



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Tuesday, February 25, 2025

4:30 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?
pwd=eTO44Um9ao1JJGAVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGAVtBJG86PXlsuNvm.1)

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MAYOR'S REPORT

[KPB-6627](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses

a. Heat Pump Update

2. Agreements and Contracts

a. [KPB-6628](#) Authorization to Award Contract RFP25-012 External Investment Portfolio Manager

Attachments: [Authorization Award Contract - RFP25-012 External Investment Portfolio Manac](#)

b. [KPB-6629](#) Authorization to Award a Contract for ITB25-024 K-Beach Elementary Boiler Replacement

Attachments: [Authorization to Award ITB25-024 K-Beach Elem Boiler Replacement](#)

c. [KPB-6630](#) Authorization to Award a Contract for ITB25-023 CES Station #1 Camera Purchase & Installation

Attachments: [Authorization to Award ITB25-023 CES Fire Station #1 Camera](#)

d. [KPB-6631](#) Tyonek Landfill O&M – Sole Source Contract Extension #3 - Tyonek Landfill O&M

Attachments: [Tyonek Landfill Sole Source Contract Extension #3](#)

3. Other

- a. Bob Ciccarella Former Kachemak Emergency Service Fire Chief Retirement Gift Presentation
- b. [KPB-6632](#) FY25 – 2nd Quarter Grant Reports:
Kenai Peninsula Small Business Development
Kenai Peninsula Economic Development District
Attachments: [Grants Memo FY25 2nd Qtr Economic Development](#)
- c. [KPB-6633](#) FY25 – 2nd Quarter Senior Center Grant Reports
Attachments: [Grants Memo - FY25 2nd Qtr Seniors](#)
- d. [KPB-6634](#) Tax Adjustment Request Approval
Attachments: [Tax Adjustment Request Approval 02/05/25](#)
- e. [KPB-6635](#) Revenue Expenditure Report January 2025
Attachments: [Revenue Expenditure Report January 2025](#)
- f. [KPB-6636](#) Budget Revisions January 2025
Attachments: [Budget Revisions - January 2025](#)

PUBLIC HEARINGS ON ORDINANCES

2. [2025-03](#) An Ordinance Amending KPB Chapter 21.20 Relating to Hearings and Appeals to a Hearing Officer (Mayor)
Attachments: [Ordinance 2025-03](#)
[Memo](#)

NEW BUSINESS

1. Resolutions

- *b. [2025-013](#) A Resolution Confirming an Appointment to a Non-Borough Board (Ribbens, Cooper)
Attachments: [Resolution 2025-013](#)
[Prince William Sound Regional Citizens' Advisory Council Letter 020725](#)

- *c. [2025-015](#) A Resolution Authorizing a Standardization Policy for the Use of Pictometry International Corp's High-Resolution Aerial Imagery Products and Services (Mayor)

Attachments: [Resolution 2025-015](#)
[Memo](#)
[Reference Copy R2003-008](#)

2. Ordinances for Introduction

- *f. [2025-04](#) An Ordinance Amending the Resilience and Security Commission Enabling Ordinance (Mayor) (Hearing on 03/18/25)

Attachments: [Ordinance 2025-04](#)
[Memo](#)
[Reference Copy O2020-25](#)

3. Other

- *b. [KPB-6645](#) Confirming the Appointment of Sue Ellen Essert to the Position of Deputy Borough Clerk and Setting the Salary

Attachments: [Borough Clerk Memo](#)
[S. Essert Resume](#)