



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Wayne Ogle, President
Dale Bagley, Vice President
Norm Blakeley
Kenn Carpenter
Kelly Cooper
Willy Dunne
Paul Fischer
Brent Hibbert
Hal Smalley

Tuesday, October 31, 2017

6:00 PM

Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation was given by Dr. Keith Hamilton from Alaska Christian College, Soldotna, Alaska]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ASSEMBLY REORGANIZATION

Election of President and Vice President

H. APPROVAL OF MINUTES

[KPB-1445](#) October 10, 2017 Regular Assembly Meeting Minutes

Attachments: [101017 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-1452](#) Mayor's Proclamation Declaring the Month of October, 2017 as "Domestic Violence Awareness Month"

Attachments: [Mayor's Proclamation - "Domestic Violence Awareness Month"](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

[KPB-1464](#) Violence Prevention Program - Green Dot, Update, Overview - Ashley Blatchford, Education & Training Assistant, Leeshore Center (10 minutes)

[KPB-1465](#) Kenai Peninsula Tourism and Marketing Council, Summer Lazenby, Executive Director (10 minutes)

Attachments: [KPTMC Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-1456](#) Mayor's Report to the Assembly

Attachments: [Mayor's Report Memo](#)

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-1457](#) Authorization to Award Contract for ITB 18-006 CPH Maintenance Building to Triple V Contracting, LLC., Big Lake, Alaska

Attachments: [Authorization to Award Contract ITB 18-006](#)

3. Other

- a. [KPB-1458](#) Litigation Status Report
Attachments: [Litigation Status Report](#)
 [Supplement to Litigation Status Report Supplement](#)
- b. [KPB-1459](#) Budget Revision - September 2017
Attachments: [Budget Revisions - September 2017](#)
- c. [KPB-1460](#) Revenue-Expenditure Report - September 2017
Attachments: [Revenue Expenditure Report - September 2017](#)
- d. [KPB-1461](#) Project Reports - September 30, 2017
Attachments: [Project Reports - September 30, 2017](#)
- e. [KPB-1462](#) Action Plan in Response to State Assessor Audit Report
Attachments: [Action Plan in Response to State Assessor Audit Report](#)
 [Land Inspection Cycle](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2017-19-09](#) An Ordinance Accepting and Appropriating \$440,457 from the State of Alaska Department of Military and Veteran Affairs, Division of Homeland Security and Emergency Management for the Station Alerting System Project, the 2019 Alaska Shield Exercise and Portable Radios (Mayor)

Attachments: [O2017-19-09](#)
 [Memo](#)
 [Award Letter](#)
 [Project Report](#)

UNFINISHED BUSINESS - None.

P. NEW BUSINESS

1. Resolutions

Resolutions referred to Policies and Procedures Committee

[2017-063](#) A Resolution Certifying the Results of the October 24, 2017 Mayoral Run-Off Election (Cooper at the Request of the Borough Clerk)

Attachments: [R2017-063](#)
[Canvass Board Report](#)
[Jurisdiction Wide Results](#)
[Voter Turnout](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

[2017-28](#) An Ordinance Authorizing the Assessor to Accept Two Late-Filed Senior Exemption Applications for 2017, Filed After March 31 and Providing an Exception to KPB 5.12.040(B) (Mayor, Cooper, Fischer)

Attachments: [Ordinance 2017-28](#)
[Memo](#)
[Guillemin Late Filed Exemption Application](#)
[Jackinsky Late Filed Exemption Application](#)

[2017-29](#) An Ordinance Amending KPB Chapter 5.18 to Establish a 6 Percent Areawide Sales Tax on Temporary Lodging and Overnight Camping Facilities and Providing for an Exemption of Up to 3 Percent of the Levy on Temporary Lodging and Overnight Camping within the Boundaries of Cities in the Borough that Levy a Similar Sales Tax in Addition to an Existing General Sales Tax, Subject to Approval by the Voters in the Regular Election on October 2, 2018 (Bagley) (Final Hearing on 12/05/17)

Attachments: [Ordinance 2017-29](#)
[Memo](#)
[Public Comment](#)

Ordinances for Introduction and referred to the Lands Committee

[2017-30](#) An Ordinance Authorizing the Negotiated Sale of a 60 Foot-Wide Strip of Land in the McBride Subdivision Near Seward to Dean Carl at Fair Market Value (Carpenter)

Attachments: [Ordinance 2017-30](#)
[Memo](#)
[Mayor's Memo](#)
[Subdivision Map](#)
[Application for Negotiated Sale, Lease or Exchange of Borough Land](#)
[Assessing Memo - Fair Market Value](#)
[Floodplain Maps](#)

[2017-31](#) An Ordinance Approving McKinley Single-Family Residential R-1 Local Option Zoning District and Amending KPB 21.46.040 (Mayor) (Hearing on 12/05/17)

Attachments: [Ordinance 2017-31](#)
[Memo](#)
[Staff Report](#)
[Local Option Zoning District Application](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

[2017-32](#) An Ordinance Amending KPB Title 16 to Authorize Certain Volunteers to Serve on their Respective Service Area Board (Dunne, Fischer, Carpenter) (Hearing on 12/05/17)

Attachments: [Ordinance 2017-32](#)
[Memo](#)

3. Other

Other Items Referred to Policies and Procedures Committee

[KPB-1463](#) Confirming the Appointment to the Road Service Area Board (Mayor) Robert Ruffner, West Region, Term Expires September 30, 2020

Attachments: [Road Service Appointment](#)

[KPB-1467](#) Confirming the Appointment to the Kachemak Emergency Service Area Board (Mayor) LAYDOWN Christopher Gordon, Seat C, Term Expires October, 2018

Attachments: [Kachemak Emergency Service Area Application](#)

[KPB-1468](#) Authorizing a Letter of Non-Objection of the Issuance of a Liquor License Transfer of Location as requested by Twin Rivers Store in Ninilchik, Alaska

Attachments: [Memo to Assembly](#)
[Planning Commission Memo](#)
[Aerial Map](#)
[Land Use Map](#)
[Planning Commission Usage](#)
[Application](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

The next meeting of the Kenai Peninsula Borough Assembly will be held on November 21, 2017, at 6:00 in the Assembly Chambers, Soldotna, Alaska

ASSEMBLY COMMENTS

T. PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on November 21, 2017, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.