

Kenai Peninsula Borough  
Office of the Borough Mayor

---

**MAYOR'S REPORT TO THE ASSEMBLY – MEETING NOTES**

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Peter A. Micciche, Kenai Peninsula Borough Mayor

**DATE:** September 19, 2023

---

Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award Contract for ITB24-006 Gravel Road Projects FY2024 North Region, Unit 5
- b. Authorization to Award Contract for ITB24-008 Gravel Road Projects FY2024 West Region, Units 4 & 6
- c. Authorization to Award Contract for ITB24-009 Gravel Road Projects FY2024 Central Region, Units 1 & 2
- d. Authorization to Award Contract for ITB24-012 Gravel Road Projects FY2024 East Region, Unit 3
- e. Authorization to Award Contract for ITB24-013 CPL 2023 Material Excavation
- f. Sole Source – H2O Moegy Inc.

Other

- a. Budget Revisions – Investment Report Quarter Ended 6/30/23
- b. Capital Project Reports – June 30, 2023
- c. Budget Revisions – July 2023
- d. Revenue-Expenditure Report – July 2023
- e. Tax Adjustment Request Approval

September 19, 2023

Mayor's Report – Meeting Notes

ASSEMBLY DAY SCHEDULE - HOMER  
Meetings in Council Chambers, Homer Town Hall

- |          |   |
|----------|---|
| 12:00 PM | Facility Tour – South Peninsula Hospital  |
| 1:00 PM  | Finance Committee<br>Presentation: City of Homer Green Infrastructure Project<br>(30 minutes)   |
| 2:30 PM  | Lands Committee   |
| 3:00 PM  | Policies and Procedures Committee<br>Presentation: Tsunami Mapping Updates (30 minutes)<br>Presentation: Use of Brine on State Roads (30 minutes) |
| 4:30 PM  | Legislative Committee<br>Resolution Recommending Amendment to Allow Terms Limits for<br>School Boards   |
| 6:00 PM  | Regular Assembly Meeting  |

MEETINGS – September 6-19

Wed. 9/6

- |   |                  |
|---|------------------|
| • KSRM <i>Sound Off!</i> – Community Outreach | 9:00-9:40 AM     |
| • Mary Krull – Sewer Update                   | 11:00-11:30 AM   |
| • Material Sites:                             | 11:40 AM-1:15 PM |
| ○ Robert Ruffner                              |                  |
| ○ Walker Steinhage                            |                  |
| ○ Sean Kelley                                 |                  |
| • Sean Cude – Kenai River Property Road Issue | 1:15-1:45 PM     |
| • Justen Huff – Leadership Training Plan      | 2:00-3:00 PM     |
| • K-Beach Area Flooding                       | 3:30-4:30 PM     |
| ○ Brenda Ahlberg                              |                  |
| ○ Brandi Harbaugh                             |                  |
| ○ Sean Kelley                                 |                  |
| ○ Robert Ruffner                              |                  |
| ○ Scott Griebel                               |                  |
| ○ John Hedges                                 |                  |
| • Nikiski Town Hall Meeting at NPR            | 7:00-9:00 PM     |

September 19, 2023

Mayor's Report – Meeting Notes

Thurs. 9/7

- Keeping PACE in Alaska: Expanding the Benefits of C-PACER Throughout the State – Online Conference 10:00 AM-2:30 PM
- Tim Dillon – KPEDD Check-In 10:00-10:30 AM
- Material Site (cont'd) 10:30 AM-12:20 PM
- Adeena Wilcox – Agricultural Exemptions & Food Security 3:00-3:30 PM
- Robert Ruffner & Heather Campfield 3:30-4:00 PM
- Heath Smith – KPB Questions 4:00-5:00 PM

Fri. 9/8

- Nick Connor, Tammy Goggia and Captain M. Zweifel Re: Psychiatric Community 11:15 AM-11:45 AM

Mon. 9/11

- Joe Rizzo – Communications Update 9:00 AM

Tues. 9/12

- Missy Bever – Assessing Clarification 9:00-9:30 AM
- Nikiski Fire – Mobil Integrated Health Program 10:00-11:00 AM
  - Harrison Deveer
  - Chief Trent Burnett
  - Bryan Ledahl
  - Jessica Smith
  - Dana Cannava
- Brent Hibbert 11:00-11:30 AM
- Chief Browning & Todd Sherwood – LifeMed 11:30 AM-Noon
- Maintenance Dept. Painters – Appreciation Lunch Noon-1:00 PM
- Lee Frey – CPL Bird Issues 1:30-2:00 PM
- Substandard Lot Sale: 2:15-3:00 PM
  - Aaron Hughes
  - Marcus Mueller
  - Robert Ruffner
- CPH Request for Lease Increase in Operating Agreement 3:00-4:00 PM
  - Sean Keef – CPH
  - Brandi Harbaugh
  - Sean Kelley
- Boys & Girls Club – Board of Directors Meeting

Wed. 9/13

- Remarks at Statewide Real Estate Convention 9:00-11:00 AM

September 19, 2023

Mayor's Report – Meeting Notes

- Joe Rizzo
- Meeting re: Assembly Special Work Session on Land Use & Material Site Permits 1:45-3:00 PM
  - Brent Hibbert
  - Lane Chesley
  - Tyson Cox
- Assembly Special Work Session re: Land Use & Material Sites 6:00-8:00 PM

Thurs. 9/14

- Borough/AKDOT Road Trade Discussion 9:00-10:15 AM
  - Scott Griebel – KPB
  - Kirk Warren – DOT
  - Sean Montgomery – DOT
- Ben Hanson – IT 10:30-11:10 AM
- Sean Kelley re: Disaster Declaration 11:10-12:15 PM
- Area-Wide Fall Flooding Response 1:00-2:00 PM
- Olivas and Robert Ruffner 2:30-3:15 PM
- *Peninsula Clarion* – Candidate Forum in Homer 6:00-7:00 PM
- Hans Bilben re: Material Site Meeting Time Anchor Point 9:00-10:00 PM

Fri. 9/15

- Kenai Peninsula Fish Habitat Partnership Steering Committee Meeting (via Zoom) 9:00 AM-Noon
- Kenai River Flood Area Site Visit – Big Eddy 9:30-10:30 AM
- Reporter Interview – Ian Stewart, ABC/Fox News re: Kenai River flooding (via Zoom) 12:30-12:45 PM
- Dr. Henry Krull re: CPH 1:00-1:30 PM
- Reporter Interview – Hunter Morrison, KDLL re: September as National Recovery Month (via phone) 1:30-2:00 PM
- Employment Interview – Grants Administrator & Community Liaison 2:00-3:00 PM
- Reporter Interview – Jackie Purcell, Channel 2 re: Kenai River flooding (in person) 3:20-3:45 PM
- 24F1 IMT Evening Briefing 4:00-4:30 PM

Sat. 9/16

- Soldotna Senior Center Chili Cook-Off Fundraiser Judge 2:00-5:00 PM

- 5 -

September 19, 2023

Mayor's Report – Meeting Notes

Mon. 9/18

- Governor Dunleavy re: Disaster Declaration 7:00-8:30 AM
- Joe Hardy re: Kenai River flooding 9:45-9:55 AM
- Employment Interview – Grants Administrator & Community Liaison 11:00-Noon
- K-Beach Flooding Update: 2:00-3:00 PM
  - Jill Schaefer, Gov. Dunleavy Kenai Office
  - Elaina Spraker, Sen. Sullivan's Office
  - Tanya Lautaret, Sen. Murkowski's Office
- Disaster Property Assessment Exemption 3:00-3:45 PM
  - Adeena Wilcox, Assessing
  - Brenda Ahlberg, OEM
- 24F1 IMT Evening Briefing 4:00-4:30 PM
- Sterling Public Meeting – Capital Projects & CAP 7:00-9:00 PM

Tues. 9/19 – Assembly Day: Homer

Other:

- KPB Working Group
- Declaration of Local Disaster Emergency 09.14.23
- Road Project Notifications for the Public
- Homeschool Family Meeting – October 5, Assembly Chambers
- Clerk Michele Turner – 15 Years of Service Award