



KENAI PENINSULA BOROUGH

Purchasing & Contracting
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MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Mike Navarre, Mayor

THRU: Valentina Sustaita, Purchasing & Contracting Director *VS*

FROM: Ryan Marquis, Lead Maintenance Supply Specialist *RM*

DATE: June 6, 2017

SUBJECT: Authorization to Award Contract for ITB17-024 Electrical Supplies Contract

The Purchasing and Contracting Office formally solicited and received bids for ITB17-024 Electrical Supplies Contract. Bid packets were released on May 31, 2017 and the Invitation to Bid was advertised in the Peninsula Clarion on May 31, 2017.

The project consists of providing various electrical supplies for the Maintenance Department warehouse.

On the due date of May 31, 2017 two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$34,015.66 annually was submitted by Crescent Electric Supply, Kenai, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 241.41010.42310.

Mike Navarre
Mike Navarre, Mayor

6/6/17
Date

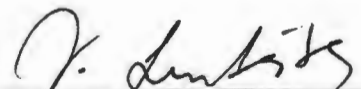
FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>241.41010.42310</u>	
Amount <u>FY2018 - \$34,015.66</u>	
By: <i>PP</i>	Date: <u>6/6/17</u>

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB17--24 Electrical Supplies Contract

CONTRACTOR	LOCATION	TOTAL EXTENDED ANNUAL COST
Fastenal	Kenai, Alaska	\$ 40,644.95
Crescent Electric Supply	Kenai, Alaska	\$ 34,015.66

DUE DATE: May 31, 2017 @ 2:00 PM _____

KPB OFFICIAL:  _____
Valentina Sustaita, Purchasing & Contracting Director