



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Military and
Veterans Affairs

Division of Homeland Security and
Emergency Management

P.O. Box 5750
JBER, AK 99505-0800
Main: 907.428.7000
Fax: 907.428.7009
ready.alaska.gov

March 9, 2026

The Honorable Peter Micciche, Mayor
Kenai Peninsula Borough
144 N Binkley Street
Soldotna, AK 99669

RE: 2025 Emergency Management Performance Grant, EMS-2025-EP-05004

Mayor Micciche:

The Division of Homeland Security and Emergency Management has received funds from the Federal Emergency Management Agency (FEMA) under the 2025 Emergency Management Performance Grant (EMPG). Award distribution from this program was delayed pending the removal of federal funding holds. Submitted Funded Staff Worksheets and Annual Work Plans have been reviewed, and we are pleased to award the Kenai Peninsula Borough the amount of \$210,000.00 under this grant.

EMPG performance includes but is not limited to the following:

- Accomplishment of activities identified in the subrecipient's 2025 EMPG Work Plan
- Completion of annual THIRA/SPR Survey
- Completion of annual Local Staging Area (LSA) and Commodity Point of Distribution (CPOD) Surveys
- Development of a local jurisdiction multi-year Integrated Preparedness Plan (IPP) to be submitted to the Division of Homeland Security and Emergency Management no later than July 20, 2026 and if possible, by March 30, 2026 for integration into the State's IPP Workshop being held on April 2, 2026
- Participation in exercises during the performance period. Exercises may be discussion-based (seminars, workshops, tabletop simulations) or operations-based (drills, functional exercises, full-scale exercises). Sponsored opportunities by DHS&EM may be available during the performance period. Real-world events may not always count as exercise participation.
- Continued utilization and work towards the NIMS Implementation Objectives and completion of the DHS&EM NIMS Implementation Questionnaire. More information on NIMS can be found at <https://www.fema.gov/emergency-managers/nims/implementation-training>.
- Continued work toward National Qualification System (NQS) implementation as outlined in FEMA's NQS Implementation Objectives. Subrecipients are considered in compliance with the NQS requirements as long they are working toward implementing the NQS Implementation Objectives as outlined in the Preparedness Grants Manual, <https://www.fema.gov/grants/preparedness/manual>.
- EMPG Program-funded personnel are expected to be trained emergency managers. EMPG Program-funded personnel and those used as the required match must complete either the Independent Study courses identified in the Professional Development Series, or complete the National Emergency Management Basic Academy by September 30, 2026.
- Timely quarterly progress report submissions
- Dollar-for-dollar, local, in-kind match

Mayor Micciche
March 9, 2026
Page 2 of 2

The 2025 EMPG performance period is twelve months, retroactive to October 1, 2025, and ending September 30, 2026. An EMPG subrecipient meeting will be held electronically in third quarter; attendance is required.

Participation by EMPG subrecipients in the State's multi-year Integrated Preparedness Plan Workshop (IPPW) is no longer a requirement this fiscal year due to the federal delays in funding, but is encouraged. This Workshop will be held as part of the DHS&EM Emergency Management Conference on April 2, 2026 at the Dena'ina Center in downtown Anchorage from 1-5 pm.

EMPG funding allocations to local jurisdictions are a direct result of continued reporting on actual funds spent at the local level on emergency management activities. With that in mind, we encourage reporting all funds spent on emergency management activities even if they exceed the required match.

Federal regulation (2 CFR Part 200.430) requires charges for federal awards, salaries, and wages must be based on records that accurately reflect the work performed and after the fact determination of the actual total activity of the employee. This includes all funding sources and all hours for the pay period to be accounted for when submitting for reimbursement. The required documentation for reimbursement includes payroll reports or timesheets signed and certified that capture the employee's name, position, payroll time period, breakdown of all hours charged to each allocation to total 100% of the employee's worked time, the amount paid, and copies of the corresponding pay warrants, are acceptable.

Attached is a pre-signed Obligating Award Document (OAD). Please review the information for accuracy and review any Special Conditions. Please print the document, sign the OAD, and send a scanned copy to mva.grants@alaska.gov within 30 days of subrecipient receipt. Keep a fully executed copy for your records. If the OAD cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form must be submitted. If signatory points of contact have changed since the submittal of the application, please complete, and return a Signatory Authority Form with the signed OAD.

If you have any questions, please contact the Division Project Manager for this grant, David Reilly at (907) 428-7019 or by email at dave.reilly@alaska.gov and mva.grants@alaska.gov.

Sincerely,



Tiffany D. Peltier
Deputy Director

Enclosure(s): Obligating Award Document
Project Budget Details Report

cc: Brenda Ahlberg, Subrecipient Project Manager
Brandi Harbaugh, Subrecipient Chief Financial Officer