



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Brent Johnson, President

Tyson Cox, Vice President

Kelly Cooper

Cindy Ecklund

Bill Elam

Brent Hibbert

Peter Ribbens

Ryan Tunseth

Mike Tupper

Tuesday, October 24, 2023

6:00 PM

Betty J. Glick Assembly Chambers

Meeting ID: 884 7373 9641 Passcode: 671108

[https://us06web.zoom.us/j/88473739641?](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

[pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation was given by Lyndsey Bertoldo.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-5574: October 10, 2023 Regular Assembly Meeting Minutes

Resolution 2023-066: Authorizing a Sole Source Contract Award for Acquisition of Epic Electronic Medical Software

Resolution 2023-067: Adding an Additional Landfill Laborer Position at Central Peninsula Landfill

Ordinance 2023-19-24: Appropriating \$80,516 to the Disaster Response Fund

KPB-5562: Confirming of Ben Hanson as Information Technology Director

ACTION ITEMS ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2023-19-21: Accepting and Appropriating Pass-Through Grant Funds from the State of Alaska Office of Emergency Medical Services

Ordinance 2023-19-22: Appropriating Supplemental Funding of \$50,000 to Complete the Uninterrupted Power Supply Replacement Project

Ordinance 2023-24: Approving the Capital Lease Purchase of Stryker Mako Smartrobotics

Ordinance 2023-19-23: Appropriating Funds for a Fire Engine at Station #3

ASSEMBLY REORGANIZATION

1. Election of President and Vice President

APPROVAL OF MINUTES

[KPB-5574](#) October 10, 2023 Regular Assembly Meeting Minutes

Attachments: [October 10, 2023 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS**PRESENTATIONS WITH PRIOR NOTICE**

(20 minutes total)

1. [KPB-5575](#) South Kenai Peninsula Community Health Needs Assessment, Lorne Carroll and Claudia Haines (10 minutes)

Attachments: [South Kenai Peninsula Community Health Presentation](#)

2. [KPB-5576](#) Youth Mental Health First Aid USA, Ingrid Harrald (10 minutes)

Attachments: [Kachemak Bay National Research Reserve Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-5568](#) Mayor's Report to the Assembly

Attachments: [Mayor's Report to the Assembly](#)
[Mayor's Report Meeting Notes](#)

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-5569](#) Authorization to Award a Contract for ITB24-015 Homer Middle School Kitchen

Attachments: [Authorization to Award a Contract for ITB24-015 Homer Middle School Kitchen](#)

4. Other

a. [KPB-5570](#) Tax Adjustment Request Approval

Attachments: [Tax Adjustment Request](#)

b. [KPB-5571](#) Budget Revisions - September 2023

Attachments: [Budget Revisions - September 2023](#)

c. [KPB-5572](#) Revenue-Expenditure Report - September 2023

Attachments: [Revenue-Expenditure - September 2023](#)

d. [KPB-5573](#) Litigation Status Report - Quarter Ending 09/30/23

Attachments: [Litigation Status Report - Quarter Ending 09/30/23](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA**PUBLIC HEARINGS ON ORDINANCES**

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2023-19-21](#) An Ordinance Accepting and Appropriating Pass-Through Grant Funds from the State of Alaska Office of Emergency Medical Services in the Amount of \$250,000 through the Healthy and Equitable Communities Program Grant for the Nikiski Fire Mobile Integrated Healthcare Program (Mayor)

Attachments: [Ordinance 2023-19-21](#)
[Memo](#)
[Advisory Board Recommendations](#)

[2023-19-22](#) An Ordinance Appropriating Supplemental Funding of \$50,000 to Complete the Uninterrupted Power Supply Replacement Project Located in the Emergency Response Center (Mayor)

Attachments: [Ordinance 2023-19-22](#)
[Memo](#)
[Reference Copy O2022-19-21](#)

[2023-24](#) An Ordinance Approving the Capital Lease Purchase of the Stryker Mako SmartRobotics System for South Peninsula Hospital (Mayor)

Attachments: [Ordinance 2023-24](#)
[Memo](#)
[South Peninsula Hospital Resolution 2023-24](#)
[South Peninsula Hospital Memo](#)
[South Kenai Peninsula Hospital Service Area Resolution 2023-12](#)
[Public Comment/Monogram Update](#)

Ordinances referred to Policies and Procedures Committee

[2023-23](#) An Ordinance Amending KPB 20.30.280 and KPB 21.06 Regarding Floodplain Management to Adopt Required Changes to Remain Compliant with the National Flood Insurance Program (Mayor)

Attachments: [Ordinance 2023-23](#)
[Memo](#)
[Floodplain Amendment Guide](#)
[Advisory Board Recommendations](#)

Ordinance for Introduction and Public Hearing on Shortened Time

[2023-19-23](#) An Ordinance Appropriating Additional Funds from the Nikiski Fire Service Area Capital Project Fund for a Fire Engine at Station #3 (Mayor) (Hearing on Shortened Time on 10/24/23)

Attachments: [Ordinance 2023-19-23](#)
[Memo](#)

UNFINISHED BUSINESS

1. Postponed Items

[2023-005](#) A Resolution of Intent by The Kenai Peninsula Borough Assembly Establishing that Financing of Energy and Resilience Improvement Projects through Assessments Serves a Valid Public Purpose and Related Matters (Ecklund) (Postponed from 09/19/23)

Attachments: [Resolution 2023-005](#)
[Memo](#)
[Ecklund Amendment](#)
[C-PACER Program Handbook](#)
[102423 Public Comments](#)
[010323 Public Comments](#)
[eComment](#)

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

[2023-066](#) A Resolution Authorizing a Sole Source Contract Award for the Acquisition of Epic Electronic Medical Software for South Peninsula Hospital (Mayor)

Attachments: [Resolution 2023-066](#)
[Memo](#)
[South Kenai Peninsula Hospital Service Area Board Resolution 2023-14](#)
[South Peninsula Hospital Board Resolution 2023-26](#)
[Reference Copy O2023-19-11](#)

[2023-067](#) A Resolution Adding an Additional Landfill Laborer Position at Central Peninsula Landfill (Mayor)

Attachments: [Resolution 2023-067](#)
[Memo](#)

Resolutions referred to Policies and Procedures Committee

[2023-068](#) A Resolution Supporting the Cooper Landing Community Club Recreational Trails Program Grant Application (Ecklund)

Attachments: [Resolution 2023-068](#)
[102423 Public Comments](#)

[2023-069](#) A Resolution Requesting the Governor of the State of Alaska Designate By Proclamation The Area of the Upper Cook Inlet East Side Set Net Fishery as an Area Impacted by an Economic Disaster in 2023 and Supporting a Recovery Plan (Johnson, Mayor, Cox)

Attachments: [Resolution 2023-069](#)
[Memo](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2023-19-24](#) An Ordinance Appropriating \$80,516 to the Disaster Response Fund for Expenditures Responding to the Recent Local Disaster Emergency Declaration (Mayor)

Attachments: [Ordinance 2023-19-24](#)
[Memo](#)

3. Other

Other Items referred to Policies and Procedures Committee

[KPB-5562](#) Confirming Ben Hanson as Information Technology Director (Mayor)

Attachments: [Confirming Information Technology Director Ben Hanson](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS**ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. November 7, 2023 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Remote Participation Available Through Zoom
Meeting ID: 884 7373 9641 Passcode: 671108

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula) and FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 884 7373 9641 Passcode: 671108 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 884 7373 9641 Passcode: 671108. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us: "Meeting and Public Notices" "Assembly Meeting Calendar".

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting minutes, ordinances and resolutions.