

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Brent Johnson, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Borough Mayor *PAM*

THRU: Brandi Harbaugh, Finance Director *RH*

FROM: Sarah Hostetter, Payroll Accountant *SH*

DATE: April 18, 2024

RE: Budget Revisions – March 2024

Attached is a budget revision listing for March 2024. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

MARCH 2024**INCREASE DECREASE****KACHEMAK EMERGENCY SERVICES**

To purchase a tool for emergency repairs on Ladder 1.

212-51810-00000-48740 (Minor Machines & Equipment)	\$3,185.95	
212-51810-00000-42410 (Small Tools & Minor Equipment)		\$3,185.95

PLANNING - LAND MANAGEMENT

Moving funds to cover a bulk computer purchase. Since trainings can now be completed via Zoom, not as much travel is required.

250-21210-00000-48710 (Minor Office Equipment)	\$2,199.00	
250-21210-00000-43210 (Transportation & Subsistence)		\$2,199.00

PLANNING - LAND MANAGEMENT

To purchase a chair for the new Surveyor position.

250-21210-00000-48720 (Minor Office Furniture)	\$205.00	
250-21210-00000-43931 (Recording Fees)		\$205.00

PLANNING - RIVER CENTER

Moving funds for an emergency call button at the River Center. Money was originally moved into Contract Services. The quote came in lower than expected. Moving funds to the correct account, and returning some of the previously moved funds.

100-21135-00000-43260 (Training)	\$1,000.00	
100-21135-00000-43140 (Postage & Freight)	\$1,000.00	
100-21135-00000-48740 (Minor Machines & Equipment)	\$5,000.00	
100-21135-00000-43011 (Contractual Services)		\$7,000.00

SELDOVIA RECREATION

To replace faucets at the Community Center.

227-61210-00000-42310 (Repair & Maintenance Supplies)	\$230.00	
227-61210-00000-48720 (Minor Office Furniture)		\$230.00

SOLID WASTE - HOMER TRANSFER

To purchase a post driver for the Landfill.

290-32310-00000-48740 (Minor Machines & Equipment)	\$2,000.00	
290-32310-00000-43011 (Contract Services)		\$2,000.00

SOLID WASTE - LANDFILL

To correct the first budget revision for a post driver, it was accidentally coded to the Homer Landfill instead of the Soldotna Landfill.

290-32122-00000-48740 (Minor Machines & Equipment)	\$2,000.00	
290-32122-00000-43011 (Contract Services)		\$2,000.00