

Kenai Peninsula Borough  
Office of the Borough Mayor

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**MAYOR'S REPORT TO THE ASSEMBLY – Meeting Notes**

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Peter A. Micciche, Kenai Peninsula Borough Mayor

**DATE:** May 7, 2024

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Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award a Contract for ITB24-030 KCHS Pool Flooring
- b. Authorization to Award a Contract for ITB24-044 Beluga Landfill Operations & Maintenance
- c. Authorization to Award a Contract for RFP24-009 Dieckgraeff Road and Culvert Design

Other

- a. Litigation Status Report – Quarter Ending 3/31/24
- b. Budget Revisions – March 2024
- c. Revenue-Expenditure Report – March 2024
- d. Senior Centers FY24 Q3 Grant Reports
- e. KPEDD FY24 Q3 Grant Report

ASSEMBLY DAY SCHEDULE

<b>10:10 AM</b>	<b>Budget Work Session #2</b>
10:10 AM	Finance
10:30 AM	Legal
10:50 AM	Purchasing
11:10 AM	Central Peninsula General Hospital
11:30 AM	South Peninsula Hospital
11:50 AM	Kenai Peninsula College
12:10 PM	Kenai Peninsula Economic Development District

ASSEMBLY DAY SCHEDULE (cont'd)

- 1:00 PM Finance Committee**  
Budget Presentation, Brandi Harbaugh, Finance Director (1 hour)
- 3:15 PM Policies and Procedures Committee**
- 4:00 PM Legislative Committee**
- 4:15 PM Committee of the Whole**  
Executive Session Regarding a Confidential Personnel Matter  
(30 minutes)  
Assembly Reports on Borough and Non-Borough Boards  
(15 minutes)
- 6:00 PM Regular Assembly Meeting**

MAYOR'S MEETINGS – April 17-May 7

Wed. 4/17

- KSRM “Sound Off” – Community Outreach 9:00-10:00 AM
- Local Emergency Planning District (LEPC) April Meeting 9:00-11:00 AM
- Anadromous Streams Discussion 2:00-3:00 PM
  - Trent Dodson – Executive Director, Kenai Watershed
  - Shannon Martin – Executive Director, Kenai River Sportfishing Association
  - Dave Atcheson – Trout Unlimited, etc.
  - Alexa Millward, Trout Unlimited KP Coordinator
  - Robert Ruffner

Thurs. 4/18

- KPEDD & Agnew::Beck re: Tourism Noon-2:00 PM
  - Inger Deede – Agnew::Beck
  - Cassidi Cameron - KPEDD
  - Caitlin Coreson – KPEDD
  - Samantha Springer – Kenai Chamber of Commerce
  - Brad Anderson – Executive Director, Homer Chamber of Commerce
  - Samantha Allen – Executive Director, Seward of Commerce
  - Maddie Olsen – Executive Director, Soldotna Chamber of Commerce
  - Dana Cannava – KPB
  - Joe Rizzo – KPB
- Ed and Kathleen Martin re: ROW Issues 2:00-2:30 PM
- Darwin Brooks re: DOT Engineering Work on Funny 3:00-3:30 PM

Meeting Notes – 05.07.24

- River Road
  - Caring for the Kenai – Presentations 5:00-8:30 PM
  
- Fri. 4/19
  - NFHP Board Staff Meeting (via Teams) 9:00-10:15 AM
  - Alaska SeaLife Center – April Board Meeting 9:00 AM-Noon
  - Robert Ruffner – Check-In 2:10-2:40 PM
  - John Hedges – Check-In 2:45-3:00 PM
  - Brandi Harbaugh – Check-In 3:10-3:15 PM
  - Elizabeth Hardie – Grants Check-In 3:20-3:30 PM
  - Chief Roy Browning – CES Updates 3:30-3:45 PM
  - Triumvirate Theatre Fundraiser 6:00-9:00 PM
  
- Sat. 4/20
  - CES Annual Awards Ceremony 4:00-5:30 PM
  - Triumvirate Theatre Fundraiser 6:00-9:00 PM
  
- Mon. 4/22
  - Ben Hanson re: Facilities Management Position 1:00-1:30 PM
  - Mayor’s Packet Meeting for May 7 Assembly 1:30-2:15 PM
  
- Tues. 4/23
  - Jesse Wade, Wade Oilfield Service Company – Visit 9:00-9:30 AM
  - Justen Huff – HR 9:30-9:45 AM
  - MIH Program Discussion 10:00-11:00 AM
    - Chief Trent Burnett, Nikiski Fire
    - Bryan Ledahl, Deputy Chief Nikiski Fire
    - Sean Kelley – Legal
    - Todd Sherwood – Legal
  - Tyson Cox 11:00 AM-Noon
  - Chiefs' Lunch Meeting Noon-2:00 PM
    - Attending:
      - Roy Browning – CES
      - Trent Burnett - Nikiski
      - Richard Brackin – Bear Creek
      - Bob Ciccarella – KESA
      - Jon Marsh – WES
    - Topics:
      - Future Planning
      - Budget
      - Departments' Status
  - Brenda Ahlberg - Check-In Meeting 2:00-2:30 PM
  
- Wed. 4/24
  - KSRM “Sound Off” – Community Outreach 9:00-10:00 AM

Meeting Notes – 05.07.24

- Southcentral Mayors' Energy Coalition Meeting – Hilcorp Presenting (via Teams) 10:00-11:00 AM
- K-Selo Meeting - Aaron Hughes, Robert Ruffner & John Hedges 11:00 AM-Noon
- Julie Ware – Nikiski SA Board re: Finances at Senior Center and General Climate (phone call) 12:30-1:00 PM
- Shaun Keef - CPH Monthly Check-In Meeting 1:00-2:00 PM
- Connections - Parent Advisory Meeting 2:00-3:00 PM
- WES Discussion 3:00-4:00 PM
  - Chief Jon Marsh
  - Dep. Chief Robert
  - Sean Kelley
  - Justen Huff
- Eastern Peninsula Fire Service Area Discussion at Seward Public Library 6:00-8:00 PM

Thurs. 4/25

- Remarks at the American Legion 105th Convention Opening Ceremonies 9:00-11:00 AM
- Speaker at KPEDD Industry Outlook Forum – “KPB Economic Update” 1:00-1:30 PM
- KPBSD Superintendent Clayton Holland re: Impacts of Superior Court Ruling 3:00-4:00 PM

Fri. 4/26

- KPFHP April Steering Committee Meeting 10:00 AM-Noon
- Cook Inlet Harbor Safety Committee Meeting (via Zoom) 12:30-3:00 PM
- Connections Annual Student Art Show Exhibit and Reception 1:00-3:00 PM

Mon. 4/29 – Mayor to Washington, D.C.

Tues. 4/30 – Washington, D.C.

- National Fish Habitat Board Meetings 9:00 AM-5:00 PM

Wed. 5/1-Thurs. 5/2 – Washington, D.C.

- KSRM “Sound Off” – Community Outreach 9:00-10:00 AM
- National Fish Habitat Board Meetings 9:00-Noon
- Meetings on the Hill: KPB CDS & Issues Various Times
  - Senator Sullivan
  - Senator Murkowski
  - Representative Peltola
- AFN Reception
- Mayor returns home

Meeting Notes – 05.07.24

Fri. 5/3 – Soldotna

- Adeena – Assessing Update 9:00-9:30 AM
- Budget Update Meeting – Department Leaders 10:30-11:30 AM

Mon. 5/6

- Emmett and Mary Trimble 9:00-9:30 AM
- Read to Nikiski North Star 1<sup>st</sup>-Graders 10:00-11:00 AM
- Emergency Communications – Brenda Ahlberg and Joe Rizzo 1:00-1:30 PM
- Mayor's Packet Meeting for May 21 Assembly
- John Hendrix – CEO Furie Operating Alaska, LLC 2:40-3:05 PM
- KPB Salary Study Discussion – Justen Huff and Brandi Harbaugh 3:00-4:00 PM
- Soldotna Elementary PTO/Site Council Meeting re: Update on Soldotna Elementary Bond 4:00-5:00 PM

Tues. 5/7 – Assembly Day

- KPB Legal/Land Meeting Discussion re: SPH Land Acquisition 9:00-10:00 AM