



KENAI PENINSULA BOROUGH

Office of Emergency Management

MEMORANDUM

MIKE NAVARRE
BOROUGH MAYOR

TO: Kelly Cooper, Assembly President
Kenai Peninsula Borough Assembly Members

THRU: Mike Navarre, Mayor *MN*
Brandi Harbaugh, Acting Finance Director *BH*
Brenda Ahlberg, Community & Fiscal Projects Manager *BA*

FROM: Scott Walden, Emergency Management Director *SW*

DATE: August 3, 2017

SUBJECT: Ordinance 2017-19- 06, Accepting and Appropriating \$19,200 from the State of Alaska Department of Military and Veteran Affairs, Division of Homeland Security and Emergency Management to Support the Activities of the Kenai Peninsula Borough Local Emergency Planning Committee (Mayor)

The Alaska Division of Homeland Security and Emergency Management (“ADHS&EM”) provides annual grants to each Local Emergency Planning Committee (“LEPC”) in Alaska. For fiscal year 2017/2018, the State Emergency Response Commission approved baseline funding of \$19,200 for the Kenai Peninsula Borough LEPC. Funds may be used for LEPC activities such as planning, support services, supplies, and equipment expenditures.

Upon enactment, the Office of Emergency Management (“OEM”) will administer the grant on behalf of the LEPC. OEM provides the support staff and supplies needed by LEPC for its operations. LEPC grant funds will be used to offset a portion of OEM operational costs directly associated with LEPC activities.

Scott Walden, Emergency Management Director, will be the project manager for the grant award. Performance period ends June 30, 2018.

Attachments: award notification letter

FINANCE DEPARTMENT ACCOUNT VERIFIED	
Acct. No.:	<u>271.91120.LEP18.49999</u>
Amount :	<u>N/A</u>
By: <u>SW</u>	Date: <u>8/2/17</u>