



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Military and  
Veterans' Affairs**

Division of Homeland Security  
and Emergency Management

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October 1, 2020

The Honorable Charlie Pierce, Mayor  
Kenai Peninsula Borough  
144 N. Binkley Street  
Soldotna, AK 99669

RE: 2020 State Homeland Security Program, EMW-2020-SS-00012-S01  
State Grant No.: 20SHSP-GY20

Mayor Pierce:

We received funds from the U.S. Department of Homeland Security under the 2020 State Homeland Security Program. We are pleased to award the Kenai Peninsula Borough the amount of \$221,493.00 under this grant. Funding from this program is provided to support, build, and sustain the ability of states, territories, and urban areas to prevent, protect against, mitigate, respond to, and recover from terrorist attacks and other all-hazards events.

Please review the Grant Requirement and Program Terms and Conditions. Program Terms and Conditions will be discussed at the 2020 electronic Grant Kick-Off Meeting to be held in fall 2020.

Please review Project Budget Details for Environmental and Historical Preservation requirements and approved project specifics. As a reminder, all procurement transactions must be conducted in a manner providing full and open competition. To ensure this, we require a Procurement Method Report with every expense (with the exception of local advertising, legal notices, and travel arrangements) submitted for reimbursement under this grant and pre-approvals may be required at multiple steps in the procurement process. Please see the Procurement Method Report for additional details.

The 2020 State Homeland Security Program requires completion of the Nationwide Cybersecurity Review (NCSR) by all subrecipients by December 31, 2020. More information on this online, self-assessment is will be provided at the 2020 electronic Kick-Off Meeting.

Attached is a pre-signed Obligating Award Documents (OAD). Please review the information for accuracy and review any Special Conditions. Please print the document, sign the OAD, and send a scanned copy to [mva.grants@alaska.gov](mailto:mva.grants@alaska.gov) within 30 days of subrecipient receipt. Keep the hard copy for your records.

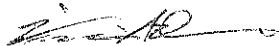
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If the OAD cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form must be submitted. The form and instructions are available for download on our Grants website, <http://ready.alaska.gov/grants>.

If signatory points of contacts have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed OAD. The Signatory Authority Form is available for download on our Grants website. If needed, Electronic Payment enrollment forms are also available upon request.

If you have any questions, please contact the Division Project Manager for this grant, Tiffany Peltier, at (907) 428-7026 or by email at [mva.grants@alaska.gov](mailto:mva.grants@alaska.gov).

Sincerely,



William A. Dennis  
Administrative Operations Manager

Attached:      Obligating Award Document  
                  Project Budget Details Report  
                  Quarterly Activities Plan  
                  Environmental Historical Preservation Form

cc: Dan Nelson, Jurisdiction Project Manager  
      Brandi Harbaugh, Jurisdiction Chief Financial Officer