

Kenai Peninsula Borough  
Finance Department

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**MEMORANDUM**

**TO:** Kelly Cooper, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Borough Mayor *CP*

**THRU:** Brandi Harbaugh, Finance Director *BH*

**FROM:** Sarah Hostetter, Payroll Accountant *SH*

**DATE:** December 3, 2019

**RE:** Budget Revisions – November 2019

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Attached is a budget revision listing for November 2019. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

**ANCHOR POINT EMERGENCY SERVICES**

To purchase Tyler software for mobile CAD system.

|   |            |            |
|---|------------|------------|
| 209-51410-00000-43011 (Contract Services) |            | \$5,500.00 |
| 209-51410-00000-42120 (Computer Software) | \$5,500.00 |            |

**ASSESSING - ADMINISTRATION**

To cover cost of printer replacement.

|   |            |          |
|---|------------|----------|
| 100-11510-00000-42210 (Operating Supplies)              |            | \$600.00 |
| 100-11510-00000-42410 (Small Tools and Minor Equipment) |            | \$500.00 |
| 100-11510-00000-48710 (Minor Office Equipment)          | \$1,100.00 |          |

**FINANCE DEPARTMENT**

To cover costs for iPad replacement.

|  |            |            |
|--|------------|------------|
| 100-11430-00000-40110 (Regular Wages)          |            | \$1,000.00 |
| 100-11410-00000-48710 (Minor Office Equipment) | \$1,000.00 |            |

**ROADS DEPARTMENT**

Funds for impound yard construction.

|  |             |             |
|--|-------------|-------------|
| 236-33950-00000-50238 (Transfer Riad Match Fund) |             | \$25,385.00 |
| 236-33950-00000-43011 (Contract Services)        | \$25,385.00 |             |