



# Assembly Action Agenda

September 7, 2021 - 6:00 PM

Regular Meeting

Betty J. Glick Assembly Chambers  
George A. Navarre Kenai Peninsula  
Borough Administration Building and Through  
Zoom. Meeting ID: 938 6524 5999 Passcode: 886199

Brent Hibbert  
President  
Seat 1 – Kalifornsky  
Term Expires 2021

Brent Johnson  
Vice President  
Seat 7 – Central  
Term Expires 2022

Jesse Bjorkman  
Assembly Member  
Seat 3 - Nikiski  
Term Expires 2022

Kenn Carpenter  
Assembly Member  
Seat 6 – East Peninsula  
Term Expires 2021

Lane Chesley  
Assembly Member  
Seat 8 – Homer  
Term Expires 2023

Tyson Cox  
Assembly Member  
Seat 4 - Soldotna  
Term Expires 2022

Richard Derkevorkian  
Assembly Member  
Seat 2 - Kenai  
Term Expires 2023

Willy Dunne  
Assembly Member  
Seat 9 - South  
Peninsula  
Term Expires 2021

Bill Elam  
Assembly Member  
Seat 5-Sterling/Funny  
River  
Term Expires 2023

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

*[Clerk's Note: The invocation was given by Willy Dunne.]*

## ROLL CALL

## COMMITTEE REPORTS

## APPROVAL OF AGENDA AND CONSENT AGENDA

(Action items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

## APPROVAL OF MINUTES

- \*1. August 17, 2021 Regular Assembly Meeting Minutes

## COMMENDING RESOLUTIONS AND PROCLAMATIONS

## PRESENTATIONS WITH PRIOR NOTICE (20 Minutes total)

1. Alaska Christian College Update, Keith Hamilton (10 Minutes)

2. Kenai Peninsula Economic Development District Quarterly Report, Tim Dillon, Executive Director (10 Minutes)

## **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

(3 minutes per speaker; 20 minutes aggregate)

## **ITEMS NOT COMPLETED FROM PRIOR AGENDA**

### **PUBLIC HEARINGS ON ORDINANCES** (Testimony limited to 3 minutes per speaker)

- \*1. Ordinance 2021-19-10: Accepting and Appropriating an Additional \$18,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Incident Management Training (Mayor) (Referred to Finance Committee)
- \*2. Ordinance 2021-33: Authorizing the Assessor to Accept One Late Filed Farm Use Deferment Application for 2021 and Providing an Exception to KPB 5.12.040(B) (Mayor) (Referred to Finance Committee)

## **UNFINISHED BUSINESS**

1. Postponed Items
  - \*a. Ordinance 2021-28: Authorizing a Lease to Robert Gibson, dba Alaska Land and Cattle Company of Approximately 280 Acres of Borough Land in the Basargin Road Area for Agricultural Use (Mayor) (Referred to Lands Committee)

## **NEW BUSINESS**

1. Resolutions
  - \*a. Resolution 2021-065: Accepting \$1,548.02 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Emergency Management Operations during Fiscal Year 2020/2021 (Mayor) (Referred to Finance Committee)
  - \*b. Resolution 2021-066: Approving an Agreement for Transfer of Delinquent Fines and Other Debts for Collection in Minor Offense Cases Between the Alaska Court System and the

Kenai Peninsula Borough (Mayor) (Referred to Finance Committee)

- \*c. Resolution 2021-069: Accepting \$160,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Emergency Management Operations During Fiscal Year 2020/2021 (Mayor) (Referred to Finance Committee)
  
- d. **ADOPTED** Resolution 2021-070: Amending the Spending Plan for the COVID-19 Community Funding Program to Purchase Personal Protection Equipment, Supplement Funding to Central Peninsula Hospital and South Peninsula Hospital for Prevention and Treatment of COVID-19, and Harden North Peninsula and Seldovia Recreation Facilities to Ensure Future Use in Case of an Emergency (Mayor) (Referred to Finance Committee) **[7 Yes, 1 No, 1 Absent]**
  
- \*e. Resolution 2021-071: Authorizing the Mayor to Execute an Agreement with the City of Soldotna for Services Provided by the Borough through the Soldotna Public Safety Communications Center (Mayor) (Referred to Policies and Procedures Committee)
  
- f. **TABLED AS AMENDED** Resolution 2021-067: Declaring the Kenai Peninsula Borough to be an Inclusive Community where Citizens are Treated Equally and Empowered with Free Choice (Mayor, Bjorkman, Derkevorkian, Elam) (Referred to Legislative Committee) **[5 Yes, 3 No, 1 Absent]**
  
- \*g. Resolution 2021-068: Acknowledging the Southern Kenai Peninsula Opioid Task Force and Encouraging Kenai Peninsula Borough Residents to Participate in National Recovery Month (Dunne) (Referred to Legislative Committee)

## 2. Ordinances for Introduction

- \*a. Ordinance 2021-19-11: Appropriating Funds to Purchase Capital Computer Equipment for the 911 Soldotna Public Safety Communications Center (Mayor) (Hearing on 09/21/21) (Referred to Finance Committee)

- \*b. Ordinance 2021-34: Authorizing the Assessor to Accept One Late -Filed Senior Citizen Exemption Application for 2021 Filed after March 31 and Providing an Exception to KPB 5.12.040(B) (Mayor) (Hearing on 09/21/21) (Referred to Finance Committee)
- \*c. Ordinance 2021-35: Amending KPB 10.08 to Prohibit Smoking in all Kenai Peninsula Borough Buildings and Vehicles, and Amending KPB 1.24.090 the Minor Offense Penalty Schedule (Johnson) (Hearing on 10/12/21) (Referred to Policies and Procedures Committee)

3. Other

- \*a. Approving a Letter of Non-Objection to the Issuance of the New Brewery License as Requested by Naptown Brewing, License No. 5981 (Referred to Finance Committee)
- \*c. Confirming the Appointment to the Kenai Peninsula Kachemak Bay Advisory Planning Commission (Mayor) (Referred to Policies and Procedures Committee)

Owen Meyer                      Seat C   Term Expires September 30, 2021  
 Courtney Cox Brod      Seat D   Term Expires September 30, 2021

- \*d. Confirming the Appointment to the Kenai Peninsula Anchor Point Advisory Planning Commission (Mayor) (Referred to Policies and Procedures Committee)

Mary Trimble                      Seat C   Term Expires September 30, 2023

**MAYOR'S REPORT**

- 1. Assembly Requests/Responses – None.
- 2. Agreements and Contracts
  - a. CES Purchasing Request for Ambulance Gurney System
  - b. Human Resources Sole Source Waiver "Onboard" from NeoGov

- c. Authorization to Award a Contract for ITB22-004 North Peninsula Recreation Service Area Hydronic Piping Upgrade to Superior Plumbing and Heating, Anchorage, Alaska
  - d. Authorization to Award a Contract for ITB22-002 Nikiski Fire Station #1 Bay Exhaust System to Consolidated Contracting and Engineering, LLC., Anchorage, Alaska
  - e. Authorization to Award a Contract for ITB22-003 Nikiski Fire Station #2 Lighting Upgrades to Hufffer Electric, Inc., Soldotna, Alaska
  - f. Solid Waste Department Sole Source Waiver to SouthCentral Construction, Inc.
  - g. Self-Contained Breathing Apparatus (SCBA) Purchase under HGAC Contract No. EE08-19 Emergency Medical and Rescue Equipment from Sea Western, Firefighting Equipment Inc.
3. Other
- a. Investment Report Quarter Ended 06/30/21
  - b. Revenue-Expenditure Report – July 2021
  - c. Budget Revisions – July 2021
  - d. Capital Project Reports – June 30, 2021
  - e. Tax Adjustment Request Approval

**PUBLIC COMMENTS AND PUBLIC PRESENTATIONS** (3 minutes per speaker)

**ASSEMBLY COMMENTS**

**PENDING LEGISLATION** (This item lists legislation that will be addressed at a later date as noted.)

**INFORMATIONAL MATERIALS AND REPORTS**

## **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. September 21, 2021 6:00 PM Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 938 6524 5999 Passcode: 886199

## **ADJOURNMENT**

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).*

*The meeting will be held through Zoom, the Meeting ID: 938 6524 5999 Passcode: 886199 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. COVID-19 mitigation protocols will be observed. To join the meeting from a computer, visit <https://zoom.us/j/93865245999>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 938 6524 5999 Passcode: 886199. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [kpb.us](http://kpb.us): "Meeting and Public Notices" "Current Assembly Agenda".*

*Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at [www.kpb.us](http://www.kpb.us) for copies of the agenda, meeting summaries, ordinances and resolutions.*