

# Kenai Peninsula Borough

## Office of the Borough Mayor

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### MAYOR'S REPORT TO THE ASSEMBLY – MEETING NOTES

TO: Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor

DATE: October 8, 2024

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#### Assembly Request / Response

*None*

#### Agreements and Contracts

- a. Authorization to Award Contract ITB24-006 – Snow Removal and Sanding of Various Borough Schools and Facilities
- b. Authorization to Award Contract ITB25-011 – Steambed Maintenance Salmon Creek at Nautical Ave
- c. Authorization to Award Contract RFP25-002 – Inspection & Engineering of KPB Roads Service Area Bridges
- d. Solid Waste Sole Source Waiver – Yard Tractor

#### Other

- a. Budget Revisions – August 2024
- b. Revenue-Expenditure Report – August 2024
- c. Tax Adjustment Request Approval

### ASSEMBLY DAY SCHEDULE

- 3:00 PM      Finance Committee  
                 Resolution 2024-040: Land Trust Investment Fund Presentation,  
                 Alaska Permanent Capital Management (20 minutes)
- 4:00 PM      Policies and Procedures Committee
- 4:15 PM      Legislative Committee
- 4:30 PM      Committee of the Whole  
                 Discussion: Emergency Service Area Resolutions to the  
                 Assembly (15 minutes)  
                 Assembly Reports on Borough and Non-Borough Boards  
                 (15 minutes)
- 6:00 PM      Regular Assembly Meeting

### MEETING NOTES – September 18-October 7, 2024

#### Wed. 9/18

- KSRM “Sound Off” – Community Outreach 9:00-10:00 AM
- Kachemak Bay Research Reserve – Bolstering 11:00-1:00 PM
- Congressional Awareness of BIL-Funded Projects  
on the Kenai Peninsula (via Zoom)
  - Dolores Leonard, Principal at Roca Communications
  - Rebecca Roth, Executive Director at National  
Estuarine Research Reserve Association (NERRA)
- Shaun Keef – CPH Monthly Check-In Meeting 1:00-2:00 PM
- Sovala Kisena – Facility Update for 2 VocEd Buildings 2:15-2:30 PM
- Crisis Now/MIH 2:30-3:15 PM
  - Elizabeth Hardie
  - Brandi Harbaugh
  - Todd Sherwood
  - Chief Burnett

#### Thurs. 9/19

- Jason Tauriainen re: KPBSD & Homeschool Fees 8:50-9:20 AM
- Cook Inlet Harbor Safety Committee Meeting 1:30-4:30 PM
- Jason Tauriainen re: KPBSD & Homeschool Fees (cont'd) Noon-1:00 PM
- Bear Creek: Public Meeting – Legislative Capital  
Projects & CAP 3:00-4:00 PM

Meeting Notes – 10/8/24

Fri. 9/20

- Joan Corr re: Property Assessment Increase 11:45 AM-12:45 PM

Sat. 9/21

- Lowell Point: Public Meeting – Legislative Capital Projects & CAP 10:00-11:00 AM
- Moose Pass: Public Meeting – Legislative Capital Projects & CAP 1:00-2:00 PM
- Hope: Public Meeting – Legislative Capital Projects & CAP 3:00-4:00 PM
- Cooper Landing: Public Meeting – Legislative Capital Projects & CAP 7:00-8:00 PM

Mon. 9/23

- Chris Story for SPH Bond Prop 1 – Radio Program (tape Monday/air Tuesday) 10:00-11:00 AM
- Scott Waterman re: Grant Opportunity 11:00-11:30 AM
- Scott Griebel, Walker Steinhage and Todd Sherwood re: Road Service Area Authority 12:45-1:15 PM
- Mayor's Packet Meeting for 10/8/24 Assembly 1:30-2:15 PM
- Justen Huff re: Seward Admin Assistant position 2:30-3:00 PM
- Lee Frey re: Discussion on MSW Transition 3:00-3:30 PM

Tues. 9/24

- Michael Opheim re: National Fish Habitat Partnership Board position (call) 9:00-9:20 AM
- Brandi Harbaugh – Current KPB Budget Status 9:20-9:50 AM
- KPFHP Steering Committee Meeting (via Zoom) 10:00 AM-Noon
- Chief Browning re: Miss Rosey Details 12:20-12:50 PM
- Kenai Peninsula Borough Seward Bear Creek Service Area Flood Mitigation with Sen. Murkowski staff on FEMA Grant 12:30-1:00 PM
  - Tanya Lautaret
  - Angela Ramponi
  - Amanda Klawinski
  - Grace Kubitz
  - Garrett Boyle
  - Karina Waller
- KDLL's Ashlyn O'Hara with Brandi Harbaugh re: Bond Project Status 1:30-2:30 PM
- Michael Opheim re: NFHP Board position (meeting) 4:00-4:30 PM

Wed. 9/25

- KSRM "Sound Off" – Community Outreach 9:00-10:00 AM

Meeting Notes – 10/8/24

- Elizabeth Hardie re: FEMA Grant Decision 11:15-11:45 AM
- AML Property Tax Working Group (via Teams) 1:00-2:00 PM
- Jim Davis & Brittany Hart – Peninsula Building & Design re: Current Status of Mini-Home Production and KPB's Affordable Housing to Code with Traditional Financing 2:30-3:00 PM
- Anchor Point: Public Meeting - Legislative Capital Projects & CAP (Mike Tupper & Brent Johnson) 6:00-7:00 PM

Thurs. 9/26

- Alaska SeaLife Center Annual Board Meeting & Retreat, Seward 9:00 AM-5:00 PM

Fri. 9/27

- Alaska SeaLife Center Annual Board Meeting & Retreat, Seward 9:00 AM-Noon
- Remarks at Alaska Christian College's Dedication of New Athletic Center with Dr. Keith Hamilton 4:00-5:00 PM
- Auctioneer at Rainbow Challenge Dinner and Auction 5:00-10:00 PM

Sat. 9/28

- Rainbow Challenge Fishing 8:00 AM-1:00 PM
- CPH Cancer Awareness Event: "Surviving & Thriving Through Cancer" with Chief Browning and "Rosey" the Fire Truck) 11:00 AM-2:00 PM

Mon. 9/30

- Joe Rizzo – Communications Update 9:00-10:00 AM
- Sean Kelley – Updates 10:00-10:30 AM
- Michelle Kiese, Assurance Director at BDO, and Joy Merriner re: KPB Audit 11:00-11:30 AM
- Governor Dunleavy – Kenai Peninsula Visit: Budget Capital, Economy 2:45-4:00 PM

Tues. 10/1

- Chief Trent Burnett, Justen Huff and Sovala Kisená re: Workers' Comp Resolution 9:00-10:45 PM
- John Hedges & Ben Hanson re: School Bond 2:00-3:00 PM
- Ben Hanson re: Leadership Team Improvements 3:00-3:45 PM

Wed. 10/2

- KSRM "Sound Off" – Community Outreach 9:00-10:00 AM
- Shaun Keef - CPH Monthly Check-In Meeting 1:00-2:40 PM

Thurs. 10/3

Meeting Notes – 10/8/24

- Excelerate Energy re: Proposed LNG Import Terminal for Southcentral AK 11:30 AM-12:30 PM
  - Sampo Suvisaari, VP Origination
  - Usama Khan
  - Jafar Korloo
- Kim Hutchinson & Heather Cavanaugh – ACS 1:00-2:00 PM
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- Bear Creek Public Meeting #2 re: CAP and CIP 5:30-6:30 PM

Fri. 10/4

- National Fish Habitat Partnership Communications Committee Meeting 10:30 AM-Noon
- John Hedges re: Update on Outstanding Issues Noon-12:30 PM

Sat. 10/5

- Remarks at KPB Tax Foreclosure Land Sale 9:00-9:30 AM

Mon. 10/7

- Joe Rizzo – Communications Update 9:00-10:00 AM
- Bob Shavelson and Robert Ruffner re: Charter School Development 10:00-10:30 AM
- KPBSD Board Meeting Executive Session with John Hedges 11:00 AM-Noon
- Jason Tauriainen – KPBSD School Board Noon-12:30 PM
- Virginia Morgan – KPBSD School Board 12:30-1:00 PM
- Mayor's Packet Meeting for 10/22 Assembly 1:30-2:30 PM
- Soldotna Elementary Parent-Teacher Organization Meeting (Actually Ashlyn O'Hara Press Availability) 3:45 PM

Tues. 10/8 – Assembly Day

- Cooper Landing Bypass Project Tour 9:30 AM-1:00 PM
  - Jill Schaefer, KP Director of Office of Gov Dunleavy
  - Aaron Hughes – KPB Planning/Land Management
  - CES Fire Chief Roy Browning
  - Rep. Justin Ruffridge
  - Sen Jess Bjorkman
  - Soldotna Mayor Paul Whitney
  - Soldotna City Manager Janette Bower
  - Kenai City Manager Terry Eubanks
  - Chamber Executive Directors
  - Various municipal and business leaders