

Kenai Peninsula Borough Purchasing & Contracting

MEMORANDUM

TO: Charlie Pierce, Mayor

THRU: John D. Hedges, Purchasing & Contracting Director *JH*

FROM: Brenda Ahlberg, Office of Emergency Management Manager *Bl*

DATE: June 14, 2022

RE: Authorization to Award a Contract for RFP22-022 Ready, Set, Go! Preparedness Campaign

On April 20, 2022 the Kenai Peninsula Borough Office of Emergency Management formally solicited proposals for RFP22-022 Ready, Set, Go! Preparedness Campaign. The request for proposals was advertised in the Peninsula Clarion, Homer News and the Anchorage Daily News on April 20, 2022.

The project consists of developing a local preparedness campaign that is based upon an all-hazard approach that addresses natural and human disasters. The campaign should consider proven tenets from the national Ready Set Go! Program standards developed by the International Fire Chiefs Association, Federal Emergency Management Agency, the National Weather Service and the CDC Ready Set Go! Travel Safety Program.

On the due date of May 9, 2022, two (2) proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
FEA (Facility Engineering Associates, PC)	Lakewood, Colorado	242
Agnew::Beck Consulting	Anchorage, Alaska	213

The highest ranking proposal, which includes a cost factor, was submitted by FEA (Facility Engineering Associates, PC) with a negotiated lump sum cost proposal of \$50,000. The proposal review committee recommends award of a contract to FEA (Facility Engineering Associates, PC.). Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 271.11250.21VAC.43011.



Charlie Pierce, Mayor

6/15/2022

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>271.11250.21VAC.43011</u>
Amount	<u>\$50,000</u>
By: <u>CF BH</u>	Date: <u>6/14/2022</u>

NA