (Mayor)

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The Homer Transfer Facility has been operated by a contractor for eight years after previously being operated by Kenai Peninsula Borough ("Borough") personnel. At the conclusion of the term contract for operations, it was determined that the facilities would be better maintained if the Borough resumed site operations. Borough personnel took over site operations on November 27, 2021. They have been operating the facility with a full-time Lead Landfill Operator temporarily transferred from Central Peninsula Landfill and temporary labor.

It is in the best interest of the Borough for long-term maintenance and management of the Homer Transfer Facility to be operated by the Borough. We are currently operating the facility effectively with four full-time staff. One additional employee will be required for summer operations when the facility is open to the public on Sunday. The current proposal for the Homer Transfer Facility FY2023 budget includes one full-time Lead Landfill Operator, three full-time Laborer/Operators and one Temporary Laborer.

The Borough will be responsible for daily operations and maintenance of the facilities. This includes daily management of the tipping floor, recyclables and inert waste material disposal. Hauling operations for waste and recycling will be contracted as well as management of the inert waste cell, consisting of placing and compacting the inert waste in the cell. This

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provides onsite owner representation while minimizing labor and equipment requirements for the Borough.

The Solid Waste Department requests approval of four permanent full-time positions at the Homer Transfer Facility effective upon approval of this resolution; consisting of one Lead Landfill Operator and three Laborer/Operators.