

Kenai Peninsula Borough
Assembly

MEMORANDUM

TO: Ryan Tunseth, Assembly President
Members, KPB Assembly

FROM: Scott Griebel, Assembly Member 
Len Niesen, Assembly Member 

DATE: February 3, 2026

RE: LAYDOWN Ordinance 2026-01: Amending Borough Code, KPB 22.40.130
Regarding Formal Presentations to the Assembly (Tunseth, Cooper)

(Please note the bold underlined language is new and the bracketed strikeout language is to be deleted.)

The presented language in Ordinance 2026-01 includes a presumably complete list of qualifiers, but feel it should be simplified. It is my experience that lists can be somewhat problematic and are subject to conflict if language is modified elsewhere. That appears not to be likely in this case, but the practice is sound.

Amend Section 2, KPB 22.40.130(B) as follows:

“(B) Any member of the public may submit a request stating the subject of the presentation to the borough clerk to make a formal presentation before the borough assembly at a regular meeting or before the committee of the whole concerning a subject not contained in the assembly’s agenda for that meeting and relating to [A] borough services, [OR POWER UNDER BOROUGH CODE TO REPORT ON FINANCIAL STATUS, CONSTRUCTION PROGRESS, BUDGETS, AUDITS, CODE AMENDMENTS, PLANNING DOCUMENTS, AND RELATED ITEMS] **oversight and/or authorities granted to the assembly under borough code.** Upon concurrence of, and at the discretion of, the assembly president, the presentation will be scheduled for the next available meeting. The presenter must provide all presentation materials by the deadline for submitting items for the agenda set by KPB 22.40.050(C). The borough clerk will inform the presenter of the meeting date and time. If presentation materials are not received in the Clerk’s Office by the deadline, the presenter may choose between giving the presentation without materials or have the presentation removed from the agenda and rescheduled for another meeting. The total time permitted for formal presentations with prior notice concerning a subject not contained in the assembly’s agenda for that meeting will be limited to ten minutes

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TO: President Tunseth

Assembly Members

RE: Ordinance 2026-01 Amendment

per presentation. The assembly president may, with the concurrence of a majority of the assembly, allow additional time. Presentations before the assembly will be limited to two total presentations per regular meeting or committee of the whole meeting.”

Your consideration is appreciated.