



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of Military and  
Veterans Affairs

Division of Homeland Security and  
Emergency Management

P.O. Box 5750  
JBER, AK 99505-0750  
Main: 907.428.7000  
Fax: 907.428.7009  
www.ready.alaska.gov



August 31, 2015

The Honorable Mike Navarre, Mayor  
Kenai Peninsula Borough  
144 N Binkley Street  
Soldotna, AK 99669

RE: 2015 State Homeland Security Program, EMW-2015-SS-00026-S01  
State Program No.: 20SHSP-GY15

Certified Mail #: 9171 9690 0935 0076 7846 96

Dear Mayor Navarre:

The Division of Homeland Security and Emergency Management (DHS&EM) received funds from the U.S. Department of Homeland Security under the 2015 State Homeland Security Program (SHSP). We are pleased to award the Kenai Peninsula Borough the amount of \$51,114.00 under this grant. Funding from this program is provided to support, build, and sustain the ability of states, territories, and urban areas to prevent, protect against, mitigate, respond to, and recover from terrorist attacks and other all-hazards events.

Please review the Grant Requirements and Program Terms and Conditions as articles have changed to incorporate the provisions of 2 CFR Part 200. All changes to these items will be discussed at the 2015 Grant Kick-Off Meetings. Participation at a Kick-Off Meeting is required.

Please review project budget details (PBDs) for Environmental and Historical Preservation (EHP) requirements and approved project specifics. As a reminder, all procurement transactions must be conducted in a manner providing full and open competition. To ensure this, DHS&EM requires a Procurement Method Report with every expense (with the exception of local advertising, legal notices, and travel arrangements) submitted for reimbursement under this grant. In addition, all service contracts, purchases over \$25,000.00, and non-competitive/sole source purchases must be pre-approved by DHS&EM. Please see the Procurement Method Report for additional details.

Attached are two pre-signed Obligating Award Documents. Please review the information for accuracy and review any Special Conditions. Sign both obligating documents, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency (SAA) Point of Contact  
PO Box 5750  
JBER, AK 99505

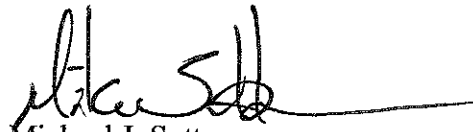
Mayor Navarre  
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If the Obligating Award Documents cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form and instructions are available for download on DHS&EM's Grants website, <http://ready.alaska.gov/grants.htm>.

If signatory points of contacts have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed Obligating Award Document. The Signatory Authority Form is available for download on DHS&EM's Grants website. If needed, Electronic Payment (EDI) enrollment forms are also available upon request.

If you have questions or need further assistance, please contact the Division Project Manager for this grant, Adrian Avey, at 907-428-7027, 800-478-2337, or by email at [mva.grants@alaska.gov](mailto:mva.grants@alaska.gov).

Sincerely,



Michael J. Sutton  
Deputy Director

mjs:ama:tdp

Enclosures: Obligating Award Document (2 originals)  
Project Budget Details Report  
Quarterly Activities Plan

CC: Scott Walden, Jurisdiction Project Manager  
Craig C. Chapman, Jurisdiction Chief Financial Officer