

Kenai Peninsula Borough Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor *AM*

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Lee Frey, Solid Waste Director *LF*

DATE: May 11, 2023

RE: Authorization to Award a Contract for RFP23-016 Water Monitoring Program Professional Design Services

On April 5, 2023, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP23-016 Water Monitoring Program Professional Design Services. The request for proposals was advertised in the Peninsula Clarion and the Anchorage Daily News on March 15, 2023.

The project consists providing professional services for the Solid Waste Facilities Water Monitoring Program.

On the due date of April 5, 2023, two (2) proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
Shannon & Wilson, Inc.	Anchorage, Alaska	288
Trihydro Corporation	Soldotna, Alaska	179

The highest-ranking proposal, which includes a cost factor, was submitted by Shannon & Wilson, Inc., with a lump sum cost proposal of \$238,545.00. The proposal review committee recommends award of a contract to Shannon & Wilson, Inc., Anchorage, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 290.32122.00000.43015; 290.32310.00000.43015; 290.32150.00000.43015; 290.32570.00000.43015 and 411.00000.00000.25100.

Peter A. Micciche

5/18/2023

Peter A. Micciche, Borough Mayor

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>290.32122.00000.43015</u>	- \$49,497.50
Acct. No. <u>290.32310.00000.43015</u>	- \$40,460.00
Acct. No. <u>290.32150.00000.43015</u>	- \$10,215.00
Acct. No. <u>290.32570.00000.43015</u>	- \$38,200.00
Acct. No. <u>411.00000.00000.25100</u>	- \$100,172.50
By: <i>CF BH</i>	Date: <u>5/11/2023</u>

Contract starts 7/1/23. Funding contingent on Assembly approval of FY24 budget. 5th account #: 411-00000-00000-25110.