

Kenai Peninsula Borough

Office of the Borough Mayor

MAYOR'S REPORT TO THE ASSEMBLY – MEETING NOTES

TO: Peter Ribbens, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor

DATE: January 7, 2025

Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award Contract ITB25-022 – Limited Liability Reports
- b. Authorization to Award Contract RFP23-001 – Mass Notification System
- c. Authorization to Award Contract RFP25-009 – SW Wheel Loader Purchase
- d. Authorization to Award Contract RFP25-010 – CPL Compact Wheel Loader Purchase
- e. Sole Source Waiver – AnalyTix Technologies, LLC, Antifoam & Descalent Chemicals

Other

- a. Budget Revisions - November 2024
- b. Revenue-Expenditure Report – November 2024
- c. Tax Adjustment Request Approval
- d. Litigation Status Report – 4th Quarter 2024

ASSEMBLY AGENDA

- 1:30 PM Work Session**
Ordinance 2024-35 Presentation: FEMA Updates (30 minutes)
- 2:15 PM Finance Committee**
CAFR Presentation (30 minutes)
- 3:15 PM Lands Committee**
- 3:45 PM Policies and Procedures Committee**
- 4:15 PM Committee of the Whole**
Litigation Update:
* Yragui v. KPB 3KN-24-123CI and 3KN-24-788CI
* Conner v. KPB 3KN-24-920CI Executive Session
(Attorney-Client closed session on specific litigation matters for
a candid discussion of facts and strategy pursuant to AS
44.62.310(b) and AS 44.62.310(c)(1))
- 6:00 PM Regular Assembly Meeting**

MEETING NOTES – December 4, 2024-January 7, 2025

Wed. 12/4

- *KSRM* "Sound Off" – Community Outreach 9:00-10:00 AM
- Southcentral Mayors' Energy Coalition & Tech Comm 10:30-11:30 AM
re: Presentation Review for Anchorage Assembly's Energy
and Infrastructure Workshop on 12/5 (via Zoom)
- Sean Kelley re: Furie/Hex Noon-12:30 PM
- John Hedges re: Projects and School Updates 12:30-1:00 PM
- Linzey White (for Michael Tice) re: Oilers Baseball Club 1:00-1:30 PM
- Chief Burnett & Brandi Harbaugh with Board Chair Dan
Gregory re: NPFSA Budget 2:00-3:00 PM
- Execution of Closing Packages re: KPB Sales & Acquisitions 3:00-3:15 PM
 - Aaron Hughes
 - Sean Kelley
 - Brandi Harbaugh
- Elizabeth Hardie re: Kachemak Heritage Land Trust Letter 3:30-4:00 PM
of Support

- 3 -Meeting Notes – Jan. 6, 2025

Thurs. 12/5

- Presenter & Panelist at Anchorage Assembly Leadership Retreat on Energy & Infrastructure 11:15 AM-3:00 PM

Fri. 12/6

- Tsunami Warning Maintenance Contract 9:30-10:00 AM
 - John Hedges
 - Brandi Harbaugh
 - Brenda Ahlberg
 - Ben Hanson

Sat. 12/7

- Mayor – MC at Christmas at Soldotna Creek Park 3:00-7:00 PM

Mon. 12/9

- Joe Rizzo – Communications Update 9:00-10:00 AM
- Aaron Hughes & John Hedges re: Anchor Point Chapman School Project 11:00-11:30 AM
- KPB Regional Tourism Partnership Meeting 1:00-3:00 PM
 - Ben Hanson
 - Inger Deede
 - Jon Papendieck
 - Rizzo, Joe
 - Brad Anderson <exdir@homer.alaska.org>;
 - Executive Director <director@seward.com>;
 - Samantha Springer – Kenai Chamber of Commerce
 - Maddy McElrea – Soldotna Chamber of Commerce
 - Cassidi Cameron – KPEDD
- Chief Eric Schultz re: new KESA Fire Chief Expectations 3:30-4:00 PM

Tues. 12/10

- Alaska Municipal League Mayor's Conference – Anchorage 8:00 AM-5:00 PM
- 2024 Alaska Railroad Holiday Party 5:00-7:00 PM

Wed. 12/11

- KSRM "Sound Off" – Community Outreach 9:00-10:00 AM
- Alaska Municipal League Conference – Anchorage 8:00 AM-5:00 PM
 - Mayor Presenting re: Southcentral Mayors' Energy Coalition Findings

- 4 -Meeting Notes – Jan. 6, 2025

Thurs. 12/12

- Justen Huff and Chief Trent Burnett re: Workers Comp Follow-Up 10:00-10:30 AM
- Keith Hamilton – Lunch at Alaska Christian College with Local Area Non-Profit Leadership 12:15-1:30 PM

Fri. 12/13

- ASLC Government Relations Committee Meeting (via Zoom) 9:00-10:00 AM
- KPB Christmas Party 6:00-10:00 PM

Mon. 12/16

- National Fish Habitat Partnership Communications Committee Meeting (via Teams) 9:00-10:00 AM
- Scott Griebel re: RSA Contracts Response to Winter Ice Conditions 11:00-11:30 AM
- Mayor's Packet Meeting for 1/7/25 Assembly 1:00-1:30 PM
- DOT Meeting re: Transfer of Responsibilities Agreement (TORA)/DOT & HEA Agreement Issues
 - Ryan Anderson, Commissioner
 - Andy Mills, Special Assistant
- Tim Crumrine & John Hedges re: CPL Baler 3:30-4:00 PM
- Chief Roy Browning re: Staffing & Training 4:00-4:30 PM
- Sean Kelley re: Nikiski Rec. Criminal Threat 4:30-5:00 PM

Tues. 12/17

- Sean Kelley re: Nikiski Rec. Criminal Threat (cont'd) 9:30-10:00 AM
- CIHSC Managing Board Meeting 10:00-11:00 AM
- Sean Kelley, Eric Eleton & Walker Steinhage re: Nikiski Rec 2:30-2:45 PM
- SSCI KPB/Soldotna Agency Coordination (via Teams) 3:00-4:00 PM
 - Stephanie Queen, Public Involvement Lead for Sterling Safety Corridor Improvements
- Brandi Harbaugh re: Budget Expectations for FY26 4:00-4:30 PM

Wed. 12/18

- *KSRM* "Sound Off" – Community Outreach 9:00-10:00 AM
- Aaron H. re: Land Management Matters 11:00-11:30 AM
- Brandi Harbaugh re: Resale Cards 11:30 AM-Noon
- Glen Martin re: Seward Stream Work Noon-12:30 PM
- Soldotna Chamber of Commerce Luncheon – Award for 12:30-1:00 PM

- 5 -Meeting Notes – Jan. 6, 2025

Joe Rizzo: 2024 Pioneer Award for Triumvirate Theatre

- Tourism Industry Working Group 2:00-4:00 PM

Thurs. 12/19

- Central Peninsula Landfill Tour with Tim Crumrine & John Hedges 10:00-Noon
- Brandi Harbaugh re: Year-End Budget 1:45-2:15 PM
- Robert Ruffner re: Constituent Letter 2:45-3:15 PM

Mon. 12/23

- Sean Kelley re: Legal Update 10:30-11:30 AM
- John Hedges re: School Bond and Projects Update Noon-12:30 PM
- Sovala Kisenia re: New Insurance Provider Discussion 12:30-12:50 PM

Tues. 12/24 & Wed. 12/25 – KPB Holidays

Fri. 12/27

- John Hedges re: Solid Waste CPL, Recycling & Waste Handling 12:30-1:45 PM

Sat. 12/28

Mayor's Proclamation for Kristen Faulkner, Homer's 2X Gold Medalist, at Kenai Landing 3:00-4:00 PM

Mon. 12/30

- Kerry Nelson – Back Country Horsemen of Alaska re: Trail Management Guide delivery 10:45-11:15 AM
- Jenny Nyman: *KDLL* Interview re: CPH Bailer Failure 11:20 AM-12:20 PM
- Margo Dias re: Probate Questions Noon-12:30 PM

Wed. 1/1/25 – KPB Holiday

Thurs. 1/2

- Adeena Wilcox & Sean Kelley re: Assessment and Exemption Discussion 10:00-11:00 AM
- Mary Trimble - Updates & Info on Various Topics: 1:00-2:00 PM
 - Chapman School
 - Food Pantry Subdivision
 - Property Tax

- 6 -Meeting Notes – Jan. 6, 2025

Mon. 1/6

- FEMA Floodplain – New Maps: 10:00-11:20 AM
 - Sam Lopez
 - Robert Ruffner
 - FEMA (via Zoom)
 - Karen Wood-McGuiness, Senior Floodplain Specialist
 - Dale Meck, Engineer
 - Marshall Rivers, Risk MAP Implementation Section Chief
- Elizabeth Hardie & John Hedges re: FY26 CDS Requests 11:20 AM-12:20 PM
- Robert Ruffner re: KPB Platting Challenges 12:30-1:00 PM
- Brenda Ahlberg – Evaluation Follow-Up Meeting 1:00-1:30 PM
- Mayor's Packet Meeting for 1/21/25 Assembly 1:30-2:30 PM
- Chief Trent Burnett re: NPFSA Staffing & Budget Discussion 2:30-3:00 PM
- Tim Crumrine & John Hedges re: Solid Waste Issues 3:00-4:00 PM
Planning and Progress

Tues. 1/7 – Assembly Day