

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor *CP*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sarah Hostetter, Auditor/Accountant *SH*

DATE: March 2, 2018

RE: Budget Revisions – February 2018

Attached is a budget revision listing for February 2018. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

Feb-18

INCREASE

DECREASE

INFORMATION TECHNOLOGY

To purchase additional network cable to replenish stock from unanticipated jobs, including HR office remodel and 2nd & 3rd floor cross connects.

100.11231.00000.43920 (Dues/Subscriptions)		400.00
100.11231.00000.43210 (Transport/Subsistence)		3,000.00
100.11231.00000.43260 (Training)		4,000.00
100.11231.00000.42310 (Repair/Maintenance Supplies)	7,400.00	

OFFICE OF EMERGENCY MANAGEMENT

Unplanned replacement of cots for public sheltering in Cooper Landing and Nikiski.

100.11250.00000.42210 (Operating Supplies)		2,658.40
100.11250.00000.48750 (Minor Medical Equipment)	2,658.40	

RISK MANAGEMENT

Contract services budgeted for broker fee must be re-allocated to match the allotment of services outlined in the budget document.

700.11236.00000.43011 (Contractual Services)	12,000.00	
700.11238.00000.43011 (Contractual Services)		12,000.00

ROAD MAINTENANCE

To purchase pavement crack seal materials that were not budgeted for and are an integral product for the preservation of Borough owned paved roads.

236.33950.00000.42310 (Repair/Maintenance Supplies)	26,730.00	
236.33950.00000.43952 (Road Maintenance)		26,730.00

SELDOVIA RECREATIONAL SERVICE AREA

To replace worn out couch and loveseat in the Community Center's public area, approved by the SA Board Chair.

227.61210.00000.48720 (Minor Furniture/Furnishings)	806.00	
227.61210.00000.43960 (Recreational Program Expenses)		806.00