



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

*Peter Ribbens, President*  
*Kelly Cooper, Vice President*  
*James Baisden*  
*Tyson Cox*  
*Willy Dunne*  
*Cindy Ecklund*  
*Brent Johnson*  
*Leslie Morton*  
*Ryan Tunseth*

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Tuesday, September 2, 2025

6:00 PM

Betty J. Glick Assembly Chambers  
Meeting ID: 835 6358 3837 Passcode: 606672  
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)  
[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

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Meeting ID: 835 6358 3837 Passcode: 606672

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

*Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.*

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

**ACTION ITEMS CURRENTLY ON CONSENT AGENDA:**

KPB-7151: August 19, 2025 Regular Assembly Meeting Minutes

KPB-7170: A Mayoral Proclamation Acknowledging Kachemak Bay Recovery Connection and Encouraging Kenai Peninsula Borough Residents to Participate in National Recovery Month

Resolution 2025-037: Authorizing an Agreement with Central Peninsula General Hospital, Inc. for Dispatch Services

Ordinance 2025-19-10: Accepting and Appropriating Grant Funds of \$18,200 to the Kenai Peninsula Borough for the River Center Access and Restoration Demonstration Project

Ordinance 2025-19-11: Accepting and Appropriating Grant and Funds for the Purchase of Three Slip-On Tanker Units

Ordinance 2025-19-12: Appropriating Funds from the Insurance and Litigation Fund Balance for Additional Insurance Premiums and Claim Reserves

Ordinance 2025-21: Repealing and Reenacting KPB Chapter 5.12, Relating to Real Property Tax, Enacting a New KPB Chapter 5.11, Relating to Personal Property Tax, a New KPB Chapter 5.13, Relating to Tax Exemptions, Credits, or Deferrals, and a New KPB Chapter 5.15, Relating to Tax Appeals

**ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:**

Ordinance 2025-19-08: Amending Ordinance 2024-19-36, Relating to Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska to the Cities of Seward and Homer, to Provide a Revised Effective Date

Ordinance 2025-19-09: Approving the Use of Funds for the Costs of Distributing Informational and Promotional Materials About Ballot Proposition No. 1 Seeking Voter Approval to Require Hand Counting of In Person Ballots Voted on Election Day

**APPROVAL OF MINUTES**

- \*1. [KPB-7151](#) August 19, 2025 Regular Assembly Meeting Minutes

Attachments: [August 19, 2025 Regular Assembly Meeting Minutes](#)

**COMMENDING RESOLUTIONS AND PROCLAMATIONS**

- \*1. [KPB-7170](#) A Mayoral Proclamation Acknowledging Kachemak Bay Recovery Connection and Encouraging Kenai Peninsula Borough Residents to Participate in National Recovery Month (Mayor)

Attachments: [Proclamation](#)

**PRESENTATIONS WITH PRIOR NOTICE**

*(20 minutes total)*

1. [KPB-7171](#) Kachemak Bay Recovery Connection, Jay Bechtol, Interim Program Manager (10 Minutes)

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

*(3 minutes per speaker; 20 minutes aggregate)*

**MAYOR'S REPORT**

[KPB-7168](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None
2. Agreements and Contracts - None
3. Other

a. [KPB-7169](#) Tax Adjustment Request Approval

Attachments: [Tax Adjustment Request Approval 08.19.25](#)

**ITEMS NOT COMPLETED FROM PRIOR AGENDA****PUBLIC HEARINGS ON ORDINANCES**

*(Testimony limited to 3 minutes per speaker)*

Ordinances referred to Finance Committee

1. [2025-19-08](#) An Ordinance Amending Ordinance 2024-19-36, Relating To Commercial Passenger Vessel Tax Proceeds Received From the State of Alaska to the Cities of Seward and Homer, to Provide a Revised Effective Date (Mayor)

Attachments: [Ordinance 2025-19-08](#)  
[Memo](#)  
[Reference Copy O2024-19-36](#)

2. [2025-19-09](#) An Ordinance Approving the Use of Funds for the Costs of Distributing Informational and Promotional Materials About Ballot Proposition No. 1 Seeking Voter Approval to Require Hand Counting of In Person Ballots Voted on Election Day (Cooper)

Attachments: [Ordinance 2025-19-09](#)  
[Memo](#)  
[Scope of Work](#)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

## 1. Resolutions

Resolutions referred to Policies and Procedures Committee

- \*a.     [2025-037](#)     A Resolution Authorizing an Agreement with Central Peninsula General Hospital, Inc. for Dispatch Services (Mayor)

Attachments:     [Resolution 2025-037](#)  
                          [Memo](#)  
                          [Memorandum of Agreement Draft](#)

## 2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- \*a.     [2025-19-10](#)     An Ordinance Accepting and Appropriating Grant Funds of \$18,200 to the Kenai Peninsula Borough for the River Center Access and Restoration Demonstration Project (Mayor) (Hearing on 09/16/25)

Attachments:     [Ordinance 2025-19-10](#)  
                          [Memo](#)  
                          [Photographs](#)

- \*b.     [2025-19-11](#)     An Ordinance Accepting and Appropriating Grant and Funds for the Purchase of Three Slip-On Tanker Units (Mayor) (Hearing on 09/16/25)

Attachments:     [Ordinance 2025-19-11](#)  
                          [Memo](#)

- \*c.     [2025-19-12](#)     An Ordinance Appropriating Funds from the Insurance and Litigation Fund Balance for Additional Insurance Premiums and Claim Reserves (Mayor) (Hearing on 09/16/25)

Attachments:     [Ordinance 2025-19-12](#)  
                          [Memo](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- \*d. [2025-21](#) An Ordinance Repealing and Reenacting KPB Chapter 5.12, Relating to Real Property Tax, Enacting a New KPB Chapter 5.11, Relating to Personal Property Tax, a New KPB Chapter 5.13, Relating to Tax Exemptions, Credits, or Deferrals, and a New KPB Chapter 5.15, Relating to Tax Appeals (Mayor) (Hearing on 10/14/25)

Attachments: [Ordinance 2025-21](#)  
[Memo](#)  
[Sectional Analysis](#)

## PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

### ASSEMBLY COMMENTS

### PENDING LEGISLATION

*(This item lists legislation which will be addressed at a later date as noted.)*

1. [2025-18](#) An Ordinance Amending Borough Code, KPB 14.06.240 and KPB 14.06.250 Regarding Decertification (Mayor) (Hearing on 09/16/25)

Attachments: [Ordinance 2025-18](#)  
[Memo](#)

2. [2025-20](#) An Ordinance Amending KPB 21.18.025 to Address Adoptions and Deletions of Anadromous Waters Within the West District of the KPB 21.18 Appendix (Mayor, Johnson) (Hearing on 09/16/25)

Attachments: [Ordinance 2025-20](#)  
[Memo](#)  
[Maps](#)  
[Proposed Updates](#)

## INFORMATIONAL MATERIALS AND REPORTS

### ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. September 16, 2025 6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 835 6358 3837 Passcode: 606672

2. September 16, 2025 TBD

Ordinance 2025-21 Work Session

Betty J. Glick Assembly Chambers

Borough Administration Building

Remote participation available through Zoom

Meeting ID: 835 6358 3837 Passcode: 606672

## ADJOURNMENT

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).*

*The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [www.kpb.us](http://www.kpb.us)*

*For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.*