

OPERATIONAL PLAN

ATTACHMENT TO AUTOMATIC AID AGREEMENT

ANCHOR POINT FIRE & EMERGENCY MEDICAL SERVICE AREA / KACHEMAK EMERGENCY SERVICE AREA

This Operational Plan (Plan) of the Kenai Peninsula Borough (KPB) between Anchor Point Fire & Emergency Medical Service Area (APFEMSA) and Kachemak Emergency Service Area (KESA) is for automatic aid response of fire apparatus and personnel.

The purpose of this Plan is to outline the procedures for carrying out an automatic aid response between APFEMSA and KESA. This Plan is a guide for day-to-day operations, and may be revised, amended or altered annually by mutual consent of APFEMSA and KESA, with approval by the KPB Mayor, for the purpose of carrying out the original intent of the Automatic Aid Agreement. In addition, this Plan may be cancelled by the borough on behalf of either entity after a 30-day notice has been given to the other party involved in the Automatic Aid Agreement.

I. AUTOMATIC AID RESPONSE AREAS AND AMOUNT AND TYPE OF ASSISTANCE

- a. APFEMSA will automatically respond from Mile 165 of the Sterling Highway to approximately Mile 168.5 of the Sterling Highway, encompassing the Diamond Ridge Road area, and will provide a tanker/pumper and four personnel on a first alarm response. Unless re-directed by the On-Scene Incident Commander (OIC), the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response.
- b. KESA will automatically respond from Mile 165 of the Sterling Highway to approximately Mile 156.5 at Milo Fritz Avenue and up the south end of North Fork Road from Mile 17 to Mile 11, and will provide a tanker/pumper and four personnel on a first alarm response. Unless re-directed by the On-Scene Incident Commander, the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response.
- c. Cancellation may occur in small, uncomplicated incidents that may be false alarms, out on arrival, out immediately after arrival, etc.

II. TRAINING

Joint training exercises shall be carried out annually under the direction of the Chief or the Chief's Operations or Training Officers in each department. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – Dispatch shall announce by radio that Automatic Aid is needed. This will occur without direction by either department for fire incidents. The responding agency, after notifying dispatch that they are en route, will switch to the requesting agency’s dispatch channel and advise the OIC they are en route.
- b. The responding agency will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. FIRE INCIDENT REPORTING

Each agency shall be responsible for reporting the incident in accordance with their department and Borough policy and procedures.

V. REVISIONS

The Operational Plan shall be cooperatively developed, reviewed annually and become part of the Automatic Aid Agreement upon consent of the agencies and execution by the Borough Mayor.

ANCHOR POINT FIRE & EMERGENCY
MEDICAL SERVICE AREA

KACHEMAK EMERGENCY SERVICE
AREA

By: _____
Alford Terry, Chief

By: _____
Robert Ciccarella, Chief

Date: _____

Date: _____

ANCHOR POINT FIRE & EMERGENCY
MEDICAL SERVICE AREA BOARD

KACHEMAK EMERGENCY SERVICE
AREA BOARD

By: _____
Chair

By: _____
Chair

Date: _____

Date: _____

KENAI PENINSULA BOROUGH

By: _____
Mayor

Date: _____

ATTEST:

APPROVED as to Form and Legal
Sufficiency

By: _____
Borough Clerk

By: _____
Assistant Borough Attorney